

TOWN OF NORTH HAVEN
SELECT BOARD
OCTOBER 15, 2019
4:30 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), and Patsy Lannon,

BOARD MEMBER(S) ABSENT: Alex Curtis and Jeremiah MacDonald

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: None

1. Demmons called the Meeting to order at 4:30 pm
2. **Motion to approve the Minutes of October 1, 2019**
Made by Darling, seconded by Lannon **Approved 3-0-0**
3. **Public Comment:** None
4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #35	in the amount of	\$27,197.36
Payroll Journal #35-A	in the amount of	\$3,998.96
Warrant #37	in the amount of	\$115,763.52
Warrant #37-A	in the amount of	\$2,024.50
Warrant #38	in the amount of	\$194,573.06
Warrant #38-A	in the amount of	\$9,776.49
Sewer Department Warrant #20	in the amount of	\$17,245.90
Water Department Warrant #20	in the amount of	\$23,410.71
Journal Entries	in the amount of	\$1,029,213.81

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Lannon, seconded by Darling **Approved 3-0-0**

5. **Correspondence:** North Haven Conservation Partners notified the Town and the Mullins Head Park Commission of the NHCP's intent to conduct an annual walk around Burnt Island to determine what needs to be done to keep the trails open and the island maintained. Burnt Island is part of Mullins Head Park.
6. **Reports**
 - a. Administrator:

- i. Clinic — Jamien Shields, as Town Property Manager, has begun taking care of a list of maintenance requirements for the Clinic and around the outside of the Community Building and the Town Office.
- ii. Fire Department/EMS
 - New hydrant markers have arrived; the Fire Department will install them
 - The Island Institute is hosting a meeting on Thursday, October 17th with representatives from the islands and Maine EMS to discuss proposed changes to air ambulance regulations that would eliminate the waiver provisions under which Penobscot Island Air operates. EMS Chief Erin Cooper and Lattimer will attend for the Town. Maine EMS is holding a public hearing on the proposed regulation on Friday, November 8th at 6:00 p.m. at the Samoset.
 - Fox Islands Electric Cooperative is going to hire a contractor to trim the trees away from the wires; they have a list of the worst places on North Haven
 - The 1937 Dodge Fire Truck will be transported to a secure storage facility in Owls Head on October 26th
- iii. Floats and Docks
 - Wood Engineering has issued a draft report to the State; it will become public after the State approves it in November.
 - Lattimer submitted a memo to the Board recommending the formation of a working group to discuss the potential need for more waterfront access in the Town
- iv. Legal – George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Tammy Brown continues to work with the Town’s attorney to determine the best way to proceed.
- v. Roads & Bridges — See New Business, below
- vi. Sewer Department — None
- vii. Sheriff’s Department

Date	Incident	Deputy
10.6	Alarm	Palmer
10.7	Suspicious incident	Landers
10.8	Traffic stop	Landers
10.9	Lost property	Landers
10.10	911 hang-up	Taylor
10.14	Utility problem	Landers

- viii. Town Properties — Lattimer is awaiting an estimate from Harold Cooper to replace the lights in the Community Building (YMCA) and to install an outside light on a timer that would illuminate the basketball court.
- ix. Transfer Station — Lattimer and Transfer Station Manager, Peter Cooper, are working on a plan to address hazardous waste disposal.

- x. Water Department — Lattimer is coordinating with Superintendent Glen Marquis about a time to discuss Underwater Solution’s report on the Town’s water tank

7. Old Business: None

8. New Business:

- a. *Water Department Assistant* — Lattimer recommended the Board approve the posting of a vacancy for an assistant in the Water Department.

Motion to approve the posting of a vacancy for the position of Water Department Assistant at \$25 per hour.

Made by Lannon, seconded by Darling

Approved 3-0-0

- b. *Parking areas on Smith Street* — Lattimer reached a tentative agreement with Adam and Kat Alexander to use part of the corner lot where boats are stored for parking starting next summer. Additionally, Fred Emrich has agreed to allow the Town to make diagonal parking spaces along the side of his property above Calderwood Hall.

Motion to approve the arrangements for the two parking areas on Smith Street

Made by Darling, seconded by Lannon

Approved 3-0-0

9. Other:

- a. Demmons noted that he and Lattimer’s attending the Maine Municipal Convention in Bangor was time well spent, particularly in getting a better understanding of how other towns have dealt with similar infrastructure and planning challenges. Our remote location and small population makes addressing the Town’s challenges especially difficult.
- b. Demmons asked Lattimer when the Town’s contract with Time Warner/Spectrum expires. Lattimer said he would check.

10. Adjournment

Motion to adjourn at 5:07 pm made by Darling, seconded by Lannon

Approved 3-0-0