

**NORTH HAVEN SELECT BOARD
MAY 18, 2022
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Scot Baribeau, Alex Curtis, Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBERS ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Planning Board (Zeb Campbell, Pat Curtis, Jason Mann, Greg Mollusky, Hannah Twombly) Mia Colloredo-Mansfeld, Tammy Brown, Faye Grant

1. Call to Order 5:00

**2. Approval of Minutes of May 4, 2022 – Motion made by Lannon, seconded by Gilman
Approved 5-0-0 (Curtis abstained)_**

3. Public Comment: None

4. Treasurer’s Report

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #14	in the amount of	\$20,122.46
Warrant #15	in the amount of	\$197,299.43
Warrant #15-A	in the amount of	\$1,073.50
Sewer Department Warrant #8	in the amount of	\$6,942.66
Sewer Department Warrant #9	in the amount of	\$28,779.61
Sewer Department Warrant #9-A	in the amount of	\$15,788.00
Water Department Warrant #7	in the amount of	\$2,343.99

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Gilman, seconded by Curtis Approved 5-0-0**

5. Correspondence – None

6. Reports

- i. Clinic: Patience Trainor is retiring. She has made arrangements for a new physical therapist to provide service to North Haven
- ii. Fire Department/EMS: Harold Cooper obtained and installed a new generator; waiting for GRM Plumbing to hook up the propane

- iii. Floats & Docks: Phil DesLauriers has installed new internet to service the camera in the Thoroughfare, which has dramatically increased the camera's speed
- iv. Legal:
 - ARPA Funding – The Town should receive its second tranche of federal funds in May for a total of approximately \$38,000
 - Short-term rentals – Working to obtain legal advice
- v. Public Safety Building Update: See below
- vi. Roads & Bridges: None
- vii. Sewer Department: None
- viii. Sheriff's Department

Date	Incident	Deputy
5.5.22	Lost property	Lemoi
5.16.22	Alarm	Lemoi

- ix. Town Properties:
 - Town House
 - Work continues; our insurer has issued the Town a check for \$140,484.41 to cover repairs at the Town House
 - Rough electrical work
 - Insulation is underway
 - Moving forward with heat pump, plumbing, and drywall work
- x. Transfer Station:
 - Contemplating a fee increase. The Board directed Lattimer to prepare a recommend fee schedule by the June 1st meeting.
 - Peter Cooper asked that the Select Board and the island's residents be aware of the need to frequently swap out containers to keep up with demand; this will add to the ferry traffic
 - The Transfer Station begins summer schedule and hours on June 1st
- xi. Water Department:
 - The State awarded North Haven a Capacity Development Grant to study the availability of fresh water, both in Fresh Pond and the island's underground aquifers
 - Need to consider obtaining funding for capital maintenance
 - Contemplating a rate increase

7. Old Business

- a. *COVID-19 Update* – No new cases to report
- b. *Community Vision Statement & Objectives* – We continue to move forward with actions to support the Town's three Priorities: (1) Access to Housing; (2) Workforce Development & Economic Diversification; and (3) Environmental Sustainability & Climate Change Impacts.

8. New Business

- a. *Proposed Cell Tower* – Representatives from Tilson briefed the Select Board and Planning Board on the proposed cell tower and answered questions.
- b. *Public Safety Building Contract* – Ricci Construction out of Portsmouth, NH, has teamed up with Gartley & Dorsky, Camden, to provide construction management services to design and build the proposed Public Safety Building. The firms propose a fee of \$15,000 to cover the initial design work followed by a range of \$130,000 to \$190,000 for the entire preconstruction fee. If the Town’s voters do not approve the construction of the new building, we would pay the preconstruction fee for all the work the two firms did to get us to the point of voting on the issue.

Motion to select Ricci Construction and Gartley & Dorsky as construction managers for the proposed Public Safety Building, made by Lannon, seconded by Gilman
Approved 5-0-0

- c. *Agreement with the Watson Family and Penobscot Island Air* – The Watson family, Penobscot Island Air, and the Town have agreed to a summer schedule for use of the Watson airstrip: two flights per day between 9:00 am and 5:00 pm, Monday through Friday, and one flight per day between 10:00 am and 2:00 pm on Saturday. Emergency flights are allowed at any time. “Summer” is defined as June 15th through September 30th. The Town would agree not to initiate eminent domain proceedings so long the agreement remains in effect. Any party may terminate the agreement upon written notice.

Motion to accept the Agreement with the Watson family and PIA, made by Lannon, seconded by Gilman
Approved 5-0-0

- d. *School Board – Interim Appointment* – Sandy Gilman and Margaret MacDonald each expressed interest in serving as an interim School Board member through next Town Meeting. The Board and the two candidates discussed their ideas for the Community School. The Board thanked each person for volunteering and selected Margaret MacDonald.

- e. *EMS:*
 - i. *LifePak Replacement* – The EMS LifePak is both a diagnostic tool (EKG, etc.) and a defibrillator. Our unit is over 12 years old; parts are no longer available. The Town can use American Rescue Plan Act (ARPA) funds for this purchase; we will receive a total of approximately \$38,000 in ARPA funds.

Motion to authorize the purchase of a new LifePak for \$33,434.92 using ARPA funds, made by Gilman, seconded by Lannon
Approved 5-0-0

- ii. *Gift Certificate* – The EMS Crew asked the Board to approve purchasing a \$100 gift certificate for Gail and Bob Bach in recognition of their compassionate work assisting North Haven patients who are transported to the mainland in medical emergencies.

Motion to approve the purchase of a \$100 gift card to Calderwood Hall for Gail and Bob Bach on behalf of North Haven EMS, made by Gilman, seconded by Baribeau Approved 5-0-0

- f. *Community Letter, Roadside Trash* – The Board signed a letter thanking people for cleaning up our roadsides and asking people not to litter.
- g. *Online Boat Registrations* – The Town would like to enable people to register their boats online through a Statewide system. Moving to an online registration system would be convenient for people who prefer to do business over the internet. People can still register their boats in the Town Office. The Town collects its share of excise tax revenues, whether the online or in-person system is used, but it foregoes \$5.00 per transaction when people register online.

Motion to authorize the Town to offer online boat registrations the State’s third-party provider, made by MacDonald, seconded by Lannon Approved 5-0-0

- h. *Sale of Town House Furnace* – In rebuilding the Town House, we will switch to heat pumps. The heating oil furnace will no longer be needed.

Motion to put the Town House furnace out to bid with a minimum bid price of \$500, made by Lannon, seconded by Curtis Approved 5-0-0

- i. *Town Office Recruiting, Compensation* – To recruit behind Janice Hopkins, who is retiring on October 31, 2022, the Town needs to establish an hourly rate for an Administrative Assistant I. Lattimer recommends \$25.00/hour.

Motion to set the Administrative Assistant I hourly pay rate at \$25.00 hour, made by Gilman, seconded by Lannon Approved 5-0-0

9. Other

- Curtis has talked with fishermen who tie up against second bridge to load and unload gear. Because of the tidal range, boats that are tied for high tide strain against their lines as the tide goes out, often requiring a person to cut the lines. Curtis recommends the purchase of six vertical stainless steel rails with rings that would slide up and down with the tide, making the bridge more useful for fishermen. The rails would cost \$750 each.

**Motion to approve the purchase of six stainless steel rails and rings from Rockport Steel for a total price of \$4,500 from the Floats and Docks Reserve account, made by Curtis, seconded by MacDonald
Approved 5-0-0**

- MacDonald asked about installing speed limit signs around Town, particularly on Kent's Hill.

**10. Adjournment – Motion to adjourn at 8:16 made by Lannon, seconded by Gilman
Approved 5-0-0**