

TOWN OF NORTH HAVEN
Board of Selectmen
February 28, 2017
4:00 p.m.

Minutes

SELECTMEN PRESENT: Jon Emerson (Chair), Linda Darling (by teleconference), Kat Alexander, Stacy Beverage & Jonathan Demmons

TOWN ADMINISTRATOR: Joe Stone

AVAILABLE: TAX COLLECTOR, Janice Hopkins

AVAILABLE: TREASURER, Joette Adams

ALSO PRESENT: Jerry White, Elliott Brown

1. Jon Emerson called the Meeting to order at 4:00 PM
2. **Motion to approve the Minutes of February 28, 2017**
Made by Darling, seconded by Beverage **Approved 5-0-0**

3. **Public Comment** – None

4. **Treasurer’s Report**

- a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:
- b. Review of Journal Entries

| | | |
|---------------------|------------------|------------|
| Warrant # 9 | in the amount of | \$5,231.23 |
| Warrant # 9-A | in the amount of | \$1,278.58 |
| Payroll Warrant # 8 | in the amount of | \$2,095.45 |
| Sewer Warrant # 4 | in the amount of | \$8,255.18 |
| Water Warrant # 4 | in the amount of | \$2,752.43 |

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- Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**
Made by Demmons, seconded by Alexander **Approved 4-0-1**

5. **Correspondence:** None

6. **Reports:**

- a. Administrator:
 - i. Clinic
 1. FNP Ferra now has access to the “Epic” system at PenBay Medical which allows the NH Clinic to access test results, etc. of patients who have been to PenBay
 - ii. Sewer Department:
 1. There will be a pre-construction meeting on Wed. 3/22, between the boats, with Olver Assocs, Apex and department personnel for the renovation project at the WWTF

- iii. Water Department:
 - 1. No update
- iv. Bartlett's Harbor
 - 1. No update.
- v. Ferry Service:
 - 1. Emerson noted, gratefully, that the MSFS had resisted VH requests to take the *Burgess* while the *Curtis* was out of service
- vi. Transfer Station
 - 1. No update
- vii. Floats & Docks
 - 1. White reported that he is wrapping up his design for the new, second ramp at Pulpit Harbor
- viii. Roads & Bridges:
 - 1. See §7(a) below
 - 2. Stone reported on the Progress Meeting he had attended this morning with MDOT and CPM officials on the PH Bridge program. Weather, the loader accident and the replacement of CPM's superintendent have put project 2 – 3 weeks behind schedule. Crews are now working on Saturdays and for longer days, as the daylight hours have increased. The granite stacking on the north abutment is complete and has just begun on the south abutment. Form work for the north abutment slab has begun. T-wall sections have been stockpiled. Contractor was reminded that in-water work must end by March 15 and that it needs to remove the cofferdam bags.

It now appears that there will be surplus granite, although the most workable pieces will be reserved for the bridge. The plan is to transport the discards (which tend to be too large and too awkwardly shaped to be useful in the bridge) to Elliott's pit. Their availability will be advertised when the selection and transportation is complete.

- ix. Town Properties
 - 1. No updates
- x. Legal
 - 1. Wolfram/Nebo: no ruling expected for several months
- xi. Sheriff's Dept:

| Date | Incident | Deputy |
|-------------|-----------------|---------------|
| 2/24 | Property checks | Twichell |
| 2/25 | Information | Walker |
| 2/26 | Alarm | Palmer |
| 2/26 | Property checks | Mitchell |

7. Old Business:

a. *Snow Plow*

- i. Road Commissioner Brown repeated that the road crew and he were satisfied with the snow plow the Town was leasing from Farley and Son and agreed that the Town should go ahead and purchase it for \$113,800, less the two lease payments of \$3,750. The Town has reserved sufficient funds for the purchase in its Town Truck Reserve account

**Motion to purchase snow plow from Farley & Sons on terms outlined above
Made by Alexander, seconded by Beverage Approved 5-0-0**

b. *Personnel Policy*

- i. Treasurer Adams was present to describe policy and practice for compensating snow plow drivers. The Town has always paid overtime for plowing once drivers had exceeded 40 hours of work *for the Town* but plow drivers rarely reach a 40 hour threshold for *Town* work, even though they may have reached 40 hours when 'day job' hours for their regular employer are added. The unusually long plowing hours clocked in the mid February storms brought the issue of adequate compensation to the fore. Although road crews will rarely be able to be compensated at time and a half for 40 plus hours of *Town* work, the Town has decided to compensate at time and a half for nighttime plowing hours between 6 PM and 6 AM. The decision will be retroactive to cover the plowing done during the mid February storms.

**Motion to compensate night time snowplowing (between 6 PM and 6 AM) at
time and a half
Made by Beverage, seconded by Demmons Approved 5-0-0**

8. **New Business:**

a. *2017 Tax Anticipation Note*

- i. Board reviewed Treasurer Adams' recommendation to accept the lowest bid for the 2017 \$1.3MM TAN, which Androscoggin Bank offered at 1.24% on an actual/365 day/year basis.

**Motion to accept Androscoggin Bank's bid as described above
Made by Alexander, seconded by Beverage Approved 5-0-0**

- b. *2017 Town Meeting Warrant:* Board members present signed the warrant which can now be posted

9. **Other:**

- a. Road Commissioner Brown had been invited to the meeting in order to surprise him by presenting him his copy of the 2016 Town Report which had been dedicated to him in recognition of his 57 years as Road Commissioner
- b. Alexander mentioned that the shared public calendar on the Town website did not seem to be current. Stone reported that he and Christie Hallowell were already planning to tap Bill Trevaskis' expertise to get it working properly.

**Motion to adjourn at 4:51 PM
Made by Darling, seconded by Beverage**

Approved 5-0-0