

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**JULY 1, 2020**  
**5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT BY TELEPHONE: Jon Demmons (Chair), Linda Darling (Vice Chair), Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Alex Curtis

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Sue Ferra (by phone)

1. Demmons called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of June 24, 2020**  
**Made by Darling, seconded by Lannon Approved 3-0-1** (Demmons abstained)
3. **Public Comment:** None
4. **Treasurer's Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #25	in the amount of	\$19,608.25
Warrant #26	in the amount of	\$9,721.11
Warrant #26-A	in the amount of	\$8,755.12
Sewer Department Warrant #10	in the amount of	\$5,893.67
Water Department Warrant #12	in the amount of	\$5,361.96
Journal Entries - June 2020	in the amount of	\$308,893.21

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Lannon, seconded by MacDonald Approved 4-0-0**

5. **Correspondence:** None
6. **Reports**
  - a. Administrator:
    - i. Clinic — COVID-19 (See Old Business, below)
    - ii. Fire Department/EMS — Awaiting development of revised air ambulance regulations
    - iii. Floats and Docks — The ramp to the Town Float in the Thoroughfare needs repair. Lattimer will find someone to make the repairs. Additionally, he will talk with someone about adding better lighting at the top of the ramp.

- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
  - Maine DOT notes that paving may be scheduled in August 2020
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff’s Department

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
6.24	Traffic stop	Lemoi
6.25	911 hang-up	Lemoi
6.29	Radar detail	Lemoi
6.29	Traffic stop (x 2)	Lemoi
6.30	Radar detail	Lemoi
6.30	Traffic stop (x 2)	Lemoi

- viii. Town Properties
  - SafetyWorks!, a part of the Maine Department of Labor, may hold our safety inspection in November 2020
  - Position posted for cleaning the Clinic, Clinic Residence, and the Town Office
- ix. Transfer Station — Station Manager, Peter Cooper, intends to open three day per week starting in July. Lattimer and Cooper are working on obtaining two additional containers.
- x. Water Department — Lattimer has begun developing a request for proposals to obtain a contractor to paint the Town’s water tank, both inside and outside, ideally this fall.

**7. Old Business:**

- a. *Town Meeting Follow-up* — Negotiations with the Watson family have produced an agreement that has been reviewed by both parties’ attorneys. Lattimer intends to present the agreement to the Board for review and approval next week.
- b. *COVID-19, Coronavirus Health Update* — Nurse practitioner Sue Ferra answered the Board’s questions about the virus and the latest situation in Maine.
- c. *Community Building/YMCA* — Fitness centers and gyms can reopen as of June 12<sup>th</sup>. The North Haven YMCA remains closed, pending a development of a plan to comply with Maine Department of Community & Economic Development (DECD) guidelines concerning pandemic safety. Melissa Bellew, the CEO of PenBay YMCA, is working with the Town to develop an appropriate, practical plan.

**8. New Business:**

- a. *School Board Vacancy* — Kenny Corson resigned from the North Haven Community School Board of Directors. The Select Board is required to appoint an interim member to serve until next Town Meeting, in March 2021. If interested, please contact Kathy Macy in the Town Office, [clerk@northhavenmaine.org](mailto:clerk@northhavenmaine.org) or 867.4433. The Board may opt to interview interested candidates before making an appointment.
- b. *Computer Support for Water Department* — In order to track water meter data, Water Department Superintendent Glen Marquis requests the Town authorize the purchase of two iPads, total cost \$1,546.47.

**Motion to authorize the Water Department to purchase two iPads from Staples for a total price of \$1,546.47 made by Darling, seconded by MacDonald  
Approved 4-0-0**

- c. *Animal Control Officer* — As the resident deputy sheriff, Josh Lemoi is willing to also serve as the Town's Animal Control Officer. He has the required law enforcement training and will obtain the needed animal handling training.

**Motion to appoint Josh Lemoi as the Town's Animal Control Officer  
Made by MacDonald, seconded by Lannon                      Approved 4-0-0**

**9. Other:** None

**10. Adjournment** — Motion to adjourn at 5:49 pm made by Lannon, seconded by MacDonald  
**Approved 4-0-0**