

**NORTH HAVEN SELECT BOARD
NOVEMBER 17, 2021
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Alex Curtis, Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald
BOARD MEMBERS ABSENT: Jonathan Demmons
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: Mia Colloredo-Mansfeld

- 1. Call to Order 5:00**
- 2. Approval of Minutes of November 3, 2021 – Motion made by Gilman, seconded by Curtis
Approved 4-0-0**
- 3. Public Comment — None**
- 4. Treasurer’s Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #43	in the amount of	\$26,038.99
Payroll Journal #43-A	in the amount of	\$5,387.75
Payroll Journal #44	in the amount of	\$1,914.36
Payroll Journal #44-A	in the amount of	\$91.16
Warrant #44	in the amount of	\$11,281.89
Warrant #44-A	in the amount of	\$13,980.57
Warrant #45	in the amount of	\$210,253.09
Warrant #45-A	in the amount of	\$3,304.29
Sewer Department Warrant #21	in the amount of	\$11,672.61
Water Department Warrant #21	in the amount of	\$2,436.48
Monthly Journal Entries	in the amount of	\$2,901.12

**Motion to approve bills, payroll journals, warrants, and journal entries made by Gilman, seconded by Curtis
Approved 4-0-0**

- 5. Correspondence — Letter from the Restorative Justice Project**
- 6. Reports**
 - a. Clinic: New generator has been installed
 - b. Fire Department/EMS:
 - Roof repairs underway

- Chimney repair – Andrew Bonarrigo
- Working on an emergency generator; MacDonald asked if we can obtain the same generator we did for the Clinic. Lattimer will check
- c. Floats and Docks: Working to obtain a new camera for the Thoroughfare floats
- d. Legal:
 - ARPA Funding
 - Planning Board – Ordinances for Land Use and Shoreland Zone
 - Working to obtain legal advice on short-term rentals
- e. Public Safety Building Update – Gartley & Dorsky working on site analysis
- f. Roads and Bridges:
 - Waiting for Maine DOT to repair First Bridge railing
 - Road Commissioner’s crew continues to work on ditching and road grading
- g. Sewer Department: None
- h. Sheriff’s Department: No incidents to report
- i. Town Office – Holiday Closures
 - The Office will be closed for Thanksgiving from noon on 11.24 until Monday, 11.29
 - The Office will be closed for Christmas from noon on 12.23 until Monday 12.27
- j. Town Properties:
 - Fox Islands Electric Cooperative will put up the holiday lights after Thanksgiving
 - Lattimer and Shields are working on a maintenance plan
 - Shields has arranged for an energy audit of the Community Building in January
- k. Transfer Station: Spectrum is preparing an analysis to determine the cost of providing internet
- l. Water Department: Water tank painting done; Water Department is working to refill and arrange for testing before putting the tank back online

7. Old Business

- a. *COVID-19 Update* — Lattimer reported the Town has no confirmed virus cases. The Clinic continues to conduct contact tracing and test when warranted. A booster shot clinic was held last week. Another booster shot clinic is scheduled for November 30th.
- b. *Community Vision Statement & Objectives* — Mia Colloredo-Mansfeld reviewed the draft community survey results with the Board. We will distribute those results next week.
- c. *Land Use and Shoreland Zone Ordinances* – Following up on the joint meeting with the Planning Board of November 3rd, the Board considered the letter and

survey which the Planning Board endorsed concerning the idea of reducing minimum lot sizes in an effort to make it easier to obtain year-round housing.

Motion to approved the draft letter and survey that the Planning Board has endorsed made by Gilman, seconded by Curtis Approved 4-0-0

8. New Business

- a. *Certificate of Commitment – Sewer User Rates, Excess Usage*

Motion to approve the Certificate of Commitment for Sewer Usage Rates, Excess Usage, in the amount of \$6,360.00 made by Curtis, seconded by Gilman Approved 4-0-0

- b. *Certificate of Commitment – Water User Rates, Excess Usage*

Motion to approve the Certificate of Commitment for Water Usage Rates, Excess Usage, in the amount of \$26,890.00 made by Curtis, seconded by Gilman Approved 4-0-0

- 9. Other** – Gilman asked about the land work, ponds, and clearing at Bill Parkerton’s place. Lattimer reported that the State DEP has jurisdiction, has photos, and is aware of the activity.

- 10. Adjournment — Motion to adjourn at 5:58 made by Lannon, seconded by Curtis Approved 4-0-0**