

TOWN OF NORTH HAVEN
Board of Selectmen
April 7, 2015
4:00 p.m.

Minutes

SELECTMEN PRESENT: Bill Trevaskis, Linda Darling, Jon Emerson, Kat Alexander & Stacy Beverage
TOWN ADMINISTRATOR: Joe Stone
AVAILABLE: TAX COLLECTOR, Janice Hopkins
AVAILABLE: TREASURER, Joette Adams
ALSO PRESENT: Hope Sage

1. Bill Trevaskis called the Meeting to order at 4:00 PM

2. **Motion to approve the Minutes of March 31, 2015**
Made by Alexander, seconded by Emerson

Approved 4-0-1

3. **Public Comment** – None

4. **Treasurer's Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Warrant # 14	in the amount of	\$17,456.96
Warrant # 14-A	in the amount of	\$9,899.13
Payroll Warrant # 13	in the amount of	\$20,455.00
Payroll Warrant # 13-A	in the amount of	\$3,439.20
Water Warrant # 8	in the amount of	\$927.53
Sewer Warrant # 5	in the amount of	\$2,039.84

b. YTD (through March) Revenue, Expenditure and Reserve Report. Noted that Town had spent \$71K on snow removal through March, compared with \$31K for the same period in 2014.

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries

Made by Darling, seconded by Beverage

Approved 5-0-0

5. **Correspondence:** 3/31/15 Letter from Governor LePage defending his budget proposals. Since the Selectmen had already written to our state representatives objecting to key provisions of the Governor's budget and had copied the Governor on that letter, there was no need for further discussion or action.

6. **Reports:**

a. Administrator:

i. Clinic

1. The training program from the conversion to EHR with AthenaHealth should begin shortly.

- ii. Sewer Department:
 - 1. Evaluating proposal from Tri-Digit electric (no update)
 - 2. Supts. Cooper and Higgins did their baseline pump-out on Thursday, 4/2. This marks the first step in an inspection process to identify particular sectors of the collection system that show the most I & I.
- iii. DEP/DMR:
 - 1. No updates
- iv. Water Department:
 - 1. P.U.C. has approved the rate case. New rates effective as of 4/1/15
- v. Bartlett's Harbor
 - 1. No update
- vi. Ferry Service
 - 1. Meeting with USCG, MSFS and island representatives from NH, VH and Islesboro at Rockland Terminal on Wednesday 4/8 to discuss propane issue
- vii. Legal
 - 1. No update on 3/4 Wolfram hearing
- viii. Town Properties
 - 1. Clinic
 - a. Reconfiguration substantially completed. Electrical & plumbing work and painting still underway
 - b. Evaluating proposal from Tri-Digit Electric for additional electrical work
 - c. Phil DesLauriers has identified additional work that should be undertaken. Stone to try to arrange an onsite inspection with DesLauriers and Associate Handyman LaBelle
 - 2. Town Garage:
 - a. Town plans to proceed with replacing the two doors with one 25' wide door. Assoc. Handyman LaBelle is working with P.D.Q. to do the project.
- ix. Floats & Docks
 - 1. Harbor Master Campbell has recommended three floats. The budget only anticipated the need for two. Stone, with Emerson's assistance, will create specs for the floats.
- x. Planning Board
 - 1. Have forwarded the credentials of a potential consultant to PB
- xi. Transfer Station
 - 1. T.S. now open 9 to 5, still two days/week.
 - 2. Staff is planning to change the traffic pattern to go counter-clockwise.
- xii. Town Website
 - 1. Update and upgrade by our website host, Sephone, is now nearing completion
- xiii. Deputy Housing
 - 1. Stone reported that the housing we expect to rent upon the expiration of our current lease for 302 Main St will not be available until 6/1. That should not pose a problem as our Main St. lease runs through 5/31.

b. Sheriff's Dept:

Date	Incident	Deputy
3/31	Property checks	Hansen
4/1	Property checks	Hansen
4/2	Property checks	Hansen
4/6	Property checks	Hansen

7. **Old Business:** *None*

8. **New Business:**

- a. *Medical Services Board:* Hope Sage was present to discuss scope of MSB's role in "implementing a Personal Support Specialist" program that at some level would be administered by clinic personnel. Since the position would need to be created by the Town, the Selectmen concluded after lengthy discussion that any such program should be implemented by the Board of Selectmen, not the Medical Services Board. As a starting point, Selectmen asked Stone to work with the current Outreach Worker to define the overlap between the Outreach Worker's job description and that of a "Personal Support Specialist".

Motion to adjourn at 5:40 PM
Made by Darling, seconded by Beverage

Approved 5-0-0