

TOWN OF NORTH HAVEN
SELECT BOARD
APRIL 30, 2019
4:30 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Linda Darling

TOWN ADMINISTRATOR: Rick Lattimer

1. Demmons called the Meeting to order at 4:30 pm
2. **Motion to approve the Minutes of April 23, 2019**
Made by MacDonald, seconded by Curtis
Approved 4-0-0

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll journal #15	in the amount of	\$23,556.79
Warrant #16	in the amount of	\$13,149.25
Warrant #16-A	in the amount of	\$14,401.88
Sewer Department Warrant #9	in the amount of	\$1,463.25
Water Department Warrant #9	in the amount of	\$3,716.53

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald, seconded by Curtis **Approved 4-0-0**

5. **Correspondence:** None

6. **Reports:**

a. Administrator:

- i. Clinic — Awaiting signature on a contract with Anne Cogger enabling her to support the Town as a licensed clinic social worker
- ii. Fire Department/EMS — None
- iii. Floats and Docks — None
- iv. Legal – None
- v. Roads & Bridges — None
- vi. Sewer Department — None
- vii. Sheriff's Department

Incident reports

	Date	Incident	Deputy
	4.25	Theft	Landers
	4.26	Property damage	Landers
viii.	Town Properties — (See below under New Business)		
ix.	Transfer Station — Lattimer is following up with Peter Cooper on ways to reduce the solid waste at the Station		
x.	Water Department — None		

7. Old Business:

- a. *Airstrip:* Gartley & Dorsky provided rough estimates of cut and fill information concerning the alternative airstrip locations. The next step is to obtain rough estimates of the costs for the necessary earthwork.

8. New Business:

- i. *Rate Structure* — Jon Emerson and Lattimer discussed last week’s hearing in Belfast at which DOT Commissioner Bruce Van Note heard comments on the proposed 17% increase in ferry rates from concerned citizens. Most comments came from Islesboro residents. Both Emerson and Lattimer spoke of the need to meaningfully involve the island communities and the Ferry Service Advisory Board in the rate-making process, to share accurate financial and ridership data, and to keep the rates as low as possible. Emerson drove home the point that starting with the rate structure that was in place under Tariff #7 (before May 2018) would be the best way to proceed.
- ii. *North Haven Advisory Board Members* — Emerson and Lisa Shields noted they would like to switch roles, so that Emerson becomes the primary North Haven representative and Shields the alternate.

Motion to appoint Jon Emerson as North Haven’s primary representative to the Ferry Service Advisory Board and to appoint Lisa Shields as the alternate representative.

Made by MacDonald, seconded by Curtis

Approved 4-0-0

2. New Business

- a. *Subdivision Ordinance* — The Board discussed the final version of the amendments to the Town’s subdivision ordinance and agreed to put the question to the voters.

Motion to set a Special Town Meeting for Thursday, May 16, 2019 at 7:00 pm at the Community Center (YMCA) to see if voters will approve amendments to the North Haven Subdivision Ordinance

Made by MacDonald, seconded by Lannon

Approved 4-0-0

- b. *Town Properties: Maintenance and Repair* — The Board discussed whether to post a vacancy for a Town Property Manager or contract out for maintenance and repair of Town properties. The Board gave Lattimer approval to post the vacancy to determine whether a well-qualified candidate applies.
- c. *Town Office Roof* — G.A. Doughty Construction provided a bid to replace the existing asphalt shingled roof with a metal roof and to repair and paint the gutters, soffits, and fascia boards. The Board directed Lattimer to obtain more information and perhaps additional bids.

3. Other

- a. Board Member Comments — None

4. Adjournment

Motion to adjourn at 5:50 pm made by MacDonald, seconded by Curtis

Approved 4-0-0