

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**APRIL 14, 2021**  
**4:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Linda Darling (Vice Chair – by phone), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Jon Demmons (Chair)

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: David Almy (by phone)

1. Darling called the Meeting to order at 4:05 pm
2. **Motion to approve the Minutes of March 31, 2021**  
**Made by MacDonald, seconded by Lannon      Approved 3-0-0**
3. **Public Comment:** None
4. **Treasurer's Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #13	in the amount of	\$5,920.00
Payroll Journal #13-A	in the amount of	\$180.00
Warrant #13	in the amount of	\$6,561.78
Warrant #13-A	in the amount of	\$3,585.98
Sewer Department Warrant #6	in the amount of	\$511.89
Water Department Warrant #6	in the amount of	\$1,572.82
Payroll Journal #14	in the amount of	\$25,621.08
Payroll Journal #14-A	in the amount of	\$5,027.15
Warrant #14	in the amount of	\$200,961.04
Warrant #14-A	in the amount of	\$12,600.51
Sewer Department Warrant #7	in the amount of	\$14,392.19
Water Department Warrant # 7	in the amount of	\$27,215.21
Journal Entries – March 2021	in the amount of	\$12,342.39

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Lannon, seconded by Curtis      Approved 4-0-0**

5. **Correspondence:** Letter from Holly Blake resigning from the Appeals Board
6. **Reports**
  - a. Administrator:

- i. Clinic — Electrical upgrades are complete
- ii. Fire Department/EMS
  - Working on getting a bathroom into the building
  - Working on having the ambulance’s electrical problems repaired
- iii. Floats and Docks — No update
- iv. Legal — No update
- v. Roads & Bridges — No update
- vi. Sewer Department — No update
- vii. Sheriff’s Department

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
4.1.21	Radar detail	Lemoi
4.5.21	Radar detail	Lemoi
4.6.21	Radar detail	Lemoi
4.6.21	Traffic stop	Lemoi
4.7.21	Radar detail	Lemoi
4.7.21	Disorderly conduct	Lemoi
4.12.21	Traffic offense	Lemoi
4.12.21	Property damage	Lemoi
4.12.21	Traffic hazard	Lemoi

- viii. Town Properties
  - The State may conduct a courtesy safety inspection of the Town’s departments this fall
- ix. Transfer Station — No update
- x. Water Department
  - Marcel Payeur, whom the Board selected to paint the standpipe, has signed the contract
  - Water Department Supervisor, Glen Marquis, is arranging to place the new shed at the Pumping Station

**7. Old Business:**

- a. *COVID-19 Update* — No new cases have been reported on the island. The nurse practitioners urge everyone to continue to be vigilant, as the number of new cases across the State continues to climb. The Clinic has the ability to test people who show symptoms or may have been exposed, as well as part of the screening protocol for patients who have upcoming surgical procedures scheduled on the mainland.

About 65% of the island’s adult residents have been fully vaccinated against the virus.

**8. New Business**

- a. *Code Enforcement Officer (CEO)* — Lattimer noted that last year he had hoped to find someone on the island to learn from Paul Quinn, our existing CEO, and

eventually to take over those duties. No one has expressed interest, so Lattimer recommends posting advertisements on the mainland. The Board agreed.

- b. *Congresswoman Pingree – Community Project Funding* — Congressional earmarks have been approved for the first time since 2011. These allow members of Congress to allocate funds for specific projects in their districts. Congresswoman Pingree is seeking input from the communities she represents regarding potential projects she could endorse. Applications are due on Monday, April 9<sup>th</sup>, at 6:00 pm. Lattimer drafted a letter recommending North Haven seek funds for upgrades to the Clinic and the Public Safety Building (fire station). The Board concurred.
  - c. *Town Meeting Referendum – Saturday, May 8<sup>th</sup>, 8:00 am to 2:00 pm* — The Town held a hearing in person at the Community Building and via Zoom on Thursday, April 8<sup>th</sup>. The next step in the process is to allow people to vote. Ballots are available at the Town Office or voters can vote in person on Saturday, May 8<sup>th</sup> at the Town Office.
  - d. *Certificate of Commitment, Quarterly Sewer Department Rates* — The Board reviewed the proposed certificate and agreed to certify the amount. **Motion to approve the Certificate of Commitment for Quarterly Sewer Department Rates in the Amount of \$35,075.96 made by MacDonald, seconded by Lannon, Approved 4-0-0**
  - e. *Certificate of Commitment, Quarterly Water Department Rates* — The Board reviewed the proposed certificate and agreed to certify the amount. **Motion to approve the Certificate of Commitment for Quarterly Water Department Rates in the Amount of \$14,937.34 made by Lannon, seconded by MacDonald Approved 4-0-0**
9. **Other:** Lannon asked whether the Board wanted to reset its weekly meeting time from 4:00 pm to 5:00 pm to accommodate people who work longer into the afternoons in the summer months. The Board agreed. Meetings will begin at 5:00 pm starting Wednesday, April 21, 2021.
  10. **Adjournment** — **Motion to adjourn at 4:18 pm made by MacDonald, seconded by Lannon Approved 4-0-0**