

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**MAY 13, 2020**  
**4:30 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT BY TELEPHONE: Jon Demmons (Chair), Linda Darling (Vice Chair), Patsy Lannon, Jeremiah MacDonald, and Alex Curtis (joined at 5:06)

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Lorraine Reiser, FNP

1. Demmons called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of May 5, 2020  
Made by Lannon, seconded by MacDonald** **Approved 4-0-0**
3. **Public Comment:** None
4. **Treasurer's Report** - (Curtis joined at this point)

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #19	in the amount of	\$26,256.74
Payroll Journal #19-A	in the amount of	\$4,521.65
Warrant #19	in the amount of	\$17,656.33
Warrant #19-A	in the amount of	\$11,075.84

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries  
Made by MacDonald, seconded by Lannon** **Approved 5-0-0**

5. **Correspondence:** None
6. **Reports**
  - a. Administrator:
    - i. Clinic — COVID-19 (See Old Business, below)
    - ii. Fire Department/EMS
      - EMS air ambulance regulations — Awaiting new proposed regulations from the State Medical Services Board, which we hope will contain provisions that allow Penobscot Island Air to continue to provide emergency transportation
      - EMS has arranged to obtain 30 reusable Envo N-95 masks and 200 reusable filters for \$2,180. The masks have a shelf life of 10-15 years and the filters are good for 10 years.

- Fire Department — Awaiting arrival of the used tanker truck
- iii. Floats and Docks — None
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
  - Maine DOT representative Brian Cooley toured the island (all in separate vehicles) to discuss the Town’s paving needs. Cooley does not have a firm date but is working with Thibodeau Paving, the State’s contractor, to obtain a schedule.
  - Street sweeping contract - Ellis Construction plans to sweep later this spring
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff’s Department
  - Josh Lemoi will serve as our new Resident Deputy starting in mid-summer

Date	Incident	Deputy
5.5	Traffic stop	Butler
5.6	Radar detail	Butler
5.7	Traffic offense	Butler
5.10	Agency assist	Landers
5.11	Traffic stop	Butler
5.12	Traffic stop	Butler

- viii. Town Properties — SafetyWorks!, a part of the Maine Department of Labor, may hold our safety inspection in November 2020.
- ix. Transfer Station — The Transfer Station will operate normal winter hours, 8:00 to 4:00 on Wednesdays and Saturdays until further notice. Measures are in place to reduce human-to-human contact. Peter Cooper, Station Manager, will keep track of the types and amounts of trash disposed. The Town will bill customers. The recycle and redeemable areas remain open, but customers will be asked to drop their materials and go. Sarah Cooper and Tim Cooper will sort them. Cooper is working with the Town Office on an improved billing arrangement.
- x. Water Department — Lattimer will work with Glen Marquis and Janice Hopkins to develop a request for proposals to obtain a contractor to paint the Town’s water tank, both inside and outside, ideally this fall.

**7. Old Business:**

- a. *Town Meeting Follow-up* — On Wednesday, April 29<sup>th</sup>, Demmons, Darling, Kevin Waters from Penobscot Island Air, and Lattimer talked with Watson family about using their airstrip this coming summer. Negotiations continue.

- b. *COVID-19, Coronavirus Health Update* — We continue to have no confirmed cases of COVID-19 on the island. Lorraine Reiser, one of our Family Nurse Practitioners (FNP) and Local Health Officers, briefed the Board on the virus and the efforts to contain and combat it. She noted that the Clinic is in good shape regarding its supply of medicines and has sufficient personal protective equipment to visit four COVID-19 patients per week for three weeks. The Town continues update its website, participates in regular briefings with Maine CDC and Knox County Emergency Management Agency, holds weekly internal emergency management meetings, and will continue to monitor the situation. Work continues work on arrangements for alternate care sites at Nebo and the School Gym, should they be necessary. Governor Mills continues to update her plans for opening up the State’s economy.

Darling asked about the availability of vaccines for typical childhood illnesses, such as measles and mumps. Reiser said the Clinic has consistently encouraged parents to obtain these vaccines from pediatricians and that pediatricians are making arrangements to continue vaccinating children during the pandemic.

- c. *Community Building/YMCA* — The YMCA remains closed, but could open in June depending on the status of the State’s emergency medical orders. MacDonald encouraged the Town to see if it could obtain buckets of alcohol wipes people could use to sanitize the equipment after each use.

**8. New Business:** None

**9. Other:**

- Demmons asked Lattimer to investigate who is responsible for enforcing the State’s 14-day quarantine order for people who are arriving from out of state.
- Curtis asked Lattimer to put signs at the Pulpit Harbor dock and at the Town Landing to advise people of the 14-day quarantine requirement
- Darling suggested adding lines on the ground at the Post Office so people would have a visual idea of how far apart to stand while waiting for their turn to enter

**10. Adjournment — Motion to adjourn at 6:02 pm made by Lannon, seconded by Darling**  
**Approved 5-0-0**