

**TOWN OF NORTH HAVEN**  
**Board of Selectmen**  
**November 3, 2015**  
**4:00 p.m.**

**Minutes**

SELECTMEN PRESENT: Bill Trevaskis, Linda Darling, Jon Emerson, Kat Alexander & Stacy Beverage  
TOWN ADMINISTRATOR: Joe Stone  
AVAILABLE: TAX COLLECTOR, Janice Hopkins  
AVAILABLE: TREASURER, Joette Adams

1. Bill Trevaskis called the Meeting to order at 4:00 PM
2. **Motion to approve the Minutes of October 27, 2015**  
**Made by Emerson, seconded by Darling** **Approved 5-0-0**
3. **Public Comment** – None
4. **Treasurer’s Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

|                        |                  |             |
|------------------------|------------------|-------------|
| Warrant # 44           | in the amount of | \$13,129.83 |
| Warrant # 44-A         | in the amount of | \$12,019.51 |
| Payroll Warrant # 41   | in the amount of | \$20,079.91 |
| Payroll Warrant # 41-A | in the amount of | \$3,230.80  |

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Beverage, seconded by Emerson** **Approved 5-0-0**

5. **Correspondence:** None
6. **Reports:**
  - a. Administrator:
    - i. Clinic
      1. Rosemary Graffius is scheduled as a *locum* for the week beginning 11/6
    - ii. Sewer Department:
      1. Olver Assocs. has surveyors working at the plant today
    - iii. DEP/DMR:
      1. No update
    - iv. Water Department:
      1. We still need to confirm Water Dept. personnel’s opinion on location of waterline on PH Bridge.
    - v. Bartlett’s Harbor
      1. No update.
    - vi. Ferry Service
      1. See § 7 (c) below

- vii. Watson Airstrip
  - 1. T.A. has forwarded response from John Kelley at Hub International to attorney David Ray for any further suggestions. Have not yet had a response.
- viii. Legal
  - 1. No update on Nebo/Wolfram case
- ix. Town Properties
  - 1. Updated “To Do” list is circulating among town employees
  - 2. Ball Field backstop: having identified options, project should be discussed during 2016 budget cycle
  - 3. Clinic winterizing: have asked interested contractor to discuss weatherizing with Phil DesLauriers
- x. Floats & Docks
  - 1. Stone reported having written to Harbor Masters, soliciting their opinions, as well as those of other interested parties, on updating ordinances related to Floats & Docks. Emerson will canvass boatyard employees and visitors in effort to collect public suggestions at least pertaining to Thorofare floats.
- xi. Roads & Bridges:
  - 1. *Pulpit Harbor Bridge*: see § 7 (a) below
- xii. Transfer Station
  - 1. Winter hours (8 to 4) have begun
- xiii. Maine Municipal Insurance
  - 1. In receipt of the annual Action Plan for risk reduction on various town properties. No update.

b. Sheriff’s Dept:

| <b>Date</b> | <b>Incident</b>   | <b>Deputy</b> |
|-------------|---|---------------|
| 10/29       | Alarm, public relation, ATV problem, traffic hazard                             | Hills         |
| 10/30       | Public relation, traffic detail, property checks, agency assist, citizen assist | Hills         |
| 10/31       | Public relation, vehicle maintenance, detail, property checks                   | Hills         |
| 11/1        | Information, nuisance   | Hills         |

7. **Old Business:**

- a. *Pulpit Harbor Bridge*
  - i. We still need to communicate Water Dept’s position on the location and shielding of the seasonal waterline on the bridge to the MDOT
- b. *Planning Board Vacancy*
  - i. Trevaskis is awaiting a decision from a potential nominee for the vacant position.
- c. *Ferry Service*
  - i. Members of the Selectboard signed the letter to Sen. David Miramant, thanking him for his involvement on the Town’s behalf and asking whether Board members should be taking additional steps in their effort to have the MSFS install lockboxes on fleet vessels to transport clinic patient specimens.

**8. New Business:**

**a. *Knox County EMA***

- i.** Stone reported that Knox County EMA director Ray Sisk would be happy to come to North Haven to facilitate a workshop on establishing an emergency shelter. Stone will make contact with potential participants to try to set up a date.

**b. *Local Health Officer***

- i. **Motion to reappoint Sue Ferra, NP, as Local Health Officer**  
**Made by Emerson, seconded by Alexander** **Approved 5-0-0****

**c. *Town Properties***

- i.** Handyman Abel Labelle is lined up to inspect, clean and if necessary, repair the wooden gutters on the Town Office. Stone reported that in the recent wind and rain storm, it became apparent that the roof of the Town Office is leaking. Stone will ask Labelle to do some limited inspection while he is working on the gutters. Meanwhile, the Board accepted that replacing the roof (about 40 years old) should be considered during the 2016 budget process.
- ii.** Selectmen concurred that between them the Town and the Sewer Department should plan for and budget the removal of the pine trees between the WWTF and the Town House and for a replacement planting and fence combination.

**9. Other:**

- a.** Beverage will be absent from next week's Board meeting.
- b.** Darling will need to participate in next week's Board meeting by telephone.

**Motion to adjourn at 4:50 PM**

**Mae by Darling, seconded by Beverage**

**Approved 5-0-0**