

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**JANUARY 22, 2019**  
**4:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Jeremiah MacDonald, and Alex Curtis  
BOARD MEMBER(S) ABSENT: Jerry White (Vice Chair) and Linda Darling  
TOWN ADMINISTRATOR: Rick Lattimer

1. Demmons called the Meeting to order at 4:00 PM
2. **Motion to approve the Minutes of January 15<sup>th</sup>**  
**Made by MacDonald, seconded by Curtis**                      **Approved 3-0-0**
3. **Public Comment** — None
4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #3	in the amount of	\$22,154.61
Payroll Journal #3-A	in the amount of	\$3,554.45
Warrant #3	in the amount of	\$30,362.25
Warrant #3-A	in the amount of	\$19,980.59

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by MacDonald, seconded by Curtis**                      **Approved 3-0-0**

5. **Correspondence:** None
6. **Reports:**
  - a. Administrator:
    - i. Clinic —None
    - ii. Fire Department/EMS
      - EMS Crew Chief Erin Cooper, is working with Lattimer to develop a written structure for the Town's EMS crew
      - Fire Chief Shaun Cooper continues to work on purchasing minor equipment. A representative from Globe Firefighting Equipment visited the island on Thursday, January 17<sup>th</sup> to measure our firefighters for turn-out gear and to generally discuss our equipment status and requirements
    - iii. Floats and Docks — None
    - iv. Legal – None

- v. Roads & Bridges — The southern entrance to Turner Farm has been closed in an effort to divert water away from South Shore Road
- vi. Sewer Department — None
- vii. Sheriff's Department

Incident reports

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
1/16	Wanted person	Landers
1/18	School visit	Landers

- viii. Town Properties — Lattimer spoke with representatives from Maine Bureau of Labor Standards about conducting a safety review of the Town's departments
- ix. Transfer Station — None
- x. Water Department – None

**7. Old Business:**

- a. *Airstrip*: The Town staff is continuing to develop options for the Board's preliminary review.

**8. New Business:**

- a. *Medical Clinic* — Sue Ferra addressed the Board to deliver her Local Health Officer's report. According to Maine CDC, Knox County is the epicenter of deer tick and browntail moth infestations in Maine. She reported that removing browntail moths' winter webs could help reduce the concentration on North Haven. Similarly, keeping grass and pathways cut short will reduce the likelihood of ticks attaching themselves to humans. The Clinic will publish an article in the North Haven News about these pests in the coming months. Curtis noted that the Fire Department may be able to assist with controlled burning. Ferra noted that burning can help control both ticks and moths, but people should wear masks to avoid inhaling any of the browntail moths' toxic hairs.

**9. Board Member Comments:**

- MacDonald asked about cleaning up the mattresses at the Transfer Station. Lattimer said he and Transfer Station Manager, Peter Cooper, are working on it, following continued reduction in the metal pile
- Curtis noted that the Town should work to find a way to facilitate the transfer of ownership of Coopers Landing so that residents and visitors can enjoy another restaurant this summer

**10. Motion to adjourn at 5:00 made by MacDonald, seconded by Curtis**

**Approved 3-0-0**