

**TOWN OF NORTH HAVEN
SELECT BOARD
APRIL 23, 2019
4:30 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair - by telephone), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

1. Demmons called the Meeting to order at 4:30 PM at the North Haven Transfer Station (Darling did not participate in this portion of the meeting.)

The four Board members toured the Transfer Station, discussing various ideas for improving layout, traffic flow, containment, and appearance. Lattimer and Manager, Peter Cooper will follow up with the Board.

The Board returned to the Town Office at 5:20 at which point Darling joined by telephone.

2. **Motion to approve the Minutes of April 16, 2019
Made by MacDonald, seconded by Curtis
Approved 3-0-2 (Darling and Lannon abstained)**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll journal #14	in the amount of	\$2,874.85
Warrant #15	in the amount of	\$21,510.34
Warrant #15-A	in the amount of	\$21,399.90

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald, seconded by Lannon Approved 4-0-1 (Darling
abstained)**

5. **Correspondence:** The State announced it is seeking applications for the fiscal year 2020 Coastal Community Grants. Proposals are due by June 3, 2019. Minimum award is \$15,000 and maximum award is \$100,000.

6. Reports:

a. Administrator:

- i. Clinic — Lattimer is working with Anne Cogger on a contract for her to support the Town as a licensed clinic social worker
- ii. Fire Department/EMS (see new business below)
- iii. Floats and Docks — None
- iv. Legal – None
- v. Roads & Bridges — None
- vi. Sewer Department — None
- vii. Sheriff’s Department
Incident reports

Date	Incident	Deputy
4.16	911 hang-up	Landers
4.20	Abandoned vehicle	Landers
4.21	Personal injury accident	Landers
4.22	911 hang-up	Smith

- viii. Town Properties — Lattimer has prepared and provided the Board with an analysis as to how best to ensure the Town’s properties are maintained and repaired as necessary (see below)
- ix. Transfer Station — (See above)
- x. Water Department — None

7. Old Business:

- a. *Airstrip:* Lattimer is awaiting rough estimates for cut and fill data from Gartley & Dorsky, a professional engineering firm, concerning the alternative airstrip locations.

8. New Business:

- a. *EMS Issues* — Erin Cooper, EMS Chief, asked the Board to approve the purchase of a stair chair from the special (donation) fund. The chair costs approximately \$3,750. It is a rugged, narrow device with treads along the back that allows EMS members to strap a patient to the chair and safely maneuver the patient down a narrow and steep stairway.

**Motion to approve the purchase of a stair chair from the EMS special fund
Made by Demmons, seconded by Darling Approved 5-0-0**

Cooper and Lattimer also recommended creating a Deputy EMS Chief position with an annual stipend of \$3,000. The Deputy Chief would serve as the Chief’s

alter ego, ensuring the Town will have effective EMS coverage whenever the Chief is absent.

Motion to approve a Deputy EMS Chief position with an annual stipend of \$3,000.

Made by Curtis, seconded by MacDonald

Approved 5-0-0

- b. *Ferry Service Issues* — Jon Emerson, Lisa Shields, and Lattimer briefed the Board on the upcoming Ferry Service hearing in Belfast on Wednesday, April 24th. The hearing's purpose is to allow State DOT Commissioner Bruce Van Note to consider views on the proposed 17% rate increase. Emerson and Lattimer both said they were planning to testify at the hearing. Each would indicate North Haven did not support fare increases. In addition, Emerson would suggest reverting to Tariff #7 (the pre-May 2018 rate structure) and working toward a new fare structure from there. Lattimer would stress the need to transparent financial and ridership data from the Ferry Service so municipalities and others negotiating with the Ferry Service could make informed proposals.
- c. *Subdivision Ordinance* — Lattimer reported that the Planning Board has prepared a draft revision to the Town's subdivision ordinance that has been through the required notice and hearing process. The Planning Board has requested the Select Board authorize a special town meeting so voters can consider the draft. The Board tabled the decision until Board members had an opportunity to read the draft and consider it in full.
- d. *Town Properties* — Lattimer prepared an analysis concerning the maintenance and repair of Town properties that would help the Board discuss whether to contract out for these services or to hire a property manager. The Board tabled this issue until each member had an opportunity to read the member in its entirety.

9. Board Member Comments — None

10. Motion to adjourn at 7:02 made by Darling, seconded by MacDonald

Approved 5-0-0