

**NORTH HAVEN SELECT BOARD
AUGUST 17, 2022
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Scot Baribeau, Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald
BOARD MEMBERS ABSENT: Alex Curtis
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: None

1. Call to Order 5:00

**2. Approval of Minutes of July 20, 2022 – Motion made by Baribeau, seconded by Curtis
Approved 4-0-1 (Lannon abstained)**

3. Public Comment: None

4. Treasurer's Report

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #25	in the amount of	\$21,908.75
Warrant #25-A	in the amount of	\$14,235.28
Payroll Journal #28	in the amount of	\$685.48
Payroll Journal #29	in the amount of	\$28,089.47
Payroll Journal #29-A	in the amount of	\$5,890.52
Sewer Department Warrant #15	in the amount of	\$9,193.92
Sewer Department Warrant #15-A	in the amount of	\$21,267.00
Water Department Warrant #13	in the amount of	\$2,934.53

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Gilman, seconded by Baribeau Approved 4-0-0**

5. Correspondence – None

6. Reports

- i. Clinic: None
- ii. Ferry Service: MSFS continues to struggle with crew shortages
- iii. Fire Department/EMS: Harold Cooper obtained and installed a new generator; waiting for GRM Plumbing to hook up the propane
- iv. Floats & Docks:
 - MacDonald noted that Property Manager Shields “did a real nice job” making repairs to the floats in the Thoroughfare

- v. Legal:
 - Planning Board – Ordinances: The Planning Board is close to completing its work on the new Land Use Ordinance and plans to hold the required public hearing in the next few weeks. The Shoreland Zone Ordinance will require more work in the Village area to account for the way in which we have historically used that area. The Planning Board is working with Maine DEP to develop a meaningful ordinance.
 - Short-term rentals – Colloredo-Mansfeld is working on obtaining ordinances from other similar communities.
- vi. Public Safety Building Update: See below
- vii. Roads & Bridges:
 - JAB Paving is considering coming out to the island to pave driveways and other small projects this summer. Lattimer is talking with them about the basketball court next to the Community Building. MacDonald asked Lattimer to consider the apron at the existing Fire Station and the intersection of Iron Point Road and Golf Course Road.
- viii. Sewer Department: None
- ix. Sheriff’s Department

Date	Incident	Deputy
8.4.22	Agency assist	Lemoi
8.4.22	Wanted person	Taylor
8.5.22	Animal noise	Lemoi
8.7.22	Suspicious incident	Lemoi
8.8.22	Traffic stop	Lemoi
8.10.22	OUI	Lemoi
8.10.22	Agency assist	Lemoi
8.15.22	Traffic stop	Lemoi

- x. Town Properties:
 - Town House
 - Work continues; our insurer has issued the Town a check for \$140,484.41 to cover repairs at the Town House
 - Rough electrical work is complete
 - Insulation is complete
 - Exterior doors and windows are in
 - Drywall is underway
 - Moving forward with heat pump, plumbing, and flooring
 - Computer Support – Lattimer has arranged for Gusco Consulting to reconfigure the Clinic’s internet connection, and wired, and wireless distribution. Gusco is also preparing an estimate for similar work in the Town Office.
- xi. Transfer Station:
 - Lattimer will prepare a request for bids to replace the roof on the lower building (redeemables)

- xii. Water Department: Capacity Development Grant – Ransom will coordinate work on three projects under the grant: (1) a private well database that will help us determine the availability of groundwater across the island; (2) an analysis of the likelihood of seawater surging into Fresh Pond from the Mill Stream; and (3) an exploration of possible groundwater sites on the southwest side of Fresh Pond. The Board would like to move forward with a rate increase for the Water Department so the Department in conjunction with developing a capital improvement plan.

7. Old Business

- a. *Community Vision Statement & Objectives* – We continue to move forward with actions to support the Town’s three Priorities: (1) Access to Housing; (2) Workforce Development & Economic Diversification; and (3) Environmental Sustainability & Climate Change Impacts.

8. New Business

- a. *Cell Tower Ordinance* – Lattimer has worked with a lawyer from Tilson Infrastructure to draft needed changes to the Town’s current Wireless Telecommunications Facilities Ordinance dated July 29, 2004. Lattimer presented the proposed changes to the Board and asked to set up a public hearing, as required before holding a vote.

Motion to authorize Lattimer to set a date for a public hearing on proposed changes to the Wireless Telecommunications Facilities Ordinance made by Lannon, seconded by Gilman **Approved 4-0-0**

- b. *Transfer Station Fees* – Lattimer presented the Board with a new proposed fee schedule for the Transfer Station that would, among other things, raise the fees for a kitchen trash bag from 75 cents to \$1.00. Both Lattimer and Transfer Station Manager Cooper support the proposed increases. Lattimer also asked the Board to determine the ratio it would like to see between fee-based support of operating costs and taxpayer-based support. The Transfer Station current operating costs are 49% funded by fees and 51% funded by taxes.

Motion to adopt the proposed fee schedule, and to establish the goal of funding 75% of the Transfer Station’s operating costs through fees by 2026, made by Baribeau, seconded by Gilman **Approved 4-0-0**

- c. *Public Safety Building* – The Board discussed key dates for moving ahead with the proposal to construct a new Public Safety Building to house the Town’s firefighting and EMS equipment and its snowplows. Following discussion, the Board directed Lattimer to coordinate a meeting with the Construction Management team – John Ricci and Will Gartley – on September 14th and to consider Wednesday September 28th at 7:00 p.m. for a Special Town Meeting.

Lattimer will review those dates with the required attendees and get back to the Board.

9. Other - None

**10. Adjournment – Motion to adjourn at 6:07 made by Lannon, seconded by Baribeau
Approved 4-0-0**