

**TOWN OF NORTH HAVEN**  
**Board of Selectmen**  
**January 24, 2017**  
**4:00 p.m.**

**Minutes**

SELECTMEN PRESENT: Jon Emerson (Chair), Linda Darling (by teleconference), Kat Alexander & Jonathan Demmons

SELECTMAN ABSENT: Stacy Beverage

TOWN ADMINISTRATOR: Joe Stone

AVAILABLE: TAX COLLECTOR, Janice Hopkins

AVAILABLE: TREASURER, Joette Adams

1. Jon Emerson called the Meeting to order at 4:00 PM
2. **Motion to approve the Minutes of January 17, 2017**  
**Made by Darling, seconded by Alexander** **Approved 4-0-0**
3. **Public Comment** – None
4. **Treasurer’s Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Warrant # 4	in the amount of	\$6,377.13
Warrant # 4-A	in the amount of	\$25,266.13
Payroll Warrant # 3	in the amount of	\$19,758.92
Payroll Warrant # 3-A	in the amount of	\$3,668.83
Sewer Warrant # 2	in the amount of	\$8,823.74
Water Warrant # 2	in the amount of	\$2,920.26

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Demmons, seconded by Alexander** **Approved 3-0-1**

5. **Correspondence:** Letter from Waterman’s Community Center requesting that its annual donation of a payment in lieu of taxes be used to offset the cost of either the outreach or recreation programs.
6. **Reports:**
  - a. Administrator:
    - i. Clinic
      1. No update
    - ii. Sewer Department:
      1. A lift station clogging problem has been discussed with users
    - iii. Water Department:
      1. No update
    - iv. Bartlett’s Harbor
      1. No update.

- v. Ferry Service:
  - 1. Clinic planning to test impact of weather on clinic specimens by sending a hi-lo thermometer over when a cold snap is expected.
  - 2. Clinic is purchasing coolers to fit the trapezoidal lockbox on the ferry.
- vi. Transfer Station
  - 1. No update
- vii. Floats & Docks
  - 1. Emerson reported that Justin Grant had on his own replaced the missing treads on the Thorofare ramp
  - 2. Harbor Master Campbell is reviewing specs for a new float; RFE to be issued as soon as he responds
  - 3. In the process of spec'ing out a second ramp for the PH float
- viii. Roads & Bridges:
  - 1. New snow fencing has been erected
- ix. Town Properties
  - 1. No updates
- x. Legal (no updates)
  - 1. Oral Argument before the Supreme Judicial Court in re Steven Wolfram et al. v. Town of North Haven et al is scheduled for 2/8 at 11:30 AM in the Cumberland County Courthouse
  - 2. Town Attorney Gibbons had filed complaint against owner of Main St. property with illegal yard drain
- xi. Sheriff's Dept:

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
1/20	Administrative, shots fired	Pinkham
1/21	Property checks	Walker

**7. Old Business:**

- a. None

**8. New Business:**

**a. 2017 Budget**

- i. Stone presented a proposed schedule of stipends, salaries and wages which will be incorporated in the 2017 budget. Board agreed with a 1% increase to hourly wage rates and two individual step increases to bring two positions into parity with related positions.

**Motion to approve 2017 Salaries & Wages**

**Made by Demmons, seconded by Alexander                      Approved 4-0-0**

- ii. Selectmen reviewed reimbursement rates for travel and dining and concurred that the 2016 rates should be maintained, noting that the mileage reimbursement would be determined by the IRS

**Motion to maintain 2016 reimbursement rates for 2017**

**Made by Demmons, seconded by Alexander                      Approved 4-0-0**

- b. Alexander made a motion, seconded by Demmons to appoint Jessie Hollowell to the Budget Committee to complete the term of resigned member, Kathi Lovell. The motion

was unanimously approved. Alexander volunteered to make contact after the meeting with Hallowell to verify her interest in the position. Subsequent to the meeting, Alexander informed the Board that Hallowell had actually expressed interest in a different town position. As a result the Budget Committee will begin its deliberations short one member.

**9. Other:**

- a.** Board concurred on a Dedication for the 2016 Town Report
- b.** Stone reported that he would be absent from the 1/31 Board meeting

**Motion to adjourn at 5:05 PM**

**Made by Darling, seconded by Alexander**

**Approved 4-0-0**