

**TOWN OF NORTH HAVEN
SELECT BOARD
OCTOBER 21, 2020
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Alex Curtis

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: David Almy

1. Demmons called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of October 14, 2020
Made by MacDonald, seconded by Darling Approved 4-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Warrant #42	in the amount of	\$26,502.28
Warrant #42-A	in the amount of	\$1,660.67

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald, seconded by Darling Approved 4-0-0**

5. **Correspondence:** The North Haven Historical Society thanked the Town for its \$6,500 donation, as approved at the 2020 Town Meeting

6. **Reports**

a. Administrator:

- i. Clinic — The Clinic is testing a new answering service
- ii. Fire Department/EMS
 - Awaiting development of revised air ambulance regulations
 - The Road Commissioner is working on a plan to store the small plow truck in his garage so that the new Fire Truck can be stored inside the Town garage
- iii. Floats and Docks
 - Getting an estimate to repair the Thoroughfare ramp
 - Working with the Harbormaster to make minor repairs to the Thoroughfare floats

- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
 - Elliott Brown, the Road Commissioner, is working on getting ready for winter
- vi. Sewer Department — Working with Olver Associates to install heated lines for sodium bisulfite, which is added to neutralize chlorine in the sewage tanks. The Town is also going to install a heat pump in the chemical storage portion of the building to keep the sodium bisulfite from freezing.
- vii. Sheriff's Department

Date	Incident	Deputy
10.15.20	Agency assist	Lemoi
10.16.20	Radar detail	Lemoi

- viii. Town Properties
 - The State may conduct a courtesy safety inspection of the Town's departments this fall or next spring.
- ix. Transfer Station
 - Environmental Projects Inc. is scheduled to remove used oil from the Transfer Station on October 29th
- x. Water Department
 - Lattimer will work with the CEO to obtain a permit for the new shed at the Pumping Station
 - Proposals to paint the interior and exterior of the Standpipe are due on October 23, 2020

7. Old Business:

- a. *COVID-19 Update* — Sue Ferra, one of our nurse practitioners, submitted the attached written report. There are no confirmed cases of COVID-19 on the island. Ferra noted that free, on-demand COVID testing is now available at PenBay Medical Center. An appointment is required.
- b. *Fire Chief* — Lattimer has talked to officials on Vinalhaven and Swan's Island to see what structures they have in place for their fire chief and officers. Vinalhaven has a full-time chief (his duties include other, non-fire-department-related matters), while Swan's Island has a part-time chief who receives a modest stipend. Lattimer will check with other municipalities before bringing the discussion back to the Select Board.
- c. *Airstrip* — Lattimer recommends forming a committee to determine how best to move people and freight on and off the island in the coming years.

8. New Business:

- a. *Sewer Department— Certificate of Commitment for Quarterly Users*

Motion to approve the Sewer Department Quarterly Certificate of Commitment in the amount of \$39,507.20

Made by MacDonald, seconded by Lannon Approved 4-0-0

- b. *Water Department — Certificate of Commitment for Quarterly Users*

Motion to approve the Water Department Quarterly Certificate of Commitment in the amount of \$18,900.15

Made by MacDonald, seconded by Lannon Approved 4-0-0

- c. *Proposed Cell Tower* — Tilson, an engineering firm, is proposing to construct a cellular telephone tower on the hill near the Water Tank. Further discussions are needed before moving forward with the project; nothing has been decided at this point.

- 9. Other:** Darling asked about a structure being constructed in Pulpit Harbor near the Town dock. Lattimer said he would check it out.

- 10. Adjournment — Motion to adjourn at 5:54 pm made by Darling, seconded by Lannon**
Approved 4-0-0