



- Public Safety Building — Lattimer is working on a plan to present the need for a new building to the Town’s voters for information and consideration
- iii. Floats and Docks — Lattimer to talk with Foy about the Vinalhaven float and to arrange for Ryan Haskell to look at the Burnt Island float
- iv. Legal
  - George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Lattimer is working with Tammy Brown on a proposed change to the zoning ordinance that would allow the Town to accept gifts of land smaller than the minimum lot sizes in the relevant district
  - Joel Moser of BernsteinShur will represent the Town in the Cabot Trust abatement request. The Board had questions about tax abatements generally, so Lattimer will invite Moser to a Board meeting
- v. Roads & Bridges — Paving is still scheduled for May
- vi. Sewer Department — None
- vii. Sheriff’s Department — Working with Knox County Sheriff’s Office to find a replacement for Deputy Landers

| <b>Date</b> | <b>Incident</b> | <b>Deputy</b> |
|-------------|-----------------|---------------|
| 1.29        | Traffic stop    | Landers       |

- viii. Town Properties
  - Colin Bergeron, a tree surgeon, has prepared an estimate to assist the town in trimming back tree limbs and removing diseased or dead trees that impact the Town’s roads and properties. Lattimer will review the estimate with Jamien Shields, the Town Property Manager.
  - SafetyWorks!, a part of the Maine Department of Labor, will conduct a courtesy safety inspection of the Town’s facilities on May 20-21, 2020. The Town Property Manager, Jamien Shields, is helping to manage this effort for the Town.
- ix. Transfer Station — Lattimer and Transfer Station Manager, Peter Cooper, are working on a plan to address hazardous waste disposal and to obtain more containers. They are also discussing the possibility of raising fees. The Board recommended accelerating the removal of metal and other materials from the Transfer Station.
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio: \$120,000 for the interior, another \$56,000 if we wanted the exterior painted as well. Suez Utility Service Company out of Brentwood, NH will submit an estimate by Friday, February 14<sup>th</sup>.

**7. Old Business:** None

**8. New Business:**

- a. *Town Wages* — The Board discussed options concerning the hourly wages of Town employees. The federal cost-of-living allowance for 2020 is 1.6%. The Board expressed two concerns: (1) ensuring the Town pays its employees appropriate wages based on their experience and responsibilities; and (2) adjusting wages periodically so as to eliminate the need for large increases in the future. The Board ultimately decided to increase wages by 2.0% for most hourly employees and to adjust certain employees' wages to reflect their expertise and responsibilities. The Town Administrator's and Town Property Manager's hourly wages will remain unchanged at \$40.10 per hour and \$25.00 per hour, respectively.

**Motion to increase hourly Town wages by 2.0% for all Town employees except the Town Administrator and Town Property Manager and to provide step increases for the Tax Collector, the Treasurer, the Assessor's Agent/Associate Code Enforcement Officer, Town Clerk, Medical Clinic Office Assistant, and Recycling Center Manager.**

**Made by Lannon, seconded by MacDonald**

**Approved 4-0-0**

- b. *Select Board Meeting Schedule* — The Board discussed various meeting times, including the possibility of meeting every other week instead of the Board's current weekly meeting schedule. The Board tabled this discussion for further consideration. The Board asked Lattimer to check with Town Office staff to ascertain how a biweekly meeting schedule might affect Town operations.

**9. Other:**

- Curtis noted he will not be available for the February 11<sup>th</sup> and 18<sup>th</sup> meetings
- Demmons reminded Lattimer to arrange to have the Town's roads swept this spring

**10. Adjournment**

**Motion to adjourn at 6:01 pm made by Lannon, seconded by MacDonald**

**Approved 4-0-0**