

TOWN OF NORTH HAVEN
Board of Selectmen
June 16, 2015
4:00 p.m.

Minutes

SELECTMEN PRESENT: Bill Trevaskis, Linda Darling, Jon Emerson & Kat Alexander
SELECTMAN ABSENT: Stacy Beverage
TOWN ADMINISTRATOR: Joe Stone
AVAILABLE: TAX COLLECTOR, Janice Hopkins
AVAILABLE: TREASURER, Joette Adams

1. Bill Trevaskis called the Meeting to order at 4:00 PM
2. **Motion to approve the Minutes of June 9, 2015**
Made by Darling, seconded by Alexander **Approved 4-0-0**
3. **Public Comment** – None
4. **Treasurer’s Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Warrant # 24	in the amount of	\$165,761.30
Warrant # 24-A	in the amount of	\$8,652.57
Payroll Warrant # 22	in the amount of	\$20,472.31
Payroll Warrant # 22-A	in the amount of	\$3,543.40
Sewer Warrant # 10	in the amount of	\$8,751.32
Water Warrant # 14	in the amount of	\$3,171.24

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Alexander, seconded by Emerson **Approved 4-0-0**

5. **Correspondence:**
 - a. Trevaskis read a letter addressed to the Board from Nibs Nichols, Exec. Dir. of North Haven Conservation Partners requesting Board backing for NHCP’s effort to persuade the MDOT to modify its design for Pulpit Harbor Bridge. The MDOT had shared its design only with the abutting and affected property owners, namely, NHCP, Nathan Poole and the Mayfields. Today was the first time Selectmen had seen it. Selectmen asked Stone to try to arrange for the MDOT to hold another hearing on their intended design before a wider public than only the abutters.
6. **Reports:**
 - a. Administrator:
 - i. Clinic
 1. Weekly web based meetings continue to transition to EHR
 2. “Go Live” date with Athena postponed until 6/29
 3. See § 7 (b) ii below

- ii. Sewer Department:
 - 1. Working on getting Harlan Pease to inspect/calibrate flow meter
 - 2. Dept. personnel are repairing Muffin Monster
 - 3. DEP met with Dept. personnel today
 - 4. Following conversations with Dept. personnel, Emerson queried the status of various Dept. projects, such as a concrete apron at the plant, a sill cock, or equivalent, at the fire station convenient to the Southern Harbor lift station and a rerouting of some of the underground conduits at the treatment plant. Stone explained that the latter is on the capital projects list but is likely to be costly and may need to be postponed until some department debt is retired. The other projects are mostly a question of lining up contractors and getting estimates.
 - iii. DEP/DMR:
 - 1. See above
 - iv. Water Department:
 - 1. No update
 - v. Bartlett's Harbor
 - 1. Stone visited site with Deputy Hansen on 6/11 following complaint from abutter.
 - vi. Ferry Service
 - 1. See below §7 (a)
 - vii. Watson Airstrip
 - 1. Stone is scheduled to meet with PIA's Kevin Waters on Wednesday to formulate a joint response to Norfam's proposals.
 - viii. Legal
 - 1. No update on 3/4/15 Wolfram hearing
 - ix. Town Properties
 - 1. Town Garage:
 - a. PDQ will install new doors on 6/24-6/25
 - b. Decision still needs to be made on proceeding to build EMT Bay this year. Stone asked DesLauriers to review estimated cost and anticipated hearing his opinion by Wednesday, 6/17.
 - x. Floats & Docks (no update)
 - 1. Harbor Master Campbell will undertake repairs of PH floats since Town has been unable to commission new floats for this season.
 - xi. Roads & Bridges:
 - 1. See § 5 (a) above
 - xii. Transfer Station
 - 1. No update
- b. Sheriff's Dept:

Date	Incident	Deputy
6/9	Juvenile problem, property checks	Hansen
6/10	Property checks	Hansen
6/11	Escort, property checks, disorderly	Hansen
6/12	Criminal mischief, school visit, property checks	Hansen

7. **Old Business:**

a. *Ferry Service:*

- i. *Blood Transport:* Emerson reported that the MSFS will allow the transportation of clinic blood specimens in lockboxes to be installed on all vessels. Emerson had researched needed lockbox dimensions and forwarded same to MSFS. To allow for interchangeability, Emerson will forward recommendation to MSFS that the locks all be combination locks with the same combination on all vessels. To comply with TSA guidelines, the couriers who deliver specimens will need to be on an approved list. It is not clear how strict MSFS policies will be on vetting the couriers who will be picking the specimens up.

b. *Clinic*

- i. Stone reported that he would be coordinating an interview with an FNP candidate with members of the Search Committee for next week.

ii. **Motion to accept with regret the resignation of Louisa Brown, effective June 30, from her position as Office Assistant at the NHMC**

Made by Alexander, seconded by Darling **Approved 4-0-0**

Stone reported that he had already drafted a posting for the position which had been modified from previous postings to reflect the job requirements imposed by EHR. The posting will be public by Wednesday, 6/17.

8. **New Business:**

a. *Resignation of Office Assistant:* see § 7 (b) ii above

b. *Tax Map:*

Motion to approve annual \$1,225 contract with CAI to perform annual tax map maintenance

Made by Alexander, seconded by Darling **Approved 4-0-0**

c. *Water and Sewer Commitments:*

Motion to approve Certificate of Commitment of Water User Rates i/a/o \$70,053.12

Mae by Emerson, seconded by Alexander **Approved 4-0-0**

Motion to approve Certificate of Commitment of Sewer User Rates i/a/o \$53,754.94

Made by Emerson, seconded by Darling **Approved 4-0-0**

9. **Other:**

- a. Emerson asked Stone to check the airstrip warning sign on PH Rd. just south of the Witherspoon airstrip to see if it might need to be replaced, as the old one has faded.

Motion to adjourn at 5:31 PM

Made by Darling, seconded by Emerson

Approved 4-0-0