

**TOWN OF NORTH HAVEN  
SELECT BOARD  
JULY 15, 2020  
5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Alex Curtis

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Sue Ferra (by phone), David Almy (by phone)

1. Darling called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of July 8, 2020  
Made by MacDonald, seconded by Lannon**      **Approved 3-0-1** (Demmons abstained)
3. **Public Comment:** David Almy congratulated the Town on negotiating an agreement to use Watson's airstrip this summer.

4. **Treasurer's Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

|                          |                  |             |
|--------------------------|------------------|-------------|
| Warrant #28              | in the amount of | \$6,513.43  |
| Warrant #28-A            | in the amount of | \$1,460.00  |
| Water Department Warrant | in the amount of | \$25,391.00 |

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries  
Made by Darling, seconded by MacDonald**      **Approved 4-0-0**

5. **Correspondence:** None

6. **Reports**

- a. Administrator:
  - i. Clinic — COVID-19 (See Old Business, below)
  - ii. Fire Department/EMS — Awaiting development of revised air ambulance regulations
  - iii. Floats and Docks — The ramp to the Town Float in the Thoroughfare needs repair. Lattimer will find someone to make the repairs. Additionally, he will talk with someone about adding better lighting at the top of the ramp.

- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
  - Maine DOT has confirmed that paving is scheduled for August 10-14, 2020
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff’s Department

| <b>Date</b> | <b>Incident</b>              | <b>Deputy</b> |
|-------------|------------------------------|---------------|
| 7.9.20      | 911 open line                | Lemoi         |
| 7.10.20     | Paperwork - Sheriff’s Office | Lemoi         |
| 7.10.20     | Traffic stop                 | Lemoi         |
| 7.12.20     | 911 hang-up                  | Lemoi         |
| 7.13.20     | Traffic offense              | Lemoi         |
| 7.13.20     | Traffic stop (x 4)           | Lemoi         |
| 7.13.20     | Animal problem               | Lemoi         |
| 7.14.20     | Radar detail                 | Lemoi         |
| 7.14.20     | Traffic offense (x4)         | Lemoi         |

- viii. Town Properties
  - SafetyWorks!, a part of the Maine Department of Labor, may hold our safety inspection in November 2020
  - Position posted for cleaning the Clinic, Clinic Residence, and the Town Office
- ix. Transfer Station — Lattimer and Cooper have found a company to make two additional containers, one for bulky furniture with a plastic top that can be easily slid open and a second regular container for metal or demo. (See New Business below.)
- x. Water Department — Lattimer is working on a request for proposals to paint the interior and exterior of the Town’s water tank.

**7. Old Business:**

- a. *COVID-19, Coronavirus Health Update* — Nurse practitioner Sue Ferrera answered the Board’s questions about the virus and the latest situation in Maine. She noted that most people are doing the right thing to reduce the likelihood of spreading the virus.
- b. *Community Building/YMCA* — Fitness centers and gyms can reopen as of June 12<sup>th</sup>. The North Haven YMCA remains closed, pending a development of a plan to comply with Maine Department of Community & Economic Development (DECD) guidelines concerning pandemic safety. Melissa Bellew, the CEO of PenBay YMCA, is working with the Town to develop an appropriate, practical plan that might allow the facility to open in the early fall. The difficulty is finding people to staff and clean the gym.

**8. New Business:**

- a. *Watson Airstrip Agreement* — Lattimer briefed the Board on the agreement reached with the Watson family and Penobscot Island Air (PIA) for the use of Watsons’s airstrip this summer. The agreement allows PIA to take off and land in three blocks Monday through Friday and two blocks on the weekends. There are no limitations on emergency medical flights. The Town will pay the Watson’s \$21,500 for this extended use and will - together with PIA - install a warning light and bell near that Big House that PIA’s pilots can activate before landing. The parties will meet again in October to discuss the possibility of extending the agreement. Lattimer recommended the Board vote to approve the agreement.

**Motion to approve the agreement between the Town, Norfam Corporation (Watson family), and Penobscot Island Air and to authorize Jonathan Demmons to sign the agreement as Board Chair on behalf of the Town.**

**Made by Darling, seconded by Lannon**

**Approved 4-0-0**

- b. *Transfer Station — Purchase of two new containers*

Transfer Station Manager Peter Cooper has noted that we can remove waste more frequently and have fewer service disruptions if we put two additional containers in the mix, one for bulky furniture and one that could be used for demo or metal. Lattimer researched prices and found a vendor in Pennsylvania who can build the containers and ship them to Gordon Libby Forest Products in Waldoboro. The containers should be ready in September. The furniture container has a flip-up hard plastic lid to keep water out of the container and costs \$9,400, while the regular container costs \$6,345. Both containers can be shipped on one truck for \$2,700. Total cost \$18,445.

**Motion to authorize the Town to order two containers from TFI in Wheatland Pennsylvania for \$18,445 to be paid for out of the Transfer Station Reserve Account.**

**Made by Lannon, seconded by MacDonald**

**Approved 4-0-0**

- c. *Planning*

- i. *COVID-19* — The Board discussed the need to continue planning for how to mitigate the effects of the virus into the fall and winter.
- ii. *Community Initiatives* — The Board discussed moving forward with discussions to achieve the Town’s vision: Ensuring North Haven's long-term viability by increasing the diversity of our economy, maintaining an affordable and effective infrastructure, and supporting an enviable quality of life. The virus has sidetracked some efforts in this area, but the Board desires to continue discussions and actions. In moving forward, the Board

is mindful of the need to hold onto Town funds should we need them to mitigate the effects of the virus.

**9. Other:**

- MacDonald asked Lattimer to check on Fox Islands Electric's efforts to raise the wires that are sagging along Waterman Lane.
- Demmons asked Lattimer to talk with Fox Islands Electric about replacing our old streetlights with cost-effective LED lights
- Demmons asked Lattimer to talk with Road Commissioner Brown about repairing the pavement around the entrance to the School when the State paves Pulpit Harbor Road and Main Street in August
- Darling asked whether the Town could improve the basketball court next to the Community Building to allow people to play pickleball there as well.

**10. Adjournment — Motion to adjourn at 5:48 pm made by Lannon, seconded by Darling**  
**Approved 3-0-0**