

TOWN OF NORTH HAVEN
SELECT BOARD
AUGUST 8, 2018
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jonathan Demmons (Chair), Jerry White (Vice Chair), Linda Darling, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Alex Curtis

TOWN ADMINISTRATOR: Rick Lattimer

ALSO PRESENT: Jamie Carpenter

1. Jonathon Demmons called the Meeting to order at 5:00 PM
2. **Motion to approve the Minutes of August 1st**
Made by White, seconded by MacDonald (Darling abstained) **Approved 3-0-1**
3. **Public Comment – None.**
4. **Treasurer’s Report**

- Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Payroll Journal #27	in the amount of	\$18,485.07
Payroll Journal #27-A	in the amount of	\$3,554.45
Sewer Department Warrant #14	in the amount of	\$10,691.27
Sewer Department Warrant #14-A	in the amount of	\$20,437.00
Water Department Warrant #16	in the amount of	\$333.85
Warrant #30	in the amount of	\$28,130.52
Warrant # 30-A	in the amount of	\$12,196.67

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Darling, seconded by White **Approved 4-0-0**

5. **Correspondence:** Matt Nixon of the Maine Coastal Zone Management Program has asked North Haven to participate in an effort to “analyze working waterfront sites identified as community-critical.” Contractors would review the sites and assess their vulnerability to flooding and their economic importance to the community and the region. Mr. Nixon recommends North Haven participate and suggests the contractors focus specifically on the Town Landing, Pulpit Harbor dock, and Brown’s Boatyard. Mr. Nixon notes that the result could help us obtain grants to improve these facilities; but that is not at all a certainty. He also notes that participation does not in any way tie our hands as a community or increase our risk of state oversight.

The Board agreed with the recommendation to include the Town Landing, Pulpit Harbor dock, and Brown’s Boatyard in the effort. The Board also suggested studying the area at the end of Crabtree Point where the power cable comes across from the mainland and an area near the eastern end of Iron Point road that is prone to flooding. Lattimer will communicate these recommendations to Mr. Nixon.

5. Reports:

- Administrator:
 - i. Clinic
 - Arranged for coverage during September
 - ii. Sewer Department:
 - On Thursday, July 26th, Olver Associates tested various points in the Town’s sewer system to obtain biochemical oxygen demand levels. We are awaiting the test results and the Town staff is following up.
 - iii. Water Department:
 - No update
 - iv. Transfer Station
 - No update
 - v. Floats & Docks
 - *Pulpit Harbor*: Currently, there are no ladders on the Town’s Pulpit Harbor floats. The Town will purchase and have installed a ladder on each float.
 - *Town Landing*: Lattimer confirmed that the Town owns the Town Landing and leases it to the State. The Town is free to repair and improve the area, provided the repairs or improvements do not interfere with ferry operations. The Town will issue a request for proposals to straighten the posts, repair a corroded light post, and install gates to the south of the ferry ramp where fishermen and others load and unload gear. The Town will also purchase and install signs to remind users to return the area to a secure state when done.
 - vi. Roads & Bridges
 - The Town Office is working with Road Commissioner Brown to engage a contractor to repave portions of West District Road, upper Smith Street, and Bartlett’s Harbor Road. Lattimer will work with Commissioner Brown to schedule the work before the weather becomes too cold.
 - vii. Town Properties
 - No update
 - viii. Legal
 - The Town is continuing to pursue excavating and removing the illegal yard drain from 179 Main St.
 - ix. Sheriff’s Department:

Date	Incident	Deputy
8/1	Deer/Car accident	Palmer
8/2	Information	Smith
8/3	Trespassing	Landers
8/4	PD Accident	Landers
8/5	Animal bite	Landers
8/7	Property check	Landers
8/7	Traffic stop	Landers

6. Old Business:

- a. *Airstrip*: The Town staff is continuing to explore alternatives to address concerns about having an adequate airstrip available year round. Darling asked about a committee to

study the issue and make recommendations. Lattimer responded that a committee will be formed after enough preliminary information is obtained to allow the committee to work effectively.

7. New Business:

- a. *Computer Support for Board Members:* Following up on last week's meeting, the Town staff is exploring the cost of obtaining computer devices for Board members.
- b. *Deputy Sheriff Parking:* Following up on last week's meeting, Deputy Landers agreed to use the designated parking space at the Town Landing when he leaves for Vinalhaven, unless an emergency requires otherwise.
- c. *Fire Station:* White noted that Chief Cooper would like the Town to explore purchasing a new fire truck. The Selectmen expressed concerns about cost and about the need for tankers to ensure the town had capacity to ferry sufficient water to a fire. Lattimer will meet with Cooper and work with him to develop a prioritized list of requirements for the Fire Department.

**8. Motion to adjourn at 5:42
Made by Darling, seconded by White**

Approved 4-0-0