

**TOWN OF NORTH HAVEN
SELECT BOARD
FEBRUARY 5, 2019
4:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Jeremiah MacDonald, and Alex Curtis;
Linda Darling participated by telephone
BOARD MEMBER(S) ABSENT: Jerry White (Vice Chair)
TOWN ADMINISTRATOR: Rick Lattimer

1. Demmons called the Meeting to order at 4:00 PM

2. **Motion to approve the Minutes of January 29th**

Made by Darling, seconded by MacDonald Approved 4-0-0

3. **Public Comment** — None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #5	in the amount of	\$22,677.95
Payroll Journal #5-A	in the amount of	\$3,554.45
Warrant #5	in the amount of	\$9,177.33
Warrant #5-A	in the amount of	\$18,434.18
Sewer Department Warrant #4	in the amount of	\$2,791.20
Water Department Warrant #4	in the amount of	\$1,183.33

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald, seconded by Darling Approved 4-0-0**

5. **Correspondence:**

- a. Maine Bureau of Labor issued the Town a citation for failing to report the injury to Jeff Martin's hand within 24 hours of its occurrence (Jan. 4, 2019) and for failing to prepare and maintain on file for five years OSHA 300 Forms. Neither citation carried a monetary fine. Lattimer is working with the State to respond to the citation and ensure the Town has an acceptable safety program.
- b. ReVision Energy is interested in possibly installing solar panels at the Water Treatment Plant. Lattimer will follow up.

6. **Reports:**

- a. Administrator:
 - i. Clinic —None

- ii. Fire Department/EMS — None
- iii. Floats and Docks — State resiliency study, Pulpit Harbor pier
- iv. Legal – None
- v. Roads & Bridges
 - *Paving.* Maine DOT will pave Main Street between the ferry terminal and the Grange hall in late August. The Town intends to piggyback off this work, using the contractor to pave other roads. The State asked Lattimer to sign a contract to reimburse the State for its four days of oversight, up to \$10,000.
 - *Ferry Line Procedures.* The Board is interested in experimenting with ferry line procedures before the summer season to see if we can reduce congestion and turmoil in the parking lot. Linda Darling and Jon Demmons will work with Patsy Lannon and our Ferry Service Advisory Board members (Lisa Shields and Jon Emerson) to discuss options.
 - *Kent’s Hill.* Lattimer reported a suggestion to install a flashing sign that notifies drivers of excessive speed. The Board discussed the idea and concluded drivers would ignore it after a while. Speed Humps were approved at the last Town Meeting and will be reinstalled.
- vi. Sewer Department — None
- vii. Sheriff’s Department

Incident reports

Date	Incident	Deputy
1/28	Property check	Landers

- viii. Town Properties — None
- ix. Transfer Station — Lattimer reported Peter Cooper continues to reduce the metal pile. Board members reiterated their concern about the pile of mattresses. Lattimer said he would talk with Cooper about reducing that as well.
- x. Water Department — None. Demmons reminded Lattimer of the need to follow through with demolishing the old building adjacent to the current pumping station.

7. Old Business:

- a. *Airstrip:* The Town staff is continuing to develop options for the Board’s preliminary review.

8. New Business:

- a. *2019 Budget Report:*
- b. *Pulpit Harbor Pier — State Resiliency Analysis.* Following up on Lattimer’s

report (above), the Board discussed approaching the State about piggybacking off the contractor it hires to perform the resiliency analysis of the Pulpit Harbor pier. The Town might hire the contractor to study parking, improved access to the pier, and making the pier more effective for fishermen, aquaculturists, and recreational users.

Motion to direct the town administrator to discuss the possibility of piggybacking off the State contract for a resiliency analysis of the Pulpit Harbor pier.

Made by Darling, seconded by MacDonald

Approved 4-0-0

9. Board Member Comments: None

10. Motion to adjourn at 5:12 made by Darling, seconded by MacDonald

Approved 4-0-0