

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**APRIL 28, 2020**  
**4:30 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT BY TELEPHONE: Jon Demmons (Chair), Linda Darling (Vice Chair)(Linda participated by telephone and under new law is allowed to vote), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: NONE

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Lorraine Reiser, FNP

1. Demmons called the Meeting to order at 4:30 pm
2. **Motion to approve the Minutes of April 21, 2020**  
**Made by Lannon, seconded by Darling** **Approved 5-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #17	in the amount of	\$23,737.29
Payroll Journal #17-A	in the amount of	\$4,280.15
Warrant #17	in the amount of	\$14,051.59
Warrant #17-A	in the amount of	\$29,804.42

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by MacDonald, seconded by Lannon** **Approved 5-0-0**

5. **Correspondence:** None

6. **Reports**

a. Administrator:

- i. Clinic — COVID-19 (See Old Business, below)
- ii. Fire Department/EMS
  - EMS air ambulance regulations — Awaiting new proposed regulations from the State Medical Services Board, which we hope will contain provisions that allow Penobscot Island Air to continue to provide emergency transportation
  - Fire Department — (See New Business, below)
- iii. Floats and Docks — None

- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
  - Paving this spring is now tentative
  - Street sweeping contract - Ellis Construction plans to sweep later this spring
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff's Department
  - Josh Lemoi will serve as our new Resident Deputy starting in mid-summer

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
4.21	Property check	Butler
4.22	Public relations	Landers
4.23	Traffic stop	Taylor
4.26	Traffic stop	Smith
4.27	Vehicle accident	Landers

- viii. Town Properties — SafetyWorks!, a part of the Maine Department of Labor, may hold our safety inspection in November 2020.
- ix. Transfer Station — The Transfer Station will operate normal winter hours, 8:00 to 4:00 on Wednesdays and Saturdays until further notice. Measures are in place to reduce human-to-human contact. Peter Cooper, Station Manager, will keep track of the types and amounts of trash disposed. The Town will bill customers. The recycle and redeemable areas remain open, but customers will be asked to drop their materials and go. Sarah Cooper and Tim Cooper will sort them.
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio. Suez Utility Service Company out of Brentwood, NH has provided another estimate. Lattimer will talk with Water Department Superintendent Glen Marquis about the estimates to determine the best way to proceed.

**7. Old Business:**

- a. *Town Meeting Follow-up* — On Wednesday, April 29<sup>th</sup>, Demmons, Darling, Kevin Waters from Penobscot Island Air, and Lattimer will talk with Watson family about using their airstrip this coming summer.
- b. *COVID-19, Coronavirus Health Update* — Lorraine Reiser, one of our Family Nurse Practitioners (FNP) and Local Health Officers, briefed the Board on the virus and the efforts to contain and combat it. The Town continues update its website, participates in regular briefings with Maine CDC and Knox County Emergency Management Agency, holds weekly internal emergency management meetings, and will continue to monitor the situation. Work continues work on arrangements for alternate care

sites at Nebo and the School Gym, should they be necessary. President Trump has issued Guidance for Opening Up Again, which Lattimer summarized for the Board.

- c. *Summer Discussion* — On Sunday, April 26<sup>th</sup>, the Town hosted a discussion with businesses and organizations to discuss what the summer might look like. The participants agreed to work on a list of how their activities might change this summer. Lattimer is working on a set of guidelines for the summer to help people coming to the island plan their trips.
- d. *Special Town Meeting* — At a special town meeting held on Thursday, April 23, 2020, voters approved the transfer of \$410,000 from various Reserve Accounts to a temporary Emergency Fund for the purpose of addressing the virus. The funds will be available when the Board declares an emergency, but will not be spent unless needed.

**8. New Business:**

- a. *Emergency Declaration* — The Board discussed whether to declare an emergency now or wait to see if the virus comes to the island. In order to ensure flexibility and speed, the Board decided to declare an emergency at this meeting.

**Motion to declare a state of emergency to run concurrently with the Governor's state of civil emergency**

**Made by Lannon, seconded by MacDonald                      Approved 5-0-0**

- b. *Fire Department - Old Tanker Truck* — The Board discussed putting the old tanker out to bid and authorized Lattimer to do that.
- c. *Sewer Department— Certificate of Commitment for 2<sup>nd</sup> Quarter 2020*

**Motion to approve the Sewer Department 2<sup>nd</sup> Quarter Certificate of Commitment in the amount of \$37,176.70**

**Made by MacDonald, seconded by Darling                      Approved 5-0-0**

- d. *Water Department — Certificate of Commitment for 1<sup>st</sup> Quarter 2020*

**Motion to approve the Water Department 2<sup>nd</sup> Quarter Certificate of Commitment in the amount of \$17,378.40**

**Made by MacDonald, seconded by Darling                      Approved 5-0-0**

**9. Other: None**

**10. Adjournment — Motion to adjourn at 5:09 pm made by Darling , seconded by Lannon                      Approved 5-0-0**