

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**MARCH 3, 2020**  
**4:30 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Linda Darling (Vice Chair)(Linda participated by telephone but under Maine law cannot vote unless she is present)

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Sue Ferra, FNP

1. Demmons called the Meeting to order at 4:30 pm
2. **Motion to approve the Minutes of February 25, 2020**  
**Made by MacDonald, seconded by Lannon**  
**Approved 4-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #9	in the amount of	\$23,671.77
Payroll Journal #9-A	in the amount of	\$5,295.68
Warrant #9	in the amount of	\$2,228.08
Warrant #9-A	in the amount of	\$18,256.16
Water Department Warrant #5	in the amount of	\$6,008.81
Water Department Warrant #5-A	in the amount of	\$17,660.72

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by MacDonald, seconded by Lannon** **Approved 4-0-0**

5. **Correspondence:** None

6. **Reports**

a. Administrator:

- i. Clinic — See New Business, below
- ii. Fire Department/EMS
  - EMS air ambulance regulations — Awaiting new proposed regulations from the State Medical Services Board, which we hope

- will contain provisions that allow Penobscot Island Air to continue to provide emergency transportation
  - Public Safety Building — No update
- iii. Floats and Docks
  - Vinalhaven float: Vinalhaven Town Manager, Andy Dorr, suggests adding a strake to the bottom of the float to keep boats from sliding under it in high seas. Lattimer to talk with Foy Brown
  - Burnt Island Float: J.O. Brown will replace the Burnt Island float.
- iv. Legal
  - George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Lattimer is working with Tammy Brown on a proposed change to the zoning ordinance that would allow the Town to accept gifts of land smaller than the minimum lot sizes in the relevant district
  - Joel Moser of BernsteinShur will talk with the Board on Wednesday, March 4<sup>th</sup>
- v. Roads & Bridges — Paving is still scheduled for May; Lattimer working on a street sweeping contract
- vi. Sewer Department — None
- vii. Sheriff's Department
  - Possible New Deputy: Lattimer is working to find a house for the new deputy and his family

Date	Incident	Deputy
2.25	Traffic stop	Landers
2.29	Animal problem	Walker
3.1	Trespassing	Landers

- viii. Town Properties — SafetyWorks!, a part of the Maine Department of Labor, will conduct a courtesy safety inspection of the Town's facilities on May 20-21, 2020. The Town Property Manager is helping to manage this effort for the Town.
- ix. Transfer Station — Lattimer and Transfer Station Manager, Peter Cooper, are working on a plan to address hazardous waste disposal and to obtain more containers. They are also discussing the possibility of raising fees. The Board recommended accelerating the removal of metal and other materials from the Transfer Station.
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio. Suez Utility Service Company out of Brentwood, NH is also interested and visited the island on Friday, February 28<sup>th</sup>, to look at the water tank. We are awaiting an estimate.

**7. Old Business: None**

**8. New Business:**

- a. *COVID-19, Coronavirus Update* — Sue Ferra, one of our Family Nurse Practitioners (FNP) and Local Health Officers, briefed the Board on the virus and the efforts to contain and combat it. The Town has updated its website, participates in update briefings with Maine CDC, and will continue to monitor the situation.
- b. *General Assistance Maximum Levels* — The Board considered the State recommended maximum general assistance levels for housing, food, and other expenses.

**Motion to adopt the State Maximum General Assistance Levels for 2019-2020  
Made by MacDonald, seconded by Curtis                      Approved 4-0-0**

- c. *Meeting on Wednesday, March 4, 2020 at 2:30* — The Board confirmed its desire to meet with Joel Moser, an attorney from BernsteinShur, concerning State programs that lessen property tax liabilities for such reasons as tree growth and open space.
- d. *Water Department Storage Shed* — The Board discussed the need for a shed, approximately 8 x 20 for the purpose of storing water meters and other related items at the Pumping Station. Glen Marquis, our Water Department Superintendent, has obtained estimates from two companies.

**Motion to authorize Glen Marquis to purchase a shed costing no more than  
\$8,000.00, made by Lannon, seconded by MacDonald                      Approved 4-0-0**

- e. *Airstrip* — The Board discussed the difficulty the Town has had locating land suitable for an airstrip. To ensure people understand the Town would be willing to pay fair market value for acceptable land, the Board authorized Lattimer to post an advertisement.

**Motion to authorize the Town Administrator to advertise the Town’s need for an  
airstrip to determine if property owners would be willing to donate or sell the  
Town land made by MacDonald, seconded by Lannon                      Approved 4-0-0**

- f. *Split Backboard for EMS* — Maine EMS recommends each EMS unit in the State acquire a split backboard to enable crews to pick up a person with a possible spinal injury without the need for rolling the patient over. The cost \$1,039.00.

**Motion to purchase a split backboard for North Haven EMS made by  
MacDonald, seconded by Lannon                      Approved 4-0-0**

**9. Other: None**

**10. Adjournment — Motion to adjourn at 5:05 pm made by Lannon, seconded by  
MacDonald                      Approved 4-0-0**