

TOWN OF NORTH HAVEN
SELECT BOARD
FEBRUARY 10, 2021
4:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair - by phone), Alex Curtis, and Patsy Lannon

BOARD MEMBER(S) ABSENT: Jeremiah MacDonald

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: David Almy (by phone), Jeanette Sanger (by phone)

1. Demmons called the Meeting to order at 4:03 pm
2. **Motion to approve the Minutes of February 3, 2021**
Made by Darling, seconded by Curtis **Approved 4-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #5	in the amount of	\$2,021.25
Warrant #5	in the amount of	\$2,594.68
Warrant #5-A	in the amount of	\$1,652.42

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Lannon, seconded by Curtis **Approved 4-0-0**

5. **Correspondence:** None

6. **Reports**

a. Administrator:

- i. Clinic — See COVID-19 update, below
- ii. Fire Department/EMS
 - Working on getting a hot water sink into the building
- iii. Floats and Docks — No update
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges — No update
- vi. Sewer Department — No update
- vii. Sheriff's Department

Date	Incident	Deputy
2.3.21	Traffic offense	Lemoi
2.4.21	Radar detail	Lemoi
2.4.21	Traffic offense	Lemoi
2.4.21	Hit and run	Lemoi
2.9.21	Public relations	Lemoi

viii. Town Properties

- The State may conduct a courtesy safety inspection of the Town’s departments this fall

ix. Transfer Station — None

x. Water Department

- Lattimer will work with the CEO to obtain a permit for the new shed at the Pumping Station
- The Town continues to work toward awarding a contract to paint the interior and exterior of the Standpipe

7. Old Business:

- a. *COVID-19 Update* — No new cases have been reported on the island. The nurse practitioners urge everyone to continue to be vigilant, as the number of new cases across the State continues to climb. The Clinic has the ability to test people who show symptoms or may have been exposed, as well as part of the screening protocol for patients who have upcoming surgical procedures scheduled on the mainland.

EMS Chief Erin Cooper and the Clinic continue to coordinate with Maine CDC to bring vaccinations to the island. Consistent with the State’s priorities, first responders, healthcare workers, and residential care facilities are at the top of the list. Any extra doses are distributed to people aged 70 and above.

- b. *Fire Chief Search* — Chief Shaun Cooper has announced his intent not to continue as Fire Chief after Town Meeting. Lattimer has talked with other department officers to determine if any of them are interested. So far, no one has expressed interest. The Town continues to explore options to make sure we have someone to lead our Fire Department.

8. New Business

- a. *Standpipe Painting Contract* — The Town received five proposals to paint the interior and exterior of the standpipe. Two of the five companies withdrew (one because of scheduling conflicts and the other without explanation), leaving three firms to compete for the work. Water Department Superintendent Glen Marquis, Tax Collector Janice Hopkins, and Lattimer reviewed the proposals, checked references, and held discussions with the three remaining firms. The recommended that the Board award the contract to Marcel Payeur, Inc., for \$297,700. Payeur was not the

least expensive firm, but the company will give us a 10-year warranty. Work would commence in the fall of 2021.

Motion to authorize the Town to enter into a contract with Marcel Payeur for \$297,700 to paint the standpipe made by Lannon, seconded by Curtis
Approved 4-0-0

- b. *Sewer Department Abatement Request* — The DuPont family has asked for an abatement of their annual sewer bill in the amount of \$3,648 for their Ferry Landing Beach Road property. When a seasonal property owner uses town water, they are charged a standard rate for the service that includes 2,400 cubic feet of wastewater discharge. Any discharge in excess of that amount is billed at \$12 per hundred cubic feet. Because the wastewater is not metered, the Town uses the amount of potable water that goes through the water meter as a proxy for sewer usage. In this case, the DuPont family paid the standard rate of \$874; the \$3,648 is the cost of extra discharge that flowed through their water meter. The family's reason for requesting an abatement is that no one was in the house all summer and the water was used solely for irrigation purposes; none was processed through the Town's wastewater treatment plant. To avoid this problem in the future, the DuPonts plan to install a separate water meter for their irrigation lines.

Motion to abate the \$3,648 in additional sewer usage fees for the DuPont family property at 17 Ferry Landing Beach Road for the 2020 billing cycle made by Demmons, seconded by Curtis
Approved 4-0-0

- c. *Town Initiatives* — Lattimer will prepare a plan to engage the community in a discussion about these initiatives.

9. Other

- Our State District Representative Genevieve McDonald forwarded a notice from the Maine Lobstermen's Association concerning the federal government draft plan to prevent harm to right whales.
- The Town Office will purchase a new phone with wireless microphones to make listening to and participating in Select Board meetings easier.

10. Adjournment — Motion to adjourn at 5:16 pm made by Lannon, seconded by Curtis
Approved 4-0-0