

**NORTH HAVEN SELECT BOARD
NOVEMBER 2, 2022
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Scot Baribeau, Alex Curtis, Bruce Gilman (by phone), and Jeremiah MacDonald

BOARD MEMBERS ABSENT: Patsy Lannon

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Harold Cooper, Chuck Curtis, and Victor Hopkins

1. Call to Order 5:00

2. Approval of the Minutes of September 21, 2022

Motion made by Baribeau, seconded by Gilman

Approved 4-0-0

3. Public Comment: None

4. Treasurer's Report

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #35	in the amount of	\$224,130.65
Warrant #35-A	in the amount of	\$38,461.69
Warrant #36	in the amount of	\$8,239.53
Warrant #36-A	in the amount of	\$4,328.53
Payroll Journal #40	in the amount of	\$777.78
Sewer Department Warrant #19	in the amount of	\$28,276.88
Sewer Department Warrant #20	in the amount of	\$7,844.76
Water Department Warrant #16	in the amount of	\$25,993.85
Water Department Warrant #17	in the amount of	\$6,720.98

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Baribeau, seconded by Gilman**

Approved 4-0-0

5. Correspondence – None

6. Reports

- i. Clinic: Lattimer is working with Jennie McNeil about providing mental health services to the community
- ii. Ferry Service: None
- iii. Fire Department/EMS: Lattimer is talking with Ryan Nizolek, Vinalhaven's new EMS Director, about providing similar services to North Haven.

- iv. Floats & Docks: Lattimer will contact Y-Knot Boatyard about securing the Pulpit Harbor floats.
- v. Legal:
 - Planning Board – Ordinances: The Planning Board is close to completing its work on the new Land Use Ordinance and plans to hold the required public hearing in the next few weeks. The Shoreland Zone Ordinance will require more work in the Village area to account for the way in which we have historically used that area. The Planning Board is working with Maine DEP to develop a meaningful ordinance.
 - Short-term rentals – Colloredo-Mansfeld is working on obtaining ordinances from other similar communities.
- vi. Public Safety Building Update: See below
- vii. Roads & Bridges:
 - The Town staff is looking into available grants to improve culverts and stream crossings.
 - The Board wants the Town to explore placing rocks or guardrails on Middle Road at the outlet to Fresh Pond and adjacent to the dry hydrant at Bill Parkerton’s pond.
- viii. Sewer Department: The Sewer Department is working to add an aluminum sulfate coagulant to the influent in order to help separate solids from liquid waste. Olver Associates is assisting the Town with this process.
- ix. Sheriff’s Department

Date	Incident	Deputy
10.9.22	911 hangup	Palmer
10.10.22	Traffic offense	Lemoi
10.10.22	Fish & Game	Lemoi
10.12.22	Fish & Game	Lemoi
10.12.22	Shots fired	Lemoi
10.13.22	School visit	Lemoi
10.13.22	Agency assist	Lemoi
10.16.22	Fish & Game	Lemoi
10.19.22	Traffic detail	Lemoi
10.21.22	Car/deer accident	Lemoi
10.22.22	Property damage – accident	Lemoi
10.25.22	Agency assist	Lemoi
10.26.22	School visit	Lemoi
10.31.22	Public relations	Lemoi

- x. Town Properties:
 - Town House
 - Drywall is complete
 - Painting is underway
 - Heat pumps are installed
 - Moving forward with plumbing and flooring

- xi. Transfer Station: Lattimer will prepare a request for bids to replace the roof on the lower building (redeemables)
- xii. Water Department:
 - Capacity Development Grant – Ransom Consulting is coordinating work on three projects under the grant: (1) a private well database that will help us determine the availability of groundwater across the island; (2) an analysis of the likelihood of seawater surging into Fresh Pond from the Mill Stream; and (3) an exploration of possible groundwater sites on the southwest side of Fresh Pond. The Board has approved moving forward with a rate increase for the Water Department so the Department in conjunction with developing a capital improvement plan.
 - The Town is also working with Ransom Consulting about a cost-effective way to remove the old sand from the filters and replace it with new sand. The plant uses sand to filter bacteria out of the water.

7. Old Business

- a. *Community Vision Statement & Objectives* – We continue to move forward with actions to support the Town’s three Priorities: (1) Access to Housing; (2) Workforce Development & Economic Diversification; and (3) Environmental Sustainability & Climate Change Impacts.
- b. *Public Safety Building* – Ricci Construction and Gartley & Dorsky are working to find ways to reduce the proposed price of the building while ensuring it still meets the Town’s long-term needs. Lattimer will come up with a recommended strategy to ensure the Board and voters are aware of all competing interests for Town (taxpayer) money.

8. New Business

- a. *Mullens Head Park* – Harold Cooper, Chuck Curtis, and Victor Hopkins talked with the Board in their capacities as members of the Mullens Head Park Committee. The Committee’s concern is making sure the park is preserved for future generations and urged the Town to pursue whatever legal means are necessary to accomplish this. The Board agreed with the idea of preserving the park, but asked questions about what types of activities might be allowed if needed in the future, such as drilling for drinking water wells.

Following the discussion, the Board directed Lattimer to talk with an attorney about what type of legal mechanism the Town could use to preserve the park. Once the attorney has given the Town an idea of how to proceed, the Park Committee and Board will get back together to discuss next steps.

[Note: Gilman left the meeting at this point.]

- b. *Calderwood Hall Liquor License* – The North Haven Brewery will operate Calderwood Hall next season and has asked the Board to concur in its application to the State for a liquor license.

Motion to concur in Calderwood Hall’s 2023 liquor license made by Baribeau, seconded by Curtis **Approved 3-0-0**

- c. *Certificate of Commitment, Sewer – Fourth Quarter in the amount of \$37,001.49*

Motion to approve the Certificate of Commitment, Sewer, in the amount of \$37,001.49 made by Curtis, seconded by Baribeau **Approved 3-0-0**

- d. *Certificate of Commitment, Water – Fourth Quarter in the amount of \$17,002.01*

Motion to approve the Certificate of Commitment, Water, in the amount of \$17,002.01 made by Baribeau, seconded by Curtis **Approved 3-0-0**

- e. *Election Clerk Appointments* – The Board signed the papers necessary to appoint volunteers to serve as Election Clerks for the November 8th election.

- f. *Thayer Lift Station Repairs* – The Thayer Lift Station needs a new concrete ring to ensure smooth operation of the mechanism to raise, inspect, clean, and repair the pump. Olver Associates is handling this work for the Town. Lattimer asked the Board to approve using an available USDA loan balance to pay for this work.

Motion to authorize the Sewer Department to use the balance of funds available in its USDA loan to fund the construction and installation of a concrete ring on Thayer Lift Station made by Curtis, seconded by Baribeau **Approved 3-0-0**

9. Other - None

9. Adjournment – Motion to adjourn at 6:52 pm made by Baribeau, seconded by MacDonald **Approved 3-0-0**