

**TOWN OF NORTH HAVEN**  
**Board of Selectmen**  
**March 24, 2015**  
**4:00 p.m.**

**Minutes**

SELECTMEN PRESENT: Bill Trevaskis, Linda Darling, Jon Emerson, Kat Alexander (by teleconference) & Stacy Beverage

TOWN ADMINISTRATOR: Joe Stone

AVAILABLE: TAX COLLECTOR, Janice Hopkins

AVAILABLE: TREASURER, Joette Adams

1. Bill Trevaskis called the Meeting to order at 4:00 PM

2. **Motion to approve the Minutes of March 17, 2015  
Made by Darling, seconded by Emerson**

**Approved 4-0-0<sup>1</sup>**

3. **Public Comment** – None

4. **Treasurer's Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Warrant # 12	in the amount of	\$28,295.19
Warrant # 12-A	north haven	\$15,675.04
Payroll Warrant # 11	in the amount of	\$23,766.01
Payroll Warrant # 11-A	in the amount of	\$3,230.80

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**

**Made by Darling, seconded by Beverage**

**Approved 4-0-1**

5. **Correspondence:** None

6. **Reports:**

a. Administrator:

i. Clinic

1. See § 7 (a) below

ii. Sewer Department:

1. Evaluating proposal from Tri-Digit electric to replace lighting fixtures in WWTP

iii. DEP/DMR:

1. No updates

iv. Water Department:

1. No updates

v. Bartlett's Harbor

1. No update

vi. Ferry Service

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<sup>1</sup> Beverage arrived just after the Minutes were approved

1. Despite indicating it planned to do so, the USCG has not responded to our letter of 2/3. Joe Marro of Rep. Pingree's office will try to arrange a meeting with USCG, MSFS and town officials.
  2. MSFS analysis of impact of passenger restrictions appears to have understated the typical annual number of propane trips. Have requested a recalculation.
- vii. Legal
1. No update on 3/4 Wolfram hearing
- viii. Town Properties
1. Clinic
    - a. Reconfiguration work has begun
    - b. Evaluating proposal from Tri-Digit Electric for additional work
  2. Town Garage:
    - a. P.D.Q Door made a \$7,600 proposal to replace two doors with one. Proposal does not include local carpentry, electrical, door transport by ferry, et al. Stone will consult with Road Commissioner Brown on whether the replacement will solve the space problem.
- ix. Floats & Docks
1. No update
- x. Planning Board
1. Have forwarded the credentials of a potential consultant to PB
- xi. Transfer Station
1. T.S. will be open 9 to 5 starting Wednesday, April 1

b. Sheriff's Dept:

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
3/23	Property checks	Hansen

**7. Old Business:**

- a. *Clinic, Electronic Health Records:* Stone reported that he and Treasurer Adams had reviewed the materials provided by Athena, with particular attention to the description of the transition from our current system. Athena expects its clients to provide a local leader. Selectmen concurred that either Adams or Stone or both should be the primary points of contact in helping assure that the transition goes smoothly. Since the Athena product includes both EHR and a billing and collection service, we will be giving our current billing company a 90 day notice of our intention to move that piece of the Clinic's business to Athena.

**Motion to authorize Stone to accept Athena proposal  
Made by Emerson, seconded by Beverage**

**Approved 5-0-0**

**8. New Business: None**

**9. Other:**

- a. *Transfer Station:* Emerson passed on TS Manager Cooper's concerns that there appeared to be an increase in items being discarded in the Single Stream container which are not recyclable. Examples would include Styrofoam or plastics that lack the recycling triangle. Stone will discuss options with Cooper.

**Motion to adjourn at 4:55 PM**  
**Mae by Darling, seconded by Beverage**

**Approved 5-0-0**