

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**JANUARY 15, 2019**  
**4:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Jeremiah MacDonald, and Alex Curtis  
BOARD MEMBER(S) ABSENT: Jerry White (Vice Chair) and Linda Darling  
TOWN ADMINISTRATOR: Rick Lattimer

1. Demmons called the Meeting to order at 4:00 PM
2. **Motion to approve the Minutes of January 8<sup>th</sup>**  
**Made by Curtis, seconded by MacDonald      Approved 2-0-1 (Demmons abstained)**
3. **Public Comment** — None
4. **Treasurer's Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #2	in the amount of	\$1,694.55
Warrant #2	in the amount of	\$189,059.02
Warrant #2-A	in the amount of	\$1,468.89
Sewer Department Warrant #2	in the amount of	\$2,159.34
Water Department Warrant #2	in the amount of	\$5,520.39

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by MacDonald, seconded by Curtis      Approved 3-0-0**

5. **Correspondence:** None
6. **Reports:**
  - a. Administrator:
    - i. Clinic —None
    - ii. Fire Department/EMS
      - EMS Crew Chief Erin Cooper, is working with Lattimer to develop a written structure for the Town's EMS crew
      - Fire Chief Shaun Cooper continues to work on purchasing minor equipment. Additionally, a representative from Globe Firefighting Equipment will visit the island on Thursday, January 17<sup>th</sup> to measure our firefighters for turn-out gear
    - iii. Floats and Docks — None
    - iv. Legal – None

- v. Roads & Bridges — Turner Farm and the Town are working together to divert the spring that flows on to South Shore Road in an effort to reduce the ice; the southern entrance to Turner Farm will be closed
- vi. Sewer Department — The Town filed its annual septage report with the DEP
- vii. Sheriff's Department — None
- viii. Town Properties — None
- ix. Transfer Station — None
- x. Water Department — None

**7. Old Business:**

- a. *Airstrip*: The Town staff is continuing to develop options for the Board's preliminary review.

**8. New Business:**

- a. *Maine State Ferry Service* — Lisa Shields and Jon Emerson briefed the Board on the January 10<sup>th</sup> Maine State Ferry Service Advisory Board meeting. Demmons asked Lattimer to schedule a meeting with Shields, Emerson, and Patsy Lannon to discuss ferry parking lot issues, including "line soaker" cars, so we can experiment with possible changes before the summer season
- b. *Sewer and Water Rates* — The Board members signed the Certificates of Commitment, approving sewer and water bills for this quarter

- 9. Board Member Comments:** Demmons asked Lattimer to work with Road Commissioner Brown to develop written procedures concerning the operation of Town trucks

- 10. Motion to adjourn at 4:52 made by MacDonald, seconded by Curtis**

**Approved 3-0-0**