

NORTH HAVEN SELECT BOARD
APRIL 6, 2022
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Scot Baribeau, Patsy Lannon, and Jeremiah MacDonald
BOARD MEMBERS ABSENT: Alex Curtis, Bruce Gilman
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: Mia Colloredo-Mansfeld, Deputy Josh Lemoi

1. Call to Order 5:00

2. Approval of Minutes of March 16, 2022 – Motion made by Lannon, seconded by Baribeau
Approved 3-0-0

3. Public Comment: None

4. Treasurer’s Report

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

| | | |
|-----------------------------|------------------|-------------|
| Payroll Journal #13 | in the amount of | \$4,368.68 |
| Payroll Journal #13-A | in the amount of | \$80.46 |
| Warrant #10 | in the amount of | \$68,502.67 |
| Warrant #10-A | in the amount of | \$13,558.50 |
| Sewer Department Warrant #5 | in the amount of | \$1,917.18 |
| Water Department Warrant #5 | in the amount of | \$875.70 |

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Baribeau, seconded by Lannon
Approved 3-0-0

5. Correspondence – None

6. Reports

- i. Clinic: Working to schedule temporary providers to cover vacation periods
- ii. Fire Department/EMS – Harold Cooper obtained and installed a new generator; waiting for GRM Plumbing to hook up the propane
- iii. Floats & Docks: Working to obtain a new camera for the Town floats in the Thoroughfare
- iv. Legal
 - ARPA Funding – The Town should receive its second tranche of federal funds in May for a total of approximately \$38,000
 - Short-term rentals – Working to obtain legal advice

- v. Public Safety Building Update – Working on a contracting package to solicit proposals
- vi. Roads & Bridges:
 - DOT was out to look at first bridge; maintenance requested
 - Ditching – The Road Crew continues to work on improving ditches and trimming roadsides
- vii. Sewer Department: None
- viii. Sheriff’s Department

| Date | Incident | Deputy |
|-------------|-----------------|---------------|
| 3.17.22 | Radar detail | Lemoi |
| 3.18.22 | Assault | Lemoi |
| 3.21.22 | Lost property | Lemoi |
| 3.21.22 | School visit | Lemoi |
| 3.23.22 | School visit | Lemoi |
| 3.24.22 | Escort | Lemoi |
| 3.28.22 | Civil paper | Lemoi |
| 3.29.22 | Escort | Lemoi |
| 4.2.22 | 911 hang-up | Spear |
| 4.3.22 | Public works | Lemoi |
| 4.4.22 | Escort | Lemoi |
| 4.4.22 | Public works | Lemoi |

- ix. Town Properties:
 - Town House
 - Work continues; our insurer has issued the Town a check for \$140,484.41 to cover repairs at the Town House
 - Shellac coat complete
 - Bids requested for electrical, heat pump, plumbing, and drywall work
 - Maintenance Plan – nearly complete
- x. Transfer Station:
 - Contemplating a fee increase
 - Peter Cooper asked that the Select Board and the island’s residents be aware of the need to frequently swap out containers to keep up with demand; this will add to the ferry traffic
- xi. Water Department:
 - Applied for a State Capacity Development Grant to study the availability of fresh water, both in Fresh Pond and the island’s underground aquifers; the State will decide by May 1st
 - Need to consider obtaining funding for capital maintenance
 - Contemplating a rate increase

7. Old Business

- a. *COVID-19 Update* – No new cases to report

- b. *Community Vision Statement & Objectives* – McPhail, Colloredo-Mansfeld, and Lattimer continue to work on plans to address the three priorities. The Housing Working Group will begin meeting this month to address Priority 1, Access to Housing. The Town issued a request for proposals to hire a consultant to collect data and make recommendations regarding Priority 2, Workforce Development & Economic Diversification. Proposals are due on April 27th. McPhail obtained a Service Provider grant from the State to assist the Town in addressing Priority 3, Environmental Sustainability & Climate Change Impacts. Her obtaining the grant helps to make the Town eligible to receive up to \$50,000 in State funds to address climate issues.

- c. *Public Safety Building* — Market research shows that building materials are caught up in supply chain issues, which is likely to delay construction. Lattimer presented the Board with a table outlining the bidding and construction processes. After considering the table, the Board suggested we schedule the site work and concrete slab work for this fall so that construction of the building itself could begin as soon as weather permits in 2023. Lattimer will research that idea. Here is the table.

| Activity | Dates | Notes |
|----------------------------------|---|-------------------------------------|
| RFQ issued | April 11, 2022 | |
| Responses to RFQ Due | April 29, 2022 | |
| Interviews of Interested firms | Week of May 2 nd | |
| Selection of 3 firms | Week of May 9 th | |
| RFP Issued | Week of May 23 rd | |
| RFP Responses Due | Week of June 13 th | |
| Negotiations and Selection | Week of June 27 th | |
| Design phase | July 5 th to August 19 th | |
| Presentation to Town’s Voters | August 27, 2022 | Special Town Mtg. |
| Town obtains financing | September | |
| Contractor/Town orders materials | September | Subject to Town obtaining financing |
| Construction begins | Spring 2023 | |
| Construction completed | Fall 2023 | |
| Occupancy | December 2023 | |

8. New Business

- a. *Law Enforcement Update* – Deputy Lemoi briefed the Board on various law enforcement issues including an assault, an ATV on the ice on Fresh Pond, a boat aground and sinking off Crabtree Point, the need to refresh and install appropriate

traffic control signs around the island, and Vinalhaven's law enforcement coverage. The Board appreciated his insights and efforts and asked that he brief them monthly.

- b. *Cell Tower* – Tilson Infrastructure is interested in erecting a cell tower that would provide coverage for the island and surrounding waters. The tower would likely be located at the Town's Crabtree Farm property with a repeater on the water tower to better cover the village. Tilson would seek to have carriers (AT&T, Verizon, U.S. Cellular, etc.) lease antenna space on the tower. Lattimer presented the Board with a draft lease to consider. Tilson would pay the Town \$800 per month for the space.
- c. *Consolidated Communications Battery Backup* — Jon Emerson has been trying to get Consolidated Communications to replace the emergency battery in the substation on the northern end of the island without success. He worked with Lattimer to draft a letter asking Consolidated to address the issue so that people would be able to use their telephones during a power outage. The Board concurred in Lattimer's signing the letter on the Board's behalf.
- d. *Tax Collector Appointment* — With Janice Hopkins's announcement of her intention to retire in October (she does not want a party!), the Town must have a new Tax Collector. Joette DeBlois has agreed to fill this role. The Board signed the necessary appointment document.

9. Other

- Lannon noted the trail between Boy Scout Beach and Vista Beach at Mullins Head has several eroded areas that are dangerous. She also said many trees have blown down across the trail. Lattimer said he would work with the Park Committee and the Property Manager to address the situation.
- MacDonald asked when the holiday lights are coming down. Lattimer said Fox Island has been asked to remove them. MacDonald also suggested ordering additional strings – maybe twice as many – to build out a better look in the village.
- Baribeau noted there are many seasonal properties with driveways that are too narrow to accommodate fire trucks and during the winter, the driveways are often not plowed. He talked with the Board about putting something in the *North Haven News* about these potential hazards and said he would talk with Fire Chief Chris Stone about taking trucks around to determine how difficult it might be to access certain houses.

10. Adjournment – Motion to adjourn at 6:23 made by Lannon, seconded by Baribeau Approved 3-0-0