

**NORTH HAVEN SELECT BOARD
AUGUST 4, 2021
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Alex Curtis, Bruce Gilman, Patsy Lannon, Jeremiah MacDonald
BOARD MEMBERS ABSENT: Jonathan Demmons
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: Jon Emerson

- 1. Call to Order 5:00**
- 2. Motion to amend the New Business portion of the agenda to discuss the frequency of Board meetings, made by Gilman, seconded by Curtis** **Approved 4-0-0**
- 3. Approval of Minutes of July 21, 2021 – Motion made by MacDonald, seconded by Curtis** **Approved 4-0-0**
- 4. Public Comment** — None
- 5. Treasurer’s Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #28	in the amount of	\$638.12
Payroll Journal #29	in the amount of	\$25,594.86
Payroll Journal #29-A	in the amount of	\$5,474.18
Warrant #29	in the amount of	\$32,526.56
Warrant #29-A	in the amount of	\$26,389.10
Warrant #30	in the amount of	\$17,693.11
Warrant #30-A	in the amount of	\$26,203.81
Sewer Department Warrant #14	in the amount of	\$3,021.11
Water Department Warrant #	in the amount of	\$4,705.34

Motion to approve bills, payroll journals, warrants, and journal entries made by Curtis, seconded by MacDonald **Approved 4-0-0**

- 6. Correspondence** — None
- 7. Reports**
 - a. Clinic: Continuing to work with Barton Associates to provide temporary providers during Sue Ferra’s absence.
 - b. Fire Department/EMS: Working to install a bathroom in the current building.

- c. Floats and Docks: Phil DesLauriers has secured a more stable internet connection. He and Jeff Zurkow are working together to install a new camera
- d. Legal: None
- e. Roads and Bridges: Waiting for Maine DOT to repair First Bridge railing
- f. Sewer Department: None
- g. Sheriff's Department:

Date	Incident	Deputy
7.27.21	Traffic offense	Lemoi
7.27.21	Lost property	Lemoi
7.28.21	Lost animal	Lemoi
7.31.21	Animal problem	Graham
7.31.21	Public relations	Lemoi
7.31.21	911 hang-up	Graham
8.2.21	Foot patrol	Lemoi
8.2.21	ATV problem	Lemoi
8.2.21	Lost property	Lemoi
8.3.21	Agency assist	Lemoi

- h. Town Properties: None
- i. Transfer Station: Awaiting Insurance Loss Control Consultant's report
- j. Water Department: None

8. Old Business

- a. Public Safety Building — Lattimer presented the Board with six recommendations. Here is how the Board acted on those recommendations:

(1) Limit the scope of the new building to Fire and EMS only; erect a separate structure for the plow trucks

No action – more discussion needed

(2) Recommend voters approve a separate metal-framed, fabric building for the two plow trucks

No action – more discussion needed

(3) Adopt a functional design for the building, foregoing more elaborate New England style characteristics

Approved

- (4) Locate the new building at the Town's 85-acre Crabtree Farm property

Approved

- (5) Select a Contract Manager-Agency process to develop a design and select the contractor

Approved

- (6) Move forward with the goal of asking voters to approve the necessary funds no later than our next regular Town Meeting in March 2022

Approved

Motion to table recommendations 1 and 2 pending further discussion and to approve recommendations 3-6, made by MacDonald, seconded by Curtis

Approved 4-0-0

- b. *Use of the Island Transporter* — Lattimer updated the Board on the Ferry Service's decision to make the *Island Transporter* available for two runs every Thursday through September 2, 2021. Lattimer sent a thank-you letter to the Ferry Service, which is posted at the Grocery Store and on the Town's website.

9. New Business:

- a. *Appointment of Board Chair* — The Board decided to table this discussion until all five members of the Board are present.
- b. *2021 Mil Rate* — Tammy Brown, Assessor's Agent, explained the process for determining the Town's mil rate (tax per \$1,000 in real estate value). This year, the Town will keep the mil rate the same as it was last year, \$13.44.
- c. *Ferry Service Update* — Jon Emerson, the Town's Ferry Service Advisory Board representative, updated the Board on the last Advisory Board meeting. Here is a summary of his remarks:
 - (1) The Ferry Service does not plan to increase rates until the fall of 2023 at the earliest
 - (2) There are no immediate plans to change the lineup process in Rockland
 - (3) Problems continue with the overselling of the Rockland parking lot.
- d. *Remote Meeting Policy* — Lattimer presented the Board with a draft policy that implements the law passed by the Maine Legislature in June. Once the Board approves the draft, the Town will hold a public hearing to solicit any comments. Following the hearing, the Board can adopt the policy, incorporating any appropriate changes brought up during the hearing.

- e. *Board Meeting Schedule* — The Board revisited the question of how frequently it should meet. Following discussion the Board decided to meet twice monthly instead of weekly. The Board will meet on the following dates: August 11 and 25, and September 8 and 22.

Motion to set the Board meeting schedule as the second and fourth Wednesdays of each month through September 22, 2021, at which time the Board will discuss whether this change is effective, made by Curtis, seconded by MacDonald
Approved 4-0-0

10. Other: None

11. Adjournment — Motion to adjourn at 6:19 made by Gilman, seconded by Curtis
Approved 4-0-0