

NORTH HAVEN PLANNING BOARD
MEETING MINUTES
OCTOBER 10, 2018
TOWN OFFICE 5:00 PM

Present: Pat Curtis, Doug Record, Jeff Crawford, and Tammy Brown (associate CEO).

Absent: Jamien Shields, Emily Greenlaw, and Paul Quinn (CEO).

Guests: Dave Macy, Kathi Lovell

1. **Call to Order:** at 5:07 p.m.

2. **Approve Minutes of July 11, 2018 and September 12, 2018:**

July 11: We did not have a quorum to approve the minutes.

September 12: We did not have a quorum to approve the minutes.

3. **CEO Report:**

New Permits Issued:

23-18 Jacqueline Curtis

Map 10 Lot 01A, Village District

RE: Moving Shed

Time ran out on her last permit, so this is a new permit with the same purpose as the last one.

Denied Permits:

None at this time

Pending Permits:

None at this time

Potential Issues:

Abel Labelle Mullins Lane Property

*A cease and desist order was issued on August 27, 2018, stating that if the tent platforms were not removed within 10 days of receipt of this letter a fine of \$100 per day would be issued until they were removed. The basis for this cease and desist is that no building permit was filed for this project. A permit has since been issued for a picnic deck, with the understanding that the tents would be taken down. At this date, the tents have not been removed. Paul and Tammy will follow up with a letter stating that fines will be imposed.

4. **Southern Harbor Eldercare Services (SHES): Land Use Questions**

In July of 2017, the Planning Board approved an application, with conditions, for the renovation of the garage into an apartment. The conditions, as established at a special Planning Board meeting following a Public Hearing on July 26, 2017, are as stated:

Moved by Jamien and seconded by Becky to approve the conditional use application for the renovation of an existing garage to an apartment with the condition that the apartment should be used as living space for SHES employees or other staff only. Approved 3-0 with 1 abstention

SHES would like to have the condition rescinded and are working with North Haven Conservation Partners (NHCP) to transfer land to SHES so their lot is a suitable size for two dwellings. Currently, there is a total of 8.21 acres (3 with SHES and 5.21 with NHCP). If the transfer of land takes place, the Planning Board will need to see the new deed transferring the land from NHCP to SHES. Tammy will seek the opinion of the Town attorney as to whether or not this land transfer will allow the conditions to be rescinded.

Kathi and Dave shared correspondence from their attorney, Jamie Levenseler on May 15, 2018, stating: "If you can obtain the additional acreage, I don't see the issue with the town granting another permit unless Paul has some objection I would be unaware of."

5. Other Business: None

6. Discuss October 1 Final Subdivision Draft Amendment Public Hearing Notes:

a. Next Steps: Jamie Francomano has completed his edits and Jeff will share the document with the Planning Board for their review. Rick is working on notes from the Public Hearing. We will set a workshop day to review the edits and to determine the next steps.

7. Land Use Workshop date: Monday, October 15 at 4:00 p.m.

8. Reminder - Next regular meeting, November 14, 2018 at 5:00 p.m:

9. Adjourn: Moved by Doug and seconded by Jeff to adjourn at 6:08, approved 3-0.

Respectfully submitted: Jeff Crawford