

NORTH HAVEN SELECT BOARD
JULY 6, 2022
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Scot Baribeau, Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald
BOARD MEMBERS ABSENT: Alex Curtis
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: Deputy Lemoi

1. Call to Order 5:00

**2. Approval of Minutes of June 15, 2022 – Motion made by Baribeau, seconded by Gilman
Approved 3-0-0 (Lannon abstained)**

3. Public Comment: None

4. Treasurer's Report

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #19	in the amount of	\$219,833.18
Warrant #19-A	in the amount of	\$29,916.99
Warrant #20	in the amount of	\$38,255.46
Warrant #20-A	in the amount of	\$31,927.42
Payroll Journal #21	in the amount of	\$30,202.73
Payroll Journal #21-A	in the amount of	\$6,117.35
Payroll Journal #22	in the amount of	\$375.48
Payroll Journal #23	in the amount of	\$31,191.33
Payroll Journal #23-A	in the amount of	\$4,991.31
Water Department Warrant #10	in the amount of	\$9,841.30

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Lannon, seconded by Baribeau Approved 4-0-0

5. Correspondence – None

6. Reports

- i. Clinic: None
- ii. Ferry Service: Lattimer is talking with the Ferry Service and private charter boat captains about meeting very high demands for transportation this summer

- iii. Fire Department/EMS: Harold Cooper obtained and installed a new generator; waiting for GRM Plumbing to hook up the propane
- iv. Floats & Docks: We are still working on improving awareness of the rules regarding use of the Town’s floats and docks. MacDonald noted that the deck planking on the Thoroughfare float needs repair in spots.
- v. Legal:
 - ARPA Funding – The Town received its second tranche of federal funds, for a total of approximately \$38,000. The Board had previously allocated those funds to a new LifePak for EMS.
 - Short-term rentals – Working to obtain legal advice. Gilman recommended looking at ordinances enacted by other towns in Maine. Lattimer said Colloredo-Mansfeld is working on this.
 - Cell Tower – Working on amendments to the Ordinance
 - Shoreland Zone Ordinance – waiting for DEP concurrence
- vi. Public Safety Building Update: Working with Fire, EMS, and the Road Commissioner on design considerations. Special town meeting later in July to seek additional design funding.
- vii. Roads & Bridges:
 - The Road Commissioner is working to get the dirt roads graded.
 - JAB Paving is considering coming out to the island to pave driveways and other small projects this summer. Lattimer is talking with them about the basketball court next to the Community Building. MacDonald asked Lattimer to consider the apron at the existing Fire Station and the intersection of Iron Point Road and Golf Course Road.
- viii. Sewer Department: None
- ix. Sheriff’s Department

Date	Incident	Deputy
6.1.22	Agency assist	Lemoi
6.2.22	Wellbeing check	Lemoi
6.6.22	School visit	Lemoi

- Deputy Lemoi briefed the Board on various law enforcement matters, including school safety. Lemoi recommended discussing school safety with the School Board. Lattimer said he will coordinate with the School Board to determine if they would be interested in a joint meeting with the Select Board.
- x. Town Properties:
 - Town House
 - Work continues; our insurer has issued the Town a check for \$140,484.41 to cover repairs at the Town House
 - Rough electrical work
 - Insulation is complete
 - Moving forward with heat pump, plumbing, and drywall work
- xi. Transfer Station:

- Contemplating a fee increase. The Board directed Lattimer to prepare a recommend fee schedule by the June 1st meeting. Unfortunately, that is still a work in progress
 - Peter Cooper asked that the Select Board and the island's residents be aware of the need to frequently swap out containers to keep up with demand; this will add to the ferry traffic
- xii. Water Department: Capacity Development Grant – *See below*

7. Old Business

- a. *COVID-19 Update* – No new cases to report
- b. *Community Vision Statement & Objectives* – We continue to move forward with actions to support the Town's three Priorities: (1) Access to Housing; (2) Workforce Development & Economic Diversification; and (3) Environmental Sustainability & Climate Change Impacts. See *New Business* for more information.
- c. *Water Department, Capacity Development Grant* – Under the \$30,000 State grant, Ransom proposes to perform the following work:
- i. Prepare a private well database, which will depict detailed information about wells across the island. Cost - \$16,400
 - ii. Model Fresh Pond to determine the likelihood of sea-level rise or storm surge affecting the pond. Cost - \$5,000
 - iii. Perform a geophysical resistivity survey on the southwest side of Fresh Pond to evaluate the potential bedrock fracture sets, where groundwater may be available, should the Town need to obtain alternative water sources. Cost - \$8,600.

Motion to authorize Ransom Engineering to perform the three tasks set out above under the State Capacity Development Grant, made by MacDonald, seconded by Gilman
Approved 4-0-0

8. New Business

- a. *Boston Post Cane* – With the unfortunate passing of Ida Haskell, Stanley E. Waterman is now the oldest person living on the island. The Board will present him with a plaque to that effect.
- b. *Fire Department Secretary* – Chief Stone recommended increasing the Secretary's annual stipend from \$1,000 to \$1,500.

Motion to set the Fire Department Secretary's salary at \$1,500 per year, made by Gilman, seconded by Baribeau
Approved 4-0-0

- c. *Town House Assignment* – The School Board has asked that the Town set aside the Town House for the School Principal, Shaun Johnson, once the repairs are complete. Lattimer will work with the School District to determine an appropriate rental fee.

**Motion to set aside the Town House for use by the school principal once the repairs are complete, made by MacDonald, seconded by Lannon
Approved 4-0-0**

- d. *Sewer Department Annual Certificate of Commitment in the amount of \$57,201.94*

**Motion to approve the Annual Sewer Department Certificate of Commitment in the amount of \$57,201.94, made by Lannon, seconded by Baribeau
Approved 4-0-0**

- e. *Water Department Annual Certificate of Commitment in the amount of \$76,915.78*

**Motion to approve the Annual Water Department Certificate of Commitment in the amount of \$76,915.78, made by Baribeau, seconded by Gilman
Approved 4-0-0**

- f. *Public Safety Building Special Town Meeting* – At Lattimer’s recommendation, the Board scheduled a special town meeting for 7:00 pm, Thursday, July 21, 2022, to vote on whether to establish a Public Safety Building Reserve account, to transfer funds into that account from the Town Garage Reserve account, and to make \$90,000 available for the Public Safety Building’s design and guaranteed maximum price calculation.

9. Other

- Gilman asked Lattimer to follow up on terminating the Town’s agreement with the YMCA and to establish effective policies for use, cleaning, safety, and security of the building
- MacDonald would like to see the holiday lights removed and stored until winter and to purchase additional strings and lights for this coming holiday season.

**10. Adjournment – Motion to adjourn at 6:17 made by Lannon, seconded by Gilman
Approved 4-0-0**