

TOWN OF NORTH HAVEN
SELECT BOARD
MARCH 17, 2020
4:30 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Linda Darling (Vice Chair)(Linda participated by telephone but under Maine law cannot vote unless she is present)

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Sue Ferra, FNP

1. Demmons called the Meeting to order at 4:34 pm

2. **Election of Board Chair & Vice Chair**

Motion to elect Jon Demmons Board Chair
Made by MacDonald, seconded by Lannon

Approved 4-0-0

Motion to elect Linda Darling Vice Chair
Made by MacDonald, seconded by Curtis

Approved 3-0-1

3. **Discussion of allowing Telephonic Public Participation:** As part of the State of Maine's efforts to mitigate the effects of the COVID-19, Coronavirus, select board and other meetings may be held by remote means, including by telephone. The public must be given notice of how to participate and votes must be taken by roll call. Lattimer posted this information on the Town's website. The Town has a conference call number via which the public may listen and comment.

Motion to authorize the Select Board to meet remotely via telephonic conference
Made by MacDonald, seconded by Lannon

Approved 4-0-0

4. **Public Comment:** Kenny Corson read a prepared statement respectfully disagreeing with the Board's decisions attempting to limiting travel to and from the island. Corson will deliver a written copy of the letter to the Town Office.

5. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #11	in the amount of	\$24,658.23
Payroll Journal #11-A	in the amount of	\$4,149.58
Warrant #11	in the amount of	\$15,169.07
Warrant #11-A	in the amount of	\$17,639.49

Sewer Department Warrant #5	in the amount of	\$1,636.94
Water Department Warrant #6	in the amount of	\$2,686.90

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Lannon, seconded by MacDonald Approved 4-0-0**

6. Correspondence: The Town Office received correspondence from people objecting to the March 15, 2020 order limiting travel and asking for permission to come to the island for various reasons.

7. Reports

a. Administrator:

- i. Clinic — COVID-19 (See Old Business, below)
- ii. Fire Department/EMS
 - EMS air ambulance regulations — Awaiting new proposed regulations from the State Medical Services Board, which we hope will contain provisions that allow Penobscot Island Air to continue to provide emergency transportation
 - Public Safety Building — No update
- iii. Floats and Docks
 - Vinalhaven float: Vinalhaven Town Manager, Andy Dorr, suggests adding a strake to the bottom of the float to keep boats from sliding under it in high seas. Lattimer to talk with Foy Brown
 - Burnt Island Float: J.O. Brown will replace the Burnt Island float
 - Pulpit Harbor Float: Y-Knot Boatyard to reattach the ramp and floats in early April, weather permitting
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board to discuss zoning changes. The meeting will take place at a more appropriate time.
- v. Roads & Bridges
 - Paving is still scheduled for May
 - Street sweeping contract - possibly early May
- vi. Sewer Department — None
- vii. Sheriff’s Department
 - Possible New Deputy: Lattimer is working to find a house for the new deputy and his family

Date	Incident	Deputy
3.09	ATV problem	Landers
3.10	Fish & Game	Landers
3.11	Traffic stop	Landers
3.12	Traffic stop	Landers

viii. Town Properties — SafetyWorks!, a part of the Maine Department of Labor, will conduct a courtesy safety inspection of the Town’s facilities on

May 20-21, 2020. The Town Property Manager is helping to manage this effort for the Town.

- ix. Transfer Station — The Transfer Station will operate normal hours, with measures in place to reduce human-to-human contact. Peter Cooper, Station Manager, will keep track of the types and amounts of trash disposed. The Town will bill customers. The recycle and redeemable areas remain open, but customers will be asked to drop their materials and go. Sarah Cooper and Tim Cooper will sort them.
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio. Suez Utility Service Company out of Brentwood, NH is also interested and visited the island on Friday, February 28th, to look at the water tank. We are awaiting an estimate.

8. Old Business:

- a. *COVID-19, Coronavirus Health Update* — Sue Ferra, one of our Family Nurse Practitioners (FNP) and Local Health Officers, briefed the Board on the virus and the efforts to contain and combat it. The Town has updated its website, participates in update briefings with Maine CDC and Knox County Emergency Management Agency, and will continue to monitor the situation.
- b. *COVID-19, Coronavirus March 15th Order* — With the help of an attorney from the Governor's office and thoughtful input from people here on the island and elsewhere, the Board rescinded the order it issued on March 15, 2020 and has instead adopted a resolution. The resolution strongly encourages people to refrain from traveling away from the places where they currently live — whether that is on North Haven or elsewhere. The resolution also recommends that if people reside in places with better access to medical care than North Haven can provide they should refrain from traveling to the island. The Select Board believes this is consistent with the advice coming from your office, President Trump, the U.S. CDC, and the Maine CDC.
- c. *Town Meeting Follow-up* — The Board tabled its discussion on the March 14th Town Meeting.

9. New Business:

- a. *Appointments to Town Offices* — Each year, the Board is required to reappoint people to offices in Town, including the Clerk, Treasurer, Tax Collector, and others.

Motion to sign appointments to Town positions

Made by Lannon, seconded by MacDonald

Approved 4-0-0

10. Other:

- During the meeting, Sue Ferra received notice that the Clinic had found two oxygen concentrators that it could purchase. These devices will help support people who are having trouble breathing.

**Motion to authorize the Clinic to purchase two oxygen concentrators
Made by MacDonald, seconded by Lannon**

- Curtis: Should the Town purchase food and other necessary supplies and stockpile them if needed in the event the Governor issues a shelter in place order? Lattimer will research and talk with the North Haven Grocery.

**11. Adjournment — Motion to adjourn at 7:11 pm made by MacDonald, seconded by Curtis
Approved 4-0-0**