

**NORTH HAVEN SELECT BOARD  
DECEMBER 15, 2021  
5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Bruce Gilman, Alex Curtis, and Jeremiah MacDonald  
BOARD MEMBERS ABSENT: Jonathan Demmons, Patsy Lannon  
TOWN ADMINISTRATOR: Rick Lattimer  
OTHER PERSONS PRESENT: Chris Stone, Fire Chief, Jon Emerson, and Mia Colloredo-Mansfeld

- 1. Call to Order 5:00**
- 2. Approval of Minutes of December 1, 2021 – Motion made by Gilman, seconded by Curtis  
Approved 3-0-0**
- 3. Public Comment — None**
- 4. Treasurer’s Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

|                                |                  |              |
|--------------------------------|------------------|--------------|
| Payroll Journal #48            | in the amount of | \$2,807.48   |
| Warrant #48                    | in the amount of | \$239,420.86 |
| Warrant #48-A                  | in the amount of | \$3,591.37   |
| Sewer Department Warrant #23   | in the amount of | \$7,005.61   |
| Water Department Warrant #23   | in the amount of | \$6,411.81   |
| Water Department Warrant #23-A | in the amount of | \$8,517.20   |
| Journal Entries                | in the amount of | \$19,528.94  |

**Motion to approve bills, payroll journals, warrants, and journal entries made by Curtis, seconded by Gilman  
Approved 3-0-0**

- 5. Correspondence — None**
- 6. Reports**
  - a. Clinic: None
  - b. Fire Department/EMS:
    - Roof repairs done
    - Chimney repair done
    - Working on an emergency generator
  - c. Floats and Docks: Working to obtain a new camera for the Thoroughfare floats
  - d. Legal:
    - ARPA Funding

- Planning Board – Work continues on a new Land-Use Ordinance and adopting the State’s model Shoreland Zone Ordinance
  - Working to obtain legal advice on short-term rentals
- e. Public Safety Building Update
- Awaiting Gartley & Dorsky site analysis
  - Gilman asked about the timing of this project; Lattimer responded that he still hopes to put this issue in front of the Town’s voters at the Annual Town Meeting
- f. Roads and Bridges:
- Waiting for Maine DOT to repair First Bridge railing
  - Road Commissioner’s crew continues to work on ditching and road grading
- g. Sewer Department: None
- h. Sheriff’s Department:

| <b>Date</b> | <b>Incident</b>         | <b>Deputy</b> |
|-------------|-------------------------|---------------|
| 12.3.21     | Motor vehicle complaint | Spear         |
| 12.7.21     | Suspicious vehicle      | St. Thomas    |
| 12.8.21     | Agency assist           | Pinkham       |
| 12.2.21     | 911 hang up             | Tilton        |

- i. Town Office – Holiday Closures
- The Office will be closed for Christmas from noon on 12.23 until Monday 12.27
- j. Town Properties:
- Lattimer and Shields are working on a maintenance plan
  - Community Building
    - Shields has arranged for an energy audit of the Community Building in January
    - We have ordered a curtain to separate the basketball area from the weightlifting/aerobics training area
    - The Road Commissioner’s crew is pulling the stumps on east and north sides of the building
    - New backboards are going up on the outside basketball court
  - MacDonald asked about installing a power outlet for the Ball Field for lights at the skating rink, etc. Lattimer has talked with both Harold Cooper and Fox Islands Electric and will follow up
- k. Transfer Station:
- Spectrum is preparing an analysis to determine the cost of providing internet
  - Lattimer reiterated that the burn pile is for unfinished and raw wood only; no painted wood, plastics, or other products. It is not an area for used furniture drop-offs
  - Lattimer noted that the lower building (redeemables and recycling) needs a new roof

- We need to clean up the TVs, computers, etc.

1. Water Department: None

## 7. Old Business

- a. *COVID-19 Update* — Lattimer reported the Town has no confirmed virus cases. The Clinic continues to conduct contact tracing and test when warranted. Booster shot clinics continue.
- b. *Community Vision Statement & Objectives* — The Visioning process is transitioning from data collection to producing a draft vision statement for the community's consideration. We will distribute the draft Vision Statement in December.
- c. *Land Use and Shoreland Zone Ordinances* – Mia Colloredo-Mansfeld briefed the Board on the survey results. We have received 138 responses. The majority of respondents favor decreasing the minimum lot sizes. The survey closes tonight, December 15<sup>th</sup>, at 11:59 pm. The Board concurred in setting up another joint meeting with the Planning Board to discuss the survey results and the plan for moving forward with the new Land Use Ordinance and the Shoreland Zone Ordinance.

## 8. New Business

- a. *Town House Update* — Chief Stone talked with the Board about the fire at the Town House. He complimented the firefighters and EMS crew on their prompt and effective response. Chief Stone said the fire has caused him to realize there are several pieces of gear that the Department could use. He will work with the Town to budget for and purchase these items, the most expensive of which are new air packs that allow firefighters to enter structures filled with smoke.

Lattimer noted that he continues to work with the Town's insurance company about a claim.

- b. *Medical Clinic – Nurse Practitioner recruiting update* — Lattimer noted that the recruiting committee has interviewed three qualified candidates. The Town is working with these candidates to schedule shadowing opportunities so both the Town and the candidates can determine if they are a good fit for the Clinic.
- c. *Medical Clinic – Cellphone* — The Clinic has asked for cellphone to assist staff in contacting and communicating with patients and providers.

**Motion to authorize the Town to purchase a cellphone and a cellphone plan for the Clinic made by Curtis, seconded by Gilman      Approved 3-0-0**

- d. *Island Institute Transportation Strategy RFP* — The Island Institute is hiring a contractor to help develop a transportation strategy for the islands. The Institute has asked for a representative from each island. Ideally, the person would have business experience, emergency services experience, and understand the island’s needs now and into the future. April Brown has agreed to serve as North Haven’s representative. The Board concurred.
  
- e. *Water Department Abatement Request* — The Cunninghams requested an abatement of their excess water usage due to an undiscovered leak in the pipeline. In accordance with Water Department Policy, the Select Board considered abating one-half of the overage.

**Motion to abate one-half of the Cunningham’s excess water fee in the amount of \$1,520.72 in accordance with Water Department policy made by Curtis, seconded by Gilman**  
**Approved 3-0-0**

**9. Other** – None

**10. Adjournment** — **Motion to adjourn at 6:06 made by Gilman, seconded by Curtis**  
**Approved 3-0-0**