

TOWN OF NORTH HAVEN
SELECT BOARD
AUGUST 29, 2018
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jonathan Demmons (Chair), Jerry White (Vice Chair), Alex Curtis, Linda Darling, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

ALSO PRESENT: Jodi Bush

1. Jonathon Demmons called the Meeting to order at 5:00 PM

2. **Minutes of August 22nd**

Demmons noted that Toshiko Mori's name appeared twice in the draft minutes and Nibs Nichols' name was omitted. Lattimer will correct the error.

Motion to approve the Minutes of August 22nd as amended:

Made by White, seconded by Darling

Approved 5-0-0

3. **Treasurer's Report**

- Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Payroll Journal #31	in the amount of	\$879.45
Warrant #33	in the amount of	\$172,883.91
Warrant # 33-A	in the amount of	\$777.60

White questioned the expense of \$100 for Travis Gomez to dive and inspect the floats at Pulpit Harbor back in the spring. Lattimer withdrew that bill and deducted the amount from the warrant. Warrant #33, as revised above in the amount of \$172,883.91, represents the remaining payments the Board is asked to approve.

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries, as amended:

Made by MacDonald, seconded by Darling

Approved 5-0-0

5. **Correspondence:** The Board received an email from Missy Parkerton concerning Zeb Campbell's dog. Parkerton asks that the Town and its Animal Control Officer take action to ensure the dog does not pose a threat to any people or animals.

6. **Reports:**

a. Administrator:

i. Clinic

- Arranged for coverage through November 1st

ii. Fire Department

- The Fire Chief and Town Administrator are working on a plan to ensure the Fire Department has the resources it needs to effectively respond to fire emergencies
- iii. Floats & Docks
 - *Pulpit Harbor*: The two ladders for the Pulpit Harbor floats have arrived and the Jason Burns, the Town Property Manager, will install them.
 - *Town Landing*: The Town will issue a request for proposals to repair a corroded light post, repair a post, install gates to the south of the ferry ramp where fishermen and others load and unload gear, and paint the fence. The Town will also purchase and install signs to remind users to return the area to a secure state when done.
- iv. Legal
 - The Town will disconnect the unpermitted storm water drain from the Town Sewer System at 179 Main Street
- v. Roads and Bridges
 - Hagar Enterprises sent an estimator to the island on Thursday, August 23rd to develop an estimate for paving work Road Commissioner Brown wants to do on Bartlett Harbor Road, Smith Street, and the triangle at Pulpit Harbor. We are awaiting the results of that estimate. White noted that if there is insufficient time to complete all the projects this fall, perhaps we should wait until spring so as to avoid paying an asphalt company to mobilize equipment and crews twice. Lattimer said he would talk with Commissioner Brown after receiving the estimate.
- vi. Sewer Department:
 - Olver Associates will meet with Sewer Department and Town Office staff on August 30th to discuss the results of the tests Olver conducted in July
- vii. Sheriff's Department:

Date	Incident	Deputy
8/23	Trespassing	Landers
8/24	Erratic vehicle	Landers
8/24	Property check	Landers
8/25	Shots fired	Landers
8/28	Agency assist	Landers

- viii. Town Properties
 - The Town Administrator is working with the Town Property Manager on a maintenance/project list
- ix. Transfer Station
 - No update
- x. Water Department
 - No update

7. Old Business:

- a. *Airstrip*: The Town staff is continuing to develop options for the Board's preliminary review. Lattimer is continuing to contact owners of the properties involved.

8. New Business:

- a. *Coastal Issues:* Lisa White summarized what she learned during her attendance at Sea Level Rise training last spring. She noted the training emphasized the potential for flooding of roadways and parking lots. Jerry White noted that North Haven's two boatyards might be especially susceptible to flooding. Lisa White noted the training also emphasized the availability of state and federal grants to assess the possible impacts of sea level rise and coastal flooding. Ms. White also discussed her intent to involve the NHCS high school students in assisting the town in dealing with these issues. The Board said Ms. White and her students would be welcome to attend another Board meeting later in the year.
- b. *Town House:* Lattimer noted that he and his family will not need to rent the Town's house. The Board directed Lattimer to review the files and develop an advertisement and lease to rent the house.

9. Board Member Comments:

- a. MacDonald noted several issues involving roads and signs:
 - i. The stop sign at the end of West District Road is on the south side of Pulpit Harbor Road and appears misplaced
 - ii. It seems time to paint the lines in the ferry parking lot
 - iii. MacDonald asked Lattimer to check the date for removing the speed bumps on Main Street (*Note: The humps were removed over the Labor Day weekend.*)
 - iv. The culvert near the intersection of Iron Point Road and Sleepyville Road needs to be dug up and repaired or replaced now that the summer is nearly over and the traffic in that area has diminished

Lattimer said he would discuss these issues with Road Commissioner Brown.

- b. White noted that the roads in and out of Mullin's Head Park are becoming overgrown and need trimming. Lattimer said he would discuss this with Road Commissioner Brown.
- c. White asked about the cabin on Burnt Island. Lattimer said the Town had received no proposals in response to its advertisement to demolish the cabin. However, someone had called this week about the possibility of removing the cabin and reconstructing it elsewhere. Lattimer said he would continue to investigate the issue and report back to the Board.

10. Motion to adjourn at 6:13

Made by Darling, seconded by Curtis

Approved 5-0-0