

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**JULY 11, 2018**  
**4:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jonathan Demmons (Chair), Jerry White (Vice Chair), Linda Darling, Alex Curtis and Jeremiah MacDonald

TOWN ADMINISTRATOR: Joe Stone

ALSO PRESENT: Chief Shaun Cooper, Brian Lewis

1. Jonathan Demmons called the Meeting to order at 5:00 PM
2. **Motion to approve the Minutes of June 27, 2018**  
**Made by Demmons, seconded by White** **Approved 4-0-1**
3. **Public Comment** – None
4. **Treasurer’s Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Warrant # 26	in the amount of	\$57,206.39
Warrant # 26-A	in the amount of	\$40,106.74
Payroll Warrant # 23	in the amount of	\$18,307.85
Payroll Warrant # 24	in the amount of	\$17,666.87
Payroll Warrant # 24-A	in the amount of	\$3,897.65
Sewer Warrant # 12	in the amount of	\$15,765.91
Water Warrant # 14	in the amount of	\$22,274.92

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Darling, seconded by MacDonald** **Approved 5-0-0**

5. **Correspondence:** None
6. **Reports:**
  - a. Administrator:
    - i. Clinic
      1. No update
    - ii. Sewer Department:
      1. At Janice Hopkins’ request, Stone distributed an article on craft breweries and wastewater, along with her suggestion that Board members familiarize themselves with it in preparation for a discussion next week with Scott Higgins on the possible impact of the NH brewery on the WWTF’s ability to process effluent with a high BOD number

- 2. Stone also alerted the Board to a proposal by Olver Associates to head an effort to modify the Town’s discharge license as it relates to BOD and TSS. The influent numbers for both qualities are completely arbitrary and do not reflect any numbers arrived at by direct measurement.
- iii. Water Department:
  - 1. No update
- iv. Bartlett’s Harbor
  - 1. No update
- v. Ferry Service:
  - 1. MDOT/MSFS has again asked to reschedule meeting with stakeholders to the week of 7/23 on emergency Medical transport
- vi. Transfer Station
  - 1. Fox Islands Electric completed the voltage changeover earlier than expected and the TS was able to operate at normal hours today
- vii. Floats & Docks
  - 1. Curtis was going to check with Ray Beverage on whether he had soundings data from an earlier project. A Board member will check with Thayer’s to see whether bigger moorings and stronger chains would be an adequate substitute for pilings to stabilize the floats in the event that it becomes too difficult to estimate the depth of bottom before ledge is hit
  - 2. Stone will let Jason Burns know that he can coordinate with Clerk Macy for stencils, paint and instructions for painting lines and tie-up limits on PH floats
- viii. Roads & Bridges
  - 1. No update
- ix. Town Properties
  - 1. No update
- x. Legal
  - 1. Attorneys have an estimate of cost of excavating and removing illegal yard drain from 179 Main St. No update
- xi. Miscellaneous
  - 1. New Town Administrator, Rick Lattimer, starts Monday 7/16. Stone plans to spend some mornings next week helping orient him.
- xii. Sheriff’s Dept:

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
6/27	Traffic stop, traffic offenses, property checks	Landers
6/28	Agency assist, intoxication, OUI	Landers
6/29	Police information	Landers
7/3	Parking problem	Landers
7/4	Public relations	Landers
7/5	Fraud, fish & game, animal problem	Landers
7/6	Domestic	Landers
7/7	911 hang-up	Landers

**7. Old Business:**

- a. *Air Service:* Board concurred on the wording of Stone’s draft of his *Case Statement for a Municipal Airstrip on North Haven* with White’s suggested amendment to emphasize that

PIA's viability depended on access to all of the islands in its market and Stone's planned incorporation of a revision from PIA's Kevin Waters, viz., that PIA was not currently using 208 Caravans. At White's suggestion Board concurred in asking Stone to place the Case Statement, the contract between North Haven and Norfam, and a copy of Vinalhaven's agreement with PIA (which could be a model for a similar NH agreement) all on the Town website.

Lewis was present to voice his concerns as a citizen and a property owner should the town develop a municipal airstrip on the north side of the South Shore Road. Lewis particularly highlighted the potential impacts on the natural environment, including wildlife, Fresh Pond, and the Cubby Hole. White shared some correspondence with other property owners likely to be affected by a new airstrip. Lewis urged that other options, as, for example, the extension of the Witherspoon airstrip be explored, an option the Town pursued unsuccessfully in the past because it would have been accomplished only by the seizure of property by eminent domain. Nevertheless the Board concurred that property owner(s) at the NE end of Witherspoon's be approached again.

**8. New Business:**

- a. *Fire Department:* Chief Cooper was present to ask the Board to consider pursuing a burn ordinance, as he had learned how easy it was for anyone to obtain a burn permit from the State Fire Marshal's office, completely bypassing the local FD, and not even notifying the FD that such a permit had been issued. *[Subsequent to the meeting Stone was informed that there is an alternate approach to an ordinance. The Town can appoint Chief Cooper as Fire Warden. Once he is in the Fire Marshal's system, any permit request goes directly to him as Fire Warden.]*

Cooper also requested the Town post an RFP for repairs to the ceiling in the FD.

Cooper also requested that the Town determine whether the clogging at the outlet of the Fresh Pond drain be cleared so that the FD can fill the pumper. He also asked the Town to consider installing a dry hydrant there for the same purpose.

**9. Other:**