

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**MAY 27, 2020**  
**5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT BY TELEPHONE: Jon Demmons (Chair), Linda Darling (Vice Chair), and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Alex Curtis and Patsy Lannon

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Lorraine Reiser, David Almy

1. Demmons called the Meeting to order at 5:08 pm
2. **Motion to approve the Minutes of May 20, 2020**  
**Made by Darling, seconded by MacDonald** **Approved 3-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #21	in the amount of	\$24,343.09
Payroll Journal #21-A	in the amount of	\$4,485.40
Warrant #21	in the amount of	\$12,971.64
Warrant #21-A	in the amount of	\$28,654.66
Sewer Department Warrant #8	in the amount of	\$14,493.00
Sewer Department Warrant #8-A	in the amount of	\$19,293.47
Water Department Warrant #10	in the amount of	\$3,696.77

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by MacDonald, seconded by Darling** **Approved 3-0-0**

5. **Correspondence:** Anonymous letter

6. **Reports**

a. Administrator:

i. Clinic — COVID-19 (See Old Business, below)

ii. Fire Department/EMS

• EMS

a. Awaiting development of revised air ambulance regulations

- b. Last week was National EMS week; Jon Demmons signed a letter recognizing our EMS crew for their dedication (attached)
  - c. The Board approved the use of EMS donation funds to purchase mugs for each crew member, 25 mugs at \$19.95 each
    - Fire Department — No updates
- iii. Floats and Docks — The Town’s Property Manager, Jamien Shields, will refresh the painted signs on the floats at the Town Dock in the Thorofare and at Pulpit Harbor. Each has a 2-hour maximum on the western side.
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
  - Maine DOT notes that paving may be delayed until September 2020
  - Street sweeping contract - Ellis Construction plans to sweep later this spring
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff’s Department
  - Josh Lemoi will serve as our new Resident Deputy starting in mid-summer

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
5.21	Radar detail	Butler
5.22	Fireworks	Smith
5.25	Radar detail	Butler

- viii. Town Properties
  - SafetyWorks!, a part of the Maine Department of Labor, may hold our safety inspection in November 2020
  - Position posted for cleaning the Clinic, Clinic Residence, and the Town Office
  - The Town received one bid to mow the cemeteries; Lattimer is working on the contract and budget issues.
- ix. Transfer Station — Station Manager Cooper is going to work with Lattimer on new rates and billing procedures; MacDonald asked about adding a third day and changing the hours to 9:00 to 5:00. Lattimer said he preferred to leave the schedule at two days per week until demand increases. He will talk with Cooper about the scheduled hours.
- x. Water Department — Lattimer will work with Glen Marquis and Janice Hopkins to develop a request for proposals to obtain a contractor to paint the Town’s water tank, both inside and outside, ideally this fall.

**7. Old Business:**

- a. *Town Meeting Follow-up* — Following up on negotiations with the Watson family, Lattimer briefed the Board on a term sheet that could form the basis of an agreement for this summer. Negotiations continue.
- b. *COVID-19, Coronavirus Health Update* — Lorraine Reiser, our nurse practitioner, briefed the Board on the latest situation in Maine and in Town. We continue to have no confirmed cases of COVID-19 on the island. The Town continues update its website, participates in regular briefings with Maine CDC and Knox County Emergency Management Agency, holds weekly internal emergency management meetings, and will continue to monitor the situation. Work continues work on arrangements for alternate care sites at Nebo and the School Gym, should they be necessary. Governor Mills continues to update her plans for opening up the State's economy. The Board is concerned about people growing complacent about the virus and asked Lattimer to refresh warnings and the Town's guidance.
- c. *Community Building/YMCA* — The YMCA remains closed, pending guidance from the Governor; no date for reopening has been set

**8. New Business:** None

**9. Other:**

- Demmons raised concerns about the money the Town is spending on attorneys
- Demmons asked that the Town Office staff look into the rules surrounding the use of floating homes, particularly permitting, waste disposal, and taxes
- MacDonald asked if there are hotels available in Rockland if people get stuck on the mainland; Lattimer will check
- MacDonald asked when the Ferry Service intends to add the middle boat back on weekends; Lattimer said the Ferry Service is evaluating ridership and has the capability of adding the middle boat back to the schedule as necessary to meet demand
- MacDonald also asked how the 5-passenger limit in the ferry cabins will work in the summer months when ridership is greater; Lattimer said the Ferry Service is working on a plan that is consistent with the Governor's orders

**10. Adjournment — Motion to adjourn at 6:07 pm made by MacDonald, seconded by Darling**  
**Approved 5-0-0**