

TOWN OF NORTH HAVEN
Board of Selectmen
January 19, 2016
4:00 p.m.

Minutes

SELECTMEN PRESENT: Bill Trevaskis, Linda Darling (by teleconference), Jon Emerson, Kat Alexander & Stacy Beverage

TOWN ADMINISTRATOR: Joe Stone

AVAILABLE: TAX COLLECTOR, Janice Hopkins

AVAILABLE: TREASURER, Joette Adams

1. Bill Trevaskis called the Meeting to order at 4:00 PM

2. **Motion to approve the Minutes of January 12, 2016**
Made by Alexander, seconded by Darling

Approved 5-0-0

3. **Public Comment** – None

4. **Treasurer's Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Warrant # 3	in the amount of	\$181,101.02
Warrant # 3-A	in the amount of	\$1,095.32
Payroll Warrant # 2	in the amount of	\$2,401.10

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries

Made by Alexander, seconded by Emerson

Approved 4-0-1

5. **Correspondence:** None

6. **Reports:**

a. Administrator:

i. Clinic

1. No update

ii. Sewer Department:

1. Department has notified Main St. property owner that she has until 1/31 to arrange for disconnection of yard drain from sanitary sewer. USPS receipt has been returned, signed.

2. The backup generator at the WWTF is due for servicing

iii. DEP/DMR:

1. No update

iv. Water Department:

1. No update

v. Bartlett's Harbor

1. No update.

- vi. Ferry Service
 - 1. See §7 (a) below
- vii. Watson Airstrip
 - 1. We are not yet in receipt of a draft of amended Agreement
- viii. Legal
 - 1. No update on Nebo/Wolfram case
- ix. Town Properties
 - 1. EMS Training room project is underway. Stone will remedy the Town's oversight in obtaining a building permit.
- x. Floats & Docks
 - 1. Draft of potential new ordinance has been circulated to Board of Selectmen and Harbor Masters for comment and review
- xi. Roads & Bridges:
 - 1. No update.
- xii. EMA
 - 1. Follow-up on EMA meeting of 12/9; probably will be deferred until budget/town report are completed

b. Sheriff's Dept:

Date	Incident	Deputy
1/12	Citizen assist, animal problem	Hills
1/13	Traffic detail, school visit, property checks, public relation, traffic hazard	Hills
1/15	911 Hang-up, vehicle maintenance, well-being checks	Hills

7. Old Business:

- a. *Ferry Service*
 - i. Emerson, Trevaskis and Stone will attend the Transportation Committee's public hearing in Augusta on 1/28 to testify in favor of legislation requiring the MSFS to install lockboxes for the transportation of patient specimens from island clinics.
- b. *Budget*
 - i. Selectmen reviewed Stone's suggestions for a relatively modest increase in hourly wage rates and accepted his recommendations for step increases for several full-time and permanent part-time positions.
 - ii. The Budget Committee will begin meeting Feb. 3. The Selectmen still need to appoint replacements for two resignations from the Committee.

8. New Business:

- a. *Utility Commitments:*
 - i. **Motion to approve Certificate of Commitment of Water User Rates i/a/o \$15,019.22**
Made by Emerson, seconded by Beverage **Approved 4-0-1**
 - ii. **Motion to approve Certificate of Commitment of Sewer User Rates i/a/o \$33,741.98**
Made by Emerson, seconded by Alexander **Approved 4-0-1**

- b. *Town Debit/Credit Cards***
 - i.** Following the appearance of fraudulent charges on the Water Dept's debit card (which were reversed by The First), town office personnel have decided to replace the Town's, the Water Dept's and the Sewer Dept's debit cards with business credit cards.
- 9. Other:**
- a.** Selectmen asked Stone to ask Planning Board Chair Pat Curtis to come to a future Selectmen's meeting to bring them up to date. The last "invitation" was merely a ruse to get her to a surprise birthday party.

Motion to adjourn at 5:15 PM
Made by Darling, seconded by Beverage

Approved 5-0-0