

TOWN OF NORTH HAVEN
Board of Selectmen
May 9, 2017
4:00 p.m.

Minutes

SELECTMEN PRESENT: Jonathan Demmons (Chair), Stacy Beverage (Vice Chair), Linda Darling, Jerry White, Alex Curtis

TOWN ADMINISTRATOR: Joe Stone

AVAILABLE: TAX COLLECTOR, Janice Hopkins

AVAILABLE: TREASURER, Joette Adams

ALSO PRESENT: Knox County Chief Deputy, Tim Carroll

1. Jonathan Demmons called the Meeting to order at 4:00 PM
2. **Motion to approve the Minutes of May 2-3, 2017**
Made by Darling, seconded by Curtis **Approved 4-0-1**
3. **Public Comment** – None
4. **Treasurer’s Report**
 - a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:
 - b. Review of Journal Entries

| | | |
|------------------------|------------------|------------|
| Warrant # 19 | in the amount of | \$8,504.63 |
| Warrant # 19-A | in the amount of | \$962.83 |
| Payroll Warrant # 18 | in the amount of | \$553.50 |
| Payroll Warrant # 18-A | in the amount of | \$105.00 |
| Water Warrant # 11 | in the amount of | \$6,445.66 |

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Darling, seconded by White **Approved 5-0-0**

5. **Correspondence:**
 - a. Acknowledgement from Ruthie Adams of the Selectmen’s decision to partially abate her water/sewer bills
6. **Reports:**
 - a. Administrator:
 - i. Clinic
 1. The carpentry work to modify the lavatory is complete; just waiting for the plumber to install the commode for the project to be finished
 2. Seacoast Security smoke alarm installation to be evaluated when we know the full costs of the renovation of the patient lavatory and the repair of the lab area (no update)

- ii. Sewer Department:
 - 1. Apex Construction: installed new wet well last week. This week: install pad sampler at headworks; conduit from ops building to headworks; set up bypass pumping for new flow measurement structure.
- iii. Water Department:
 - 1. No update
- iv. Bartlett's Harbor
 - 1. No update.
- v. Ferry Service:
 - 1. MDOT Multimodal Mgr Rick Dubois scheduled for 5/16 Select Board meeting
 - 2. Clinic is coordinating its first use of the lockbox with courier service
- vi. Transfer Station
 - 1. Stone plans to meet with TS manager Cooper to discuss electronics removal (no update)
- vii. Floats & Docks
 - 1. White reported that some additional reinforcement of the end of the dock will need to occur during the installation of the new ramp. He reminded the Board that his charge for ramp construction (approved by the previous Board of Selectmen) did not include transportation and installation. With White recusing himself, the Board approved the necessary additional compensation:

Motion to approve compensating White on a time and materials basis for transportation and installation costs of the new Pulpit Harbor Ramp
Made by Demmons, seconded by Beverage Approved 4-0-1
 - 2. Selectmen concurred that the float on which Harbor Master Campbell erected a structure was constructed from scrap.

Motion to withdraw request for payment from Adam Campbell for using the old float
Made by Demmons, seconded by White Approved 5-0-0
- viii. Roads & Bridges:
 - 1. Awaiting proposal from Hagar on repaving W. District Rd. and PH Rd between Grange and bridge
 - 2. PH Bridge: deck to be placed this week; Paving scheduled for 5/17.
- ix. Town Properties
 - 1. Ball field backstop still needs to be erected. No Update
 - 2. MMA Risk Mgt. completed a periodic site inspection which included the Town Garage, Town Office, Clinic and Town House. Awaiting report but nothing adverse was communicated during the visit.
 - 3. Awaiting proposal from Par Masonry on chimney repair at Town Office
- x. Legal
 - 1. Wolfram/Nebo: no ruling expected for several months
- xi. Planning Board
 - 1. Board members White and Demmons attended the Monday workshop of the Planning Board with attorney Paul Gibbons. As a result of the

attorney review, the draft of the proposed new Land Use Ordinance will undergo substantial additional revisions.

xii. Sheriff's Dept:

| | | |
|-------------|---------------------------|---------------|
| Date | Incident | Deputy |
| | No reports this past week | |

7. **Old Business:** None

8. **New Business:**

- a. *KCSO:* Chief Deputy Tim Carroll had asked to be on today's agenda to bring the Board current on the KCSO's efforts to recruit deputies. According to Carroll, the Sheriff's Dept. had three openings which they have finally been able to fill. Carroll expects we will have a new regular deputy by June. Carroll responded positively to a suggestion by the Board that our former deputy Justin Hills be asked to come out with the new deputy and help get him oriented.
- b. *Mowing Bids:* Bids for mowing Town properties were due today. The RFB drew only two responses, from Phil Marquis and Harold Cooper. Neither bidder bid on properties 1.b. through 1.g, which means posting another RFB. Selectmen voted to accept Marquis' lower bids for the Water Plant and ball field and Cooper's bid for Town Office Square, the PH dock area and the cemeteries. The road crew will take care of the fire hydrants.

| | Marquis | Cooper |
|---|-----------|-----------|
| 1. a. Town Office and Community Building | | \$ 100.00 |
| 1. b Deputy Quarters on Smith St | | |
| 1. c. Clinic | | |
| 1. d. Sewage Treatment Plant | | |
| 1. c. Town House | | |
| 1. f. Sewer Lift Station (by Thayer's) | | |
| 1. g . Sewer Lift Station for Pulpit Harbor Line | | |
| 1. h. Water Treatment Plant | \$ 80.00 | \$ 150.00 |
| 1. i. Ferry Terminal Green Area | | |
| 1. j. Ballfield | \$ 150.00 | \$ 180.00 |
| 1. k. Pulpit Harbor Dock Area (3 times during summer) | | \$ 50.00 |
| 1. l. Fire Hydrants (trim 2 times during summer) | | \$10/each |
| | | |
| | | |
| Seaview | | \$ 3.80 |
| Fuller | | \$ 3.80 |
| Brown | | \$ 3.80 |
| Roadways & flat areas | | \$ 45.00 |

**Motion to award bids as described above
Made by White, seconded by Darling**

Approved 5-0-0

9. **Other:** Curtis brought up the question again of the feasibility of enlarging the parking area at PH.

Stone reported that his and Tammy Brown's recent visit and effort to determine boundaries "on the face of the earth" was frustrated by their inability to locate any survey markers. Stone will try to locate a survey map, or failing that, to see if commissioning a new survey is feasible.

Motion to adjourn at 5:35 PM
Made by Darling, seconded by Beverage

Approved 5-0-0