



**TOWN OF NORTH HAVEN**  
**Board of Selectmen**  
**March 17, 2015**  
**4:00 p.m.**  
**Minutes**

SELECTMEN PRESENT: Bill Trevaskis, Linda Darling, Jon Emerson, Kat Alexander & Stacy Beverage  
 TOWN ADMINISTRATOR: Joe Stone  
 AVAILABLE: TAX COLLECTOR, Janice Hopkins  
 AVAILABLE: TREASURER, Joette Adams  
 ALSO PRESENT: Laura Jermann

1. Joe Stone called the Meeting to order at 4:00 PM
2. **Motion to elect Bill Trevaskis Chair**  
**Made by Darling, seconded by Emerson** **Approved 5-0-0**
  
  
**Motion to elect Linda Darling Vice Chair**  
**Made by Emerson, seconded by Alexander** **Approved 5-0-0**

Returning members of the Board of Selectmen welcomed Stacy Beverage, class of 2018, as the newest member.

3. **Motion to approve the Minutes of March 10, 2015**  
**Made by Alexander, seconded by Darling** **Approved 4-0-1**
4. **Public Comment** – None
5. **Treasurer’s Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Warrant # 11	in the amount of	\$168,588.66
Payroll Warrant # 10	in the amount of	\$381.10
Payroll Warrant # 10-A	in the amount of	\$532.36
Water Warrant # 7	in the amount of	\$1,834.22
Sewer Warrant # 4	in the amount of	\$1,539.66

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Emerson, seconded by Alexander** **Approved 5-0-0**

6. **Correspondence:** none
7. **Reports:**
  - a. Administrator:
    - i. Clinic
      1. See § 7 (a) below

- 2. Medical Mutual declared a dividend. Town/Clinic share is \$751.
- ii. Sewer Department:
  - 1. No updates
- iii. DEP/DMR:
  - 1. DMR has requested updates on two identified failed septic systems. The one on Southern Harbor has had some work done and will be completed when weather permits. The other on Indian Point will be completed when financing is arranged.
- iv. Water Department:
  - 1. No updates
- v. Bartlett's Harbor
  - 1. No update
- vi. Ferry Service
  - 1. Despite indicating it planned to do so, the USCG has not responded to our letter of 2/3.
  - 2. MSFS analysis of impact of passenger restrictions appears to have understated the typical annual number of propane trips. Have requested a recalculation.
  - 3. Representative Pingree's office has a copy of our letter to the USCG.
- vii. Legal
  - 1. No update on 3/4 Wolfram hearing
- viii. Town Properties
  - 1. Clinic work should begin next week. Office asst. Brown has reported that she has arranged for the road crew to complete moving some equipment on Friday into the residence. The clinic will continue to provide urgent care during the 1 to 2 weeks the renovation is expected to take.
- ix. Floats & Docks
  - 1. No update
- x. Planning Board
  - 1. Have forwarded the credentials of a potential consultant to PB to assist them in their update of the land use ordinance.
- xi. Transfer Station
  - 1. As a result of complaints from abutters about the smell and smoke from the last burn pile burn, caused most probably by the presence of painted or varnished wood, T.A. and T.S. manager have agreed that a T.S. attendant will be assigned to monitor burn pile on an hourly basis to prevent unapproved materials from being left there or to remove them before they accumulate.
  - 2. T.S. will be open 9 to 5 starting Wednesday, April 1

b. Sheriff's Dept:

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
3/10	911 Hang-up	Guerrette
3/11	Property check	Potter
3/13	Property checks	Polky
3/14	Property checks	Polky
3/15	Property checks	Polky
3/16	Paperwork, other agency	Polky

**8. Old Business:**

- a. *Clinic, Electronic Health Records project:* with Laura Jermann present, Board continued discussion of the proposal from Athena Health to provide electronic record keeping and billing services. There is a discounted rate on the table from Athena if the Town commits by 3/27. Not realizing FNP Henning was attending a conference this week, Stone had originally planned to have a meeting with her prior to today's meeting and to the Town committing, similar to the one he and Treasurer Adams had had with FNP Ferra. Even without this meeting, Selectmen nevertheless had a printed copy of an email exchange between the two practitioners which helped them understand the pros and cons of moving forward not just with EHR but with Athena as the provider. One of the driving forces to convert to electronic record keeping is the expectation that CMS (Centers for Medicare and Medicaid Services), a federal agency, will mandate the conversion to ICD-10 in October. (ICD-10 is the 10<sup>th</sup> revision of the *International Statistical Classification of Diseases and Related Health Problems*, and is the source of diagnostic codes used in billing all third-party payers for compensation for health services.) The number of codes will increase substantially from ICD-9 to ICD-10. While Ferra, Jermann and Adams are recommending acceptance of the Athena proposal, Selectmen wished to understand Henning's concerns. Among them is timing, since the conversion to Athena would not be complete until June. Selectmen asked Stone at to investigate the option of whether we could execute the Athena contract to take advantage of the discount but delay implementation. Henning recommended continued investigation of other EHR vendors. Jermann and Ferra believe that alternatives have been adequately explored. Selectmen concurred with Henning's concern that inadequate provision had been made for training the regular substitutes for the office assistant but believed that could be addressed (and they could be compensated) during the training period. Her recommendation that we employ a consultant was discussed but Athena appears to be very experienced in training staff and practitioners on their system and Selectmen could not see the need for a consultant.

To take advantage of the discounted pricing, Selectmen will need to make a decision at their 3/24 meeting.

**9. New Business:**

- a. *Annual appointments:*

**Motion to appoint Joette Adams Treasurer,  
To appoint Alicia Brown Clerk,  
To appoint Janice Hopkins Tax Collector,  
To appoint Paul Quinn Code Enforcement Officer,  
To appoint Tammy Brown Associate Code Enforcement Officer,  
To appoint Alicia Brown Collector of Excise Tax,  
To appoint Alicia Brown Registrar of Voters,  
To appoint Adam Campbell Harbor Master, Pulpit Harbor,  
To appoint Foy Brown Harbor Master, Thoroughfare,  
To appoint Larry Terrio Plumbing Inspector  
Made by Emerson, seconded by Darling**

**Approved 5-0-0**

- b. *Roads and Bridges:* Selectmen agreed with Road Commissioner Brown's recommendation to post the roads starting Monday March 23 until April 30.

**Motion to post town roads as described above  
Made by Darling, seconded by Emerson**

**Approved 5-0-0**

**10. Other:**

- a. Stone reported that he had checked with Maine Municipal Association's legal department to verify that the rental of the house belonging to Selectman Alexander and her husband to the Town for deputy housing later this spring, on market terms and as described by Stone to the staff attorney, was entirely legitimate. No further burden on Alexander would be required other than recusing herself from any vote by the Board on the rental.

**Motion to adjourn at 5:32 PM  
Made by Darling, seconded by Emerson**

**Approved 5-0-0**