

TOWN OF NORTH HAVEN
SELECT BOARD
OCTOBER 7, 2020
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), Jeremiah MacDonald, and Patsy Lannon

BOARD MEMBER(S) ABSENT: Alex Curtis

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Erin Cooper, EMS Chief
Shaun Cooper, Fire Chief
Jon Emerson, MSFS Advisory Board Representative
David Almy (via phone)

1. Demmons called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of September 30, 2020 as amended by Darling Made by MacDonald, seconded by Lannon Approved 4-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #38	in the amount of	\$10,272.50
Warrant #40	in the amount of	\$127,150.52
Warrant#40A	in the amount of	\$4,610.94

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries Made by Darling, seconded by MacDonald Approved 4-0-0

5. **Correspondence:** None

6. **Reports**

- a. Administrator:
 - i. Clinic — The Clinic is testing a new answering service
 - ii. Fire Department/EMS
 - Awaiting development of revised air ambulance regulations
 - The Road Commissioner is working on a plan to store the small plow truck in his garage so that the new Fire Truck can be stored inside the Town garage
 - iii. Floats and Docks

- Getting an estimate to repair the Thoroughfare ramp
 - Working with the Harbormaster to make minor repairs to the Thoroughfare floats
 - Harold Cooper is going to install lights that shine on the Town ramp and float
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
- Elliott Brown, the Road Commissioner, is working on getting ready for winter
 - Demmons noted that more gravel is needed on the shoulders along Bartlett Harbor Road
- vi. Sewer Department — Working with Olver Associates to install heated lines for sodium bisulfite, which is added to neutralize chlorine in the sewage tanks. The Town is also going to install a heat pump in the chemical storage portion of the building to keep the sodium bisulfite from freezing.
- vii. Sheriff's Department
- The Sheriff's Office is obtaining a boat for Deputy Lemoi to use when he must cross the Thoroughfare

Date	Incident	Deputy
9.30.20	Alarm	Lemoi
9.30.20	Utility problem	Lemoi
9.30.20	Traffic stop	Lemoi
10.1.20	Public relation	Lemoi
10.1.20	Traffic stop	Lemoi
10.2.20	Radar detail	Lemoi
10.2.20	Traffic stop (x 2)	Lemoi
10.2.20	Ambulance assist	Lemoi
10.3.20	911 hang-up	Lemoi

- viii. Town Properties
- The State may conduct a courtesy safety inspection of the Town's departments this fall or next spring.
- ix. Transfer Station
- Environmental Projects Inc. is scheduled to remove used oil from the Transfer Station sometime in the next few weeks
- x. Water Department
- Lattimer will work with the CEO to obtain a permit for the new shed at the Pumping Station
 - The Town may extend the deadline for requests for proposals to paint the interior and exterior of the Standpipe because additional firms are interested

7. Old Business: None

8. New Business:

- a. *Public Safety Building* — EMS Chief Erin Cooper and Fire Chief Shaun Cooper talked with the Board about the state of the existing fire station and its shortcomings. Erin Cooper noted that the current building lacks effective heat in the ambulance bay and the EMS meeting room, so she is concerned about the effect of colder weather on medical supplies and equipment. She is also concerned about the lack of access to hot water so that the EMS Crew could at least wash up after returning from a call. The Board discussed the possibility of using the Community Building's bathrooms for this purpose. Erin Cooper noted that she and Lattimer discussed this option, but agreed that the logistics of going to the Community Building, cleaning up, and then disinfecting the ambulance back at the Fire Station made this option too challenging. Additionally, the YMCA is scheduled to resume operations in that building sometime in October.

Overall, both chiefs are concerned with the deteriorating state of the building and its impact on the readiness of both the Fire and EMS crews and their equipment. Together, they recommended that the Board take the necessary steps to erect a new Public Safety Building, as discussed over the last 18 months. Erin Cooper made the point that perhaps the Board should scale back on the other town initiatives — airstrip and waterfront access — in order to focus on a new Public Safety Building.

The Board asked questions about the work that would need to be done on the existing building, while the steps are taken to put the question of funding and erecting a new building to the Town's voters. Both chiefs said they would put together a list of immediate repairs.

- b. *Maine State Ferry Service* — Emerson talked with the Board about the Ferry Service's current and projected budget shortfalls. Despite receipt of \$3 million in CARES Act funding for fiscal years 2020 and 2021, the Ferry Service anticipates significant revenue shortfalls during the current fiscal year, July 2020 through June 2021. Emerson and Lattimer wanted to ensure the Board is aware of this budget shortfall is its potential effect on island living. The Ferry Service continues to evaluate ridership and revenue levels and will undoubtedly have to consider a price increase in the coming months.

Almy noted that ridership data is the key to making informed decisions regarding Ferry Service ticket prices. He recommends the Ferry Service engage a professional survey firm to obtain this information.

9. Other:

- Lannon noted that she is retiring from the Maine State Ferry Service. Her last day is Friday, October 30, 2020.

- 10. Adjournment — Motion to adjourn at 6:37 pm made by Darling, seconded by MacDonald
Approved 4-0-0**