

**TOWN OF NORTH HAVEN  
SELECT BOARD  
NOVEMBER 19, 2019  
4:30 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Alex Curtis, Patsy Lannon

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: None

1. Demmons called the Meeting to order at 4:48 pm
2. **Motion to approve the Minutes of November 12, 2019**  
**Made by Darling, seconded by MacDonald                      Approved 3-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal	in the amount of	\$507.15
Warrant #43	in the amount of	\$219,630.02
Warrant #43-A	in the amount of	\$2,242.03

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Darling, seconded by MacDonald                      Approved 3-0-0**

5. **Correspondence:** None

6. **Reports**

a. Administrator:

i. Clinic — None

ii. Fire Department/EMS

- EMS: Lattimer sent a letter urging the State EMS Board to continue allowing Penobscot Island Air to fly emergency medical patients off the island. Several other community members sent similar letters and emails. The administrative record closed November 19<sup>th</sup>; the State will evaluate comments and let the public know what action it will take
- Fire Department: Lattimer is working on the process of requesting proposals for a Public Safety Building

- iii. Floats and Docks
  - Y-Knot Boatyard will hold off hauling the ramp and floats at Pulpit Harbor until December, weather permitting
- iv. Legal – George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Tammy Brown continues to work with the Town’s attorney to determine the best way to proceed.
- v. Roads & Bridges — Coordinating with the Road Commissioner to start work on the new parking areas on Smith Street
- vi. Sewer Department — None
- vii. Sheriff’s Department

Date	Incident	Deputy
11.12	Traffic stop	Landers
11.13	Agency assist	Landers

- viii. Town Properties — The Town’s Property Manager continues to organize the sheds attached to the Community Building and the storage shed at Mullins Head; she is also preparing Town properties for winter
- ix. Transfer Station — Lattimer and Transfer Station Manager, Peter Cooper, are working on a plan to address hazardous waste disposal.
- x. Water Department — Lattimer discussed painting the interior of the water tank with an interested firm, Phoenix Tech out of Akron, Ohio. The company will prepare a rough estimate of the cost

**7. Old Business:**

- a. *Community Building Lights* — The Board gave permission for Lattimer to post an invitation for bids to replace the sodium lights and the fluorescent lights inside the building and to install an exterior light shining on the basketball court that would be activated by a timer.

**8. New Business:**

- a. *Professional Services Contract* — Lattimer recommended the Board approve a contract with Jamie Francomano for community planning services and related professional services for one year in an amount not to exceed \$5,000. Francomano assisted the Planning Board in revising the Town’s Subdivision Ordinance.

**Motion to award a contract to Jamie Francomano for professional services, including community planning support and related services**

**Made by MacDonald, seconded by Darling                      Approved 3-0-0**

**9. Other:**

- Demmons asked Lattimer to prepare an update on the Town’s initiatives for the North Haven community

**10. Adjournment**

**Motion to adjourn at 5:29 pm made by Darling, seconded by Demmons**

**Approved 3-0-0**