

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**JANUARY 13, 2021**  
**4:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair - by phone), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: David Almy (by telephone)

1. Demmons called the Meeting to order at 4:00 pm
2. **Motion to approve the Minutes of December 30, 2020**  
**Made by Lannon, seconded by MacDonald      Approved 5-0-0**
3. **Public Comment:** None
4. **Treasurer's Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #50	in the amount of	\$28,131.54
Payroll Journal #50-A	in the amount of	\$4,860.29
Payroll Journal #1	in the amount of	\$540.00
Warrant #52	in the amount of	\$16,719.07
Warrant #52-A	in the amount of	\$42,166.48
Warrant #53	in the amount of	\$19,963.48
Warrant #53-A	in the amount of	\$158.38
Warrant #1	in the amount of	\$34,895.75
Warrant #1-A	in the amount of	\$1,516.14

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by MacDonald, seconded by Lannon      Approved 5-0-0**

5. **Correspondence:** None
6. **Reports**

- a. Administrator:

- i. Clinic — See COVID-19 update, below
- ii. Fire Department/EMS
  - Maine EMS has changed the proposed regulations so that Penobscot Island Air's aircraft would not be characterized as "air

ambulances.” Assuming these proposed regulations are approved, PIA will be able to continue transporting emergency patients as they are currently allowed to do.

- Working on getting a hot water sink into the building
- iii. Floats and Docks
  - Thayer’s Y-Knot Boatyard to repair the Thoroughfare ramp; they are waiting for materials to arrive
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges — No update
- vi. Sewer Department — No update
- vii. Sheriff’s Department

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
1.6.21	Radar detail	Lemoi
1.6.21	Traffic offense	Lemoi
1.6.21	Property damage accident	Lemoi
1.12.21	Radar detail	Lemoi

- viii. Town Properties
  - The State may conduct a courtesy safety inspection of the Town’s departments this spring
- ix. Transfer Station — The Board approved a contract with Waste Management, Inc., for the disposal of municipal solid waste (household trash). We will discuss how to handle increasing recycling costs later this month.
- x. Water Department
  - Lattimer will work with the CEO to obtain a permit for the new shed at the Pumping Station
  - The Town received five proposals to paint the interior and exterior of the Standpipe; the Town needs additional time to evaluate them, so we have moved the award date to January 29, 2021

**7. Old Business:**

- a. *COVID-19 Update* — Our EMS crew, police officer, and one of our nurse practitioners have been vaccinated. Our Clinic is working with Maine CDC to determine how and when island residents will be vaccinated.

No new cases have been reported on the island. The nurse practitioners urge everyone to continue to be vigilant, as the number of new cases across the State continues to climb. The Clinic has the ability to test people who show symptoms or may have been exposed, as well as part of the screening protocol for patients who have upcoming surgical procedures scheduled on the mainland.

- b. *Fire Chief Search* — Chief Shaun Cooper has announced his intent not to continue as

Fire Chief after Town Meeting. Lattimer has talked with other department officers to determine if any of them are interested. So far, no one has expressed interest. The Town is exploring options to make sure we have someone to lead our Fire Department.

## 8. New Business

- a. *Sewer Department — Certificate of Commitment for 1<sup>st</sup> Quarter 2021 Quarterly Sewer Bills in the Amount of \$33,105.51*

**Motion to approve the Sewer Department 1<sup>st</sup> Quarter Certificate of Commitment in the amount of \$33,105.51**

**Made by Demmons, seconded by MacDonald                      Approved 5-0-0**

- b. *Water Department — Certificate of Commitment for 1<sup>st</sup> Quarter 2021 Quarterly Water Bills in the Amount of \$14,937.34*

**Motion to approve the Water Department 1<sup>st</sup> Quarter Certificate of Commitment in the amount of \$14,937.34**

**Made by Demmons, seconded by MacDonald                      Approved 5-0-0**

- c. *Sign for Public Safety Building* — Lattimer has asked Rachel Alexandrou, who repaired and repainted the Mullens Head Park sign, for an estimate to design and construct a sign for the Public Safety Building. The Board considered the proposed design and asked for slight modifications.
- d. *2021 Town Meeting* — Lattimer briefed the Board on Annual Town Meeting. With virus cases continuing to increase in the State, restrictions are still in place on public gatherings: inside meetings are restricted to 50 people or less; outside meetings are restricted to 100 people or less; and we are not allowed to have people vote over the phone or over Zoom. Lattimer noted that we could hold a meeting with people remaining in their cars and trucks, but that does not seem practical, particularly as a way to foster public debate. He recommends holding a written referendum instead of an open town meeting. People would vote by mail, by dropping off ballots in the Town Office, or by voting in person at the Town Office. Unfortunately, we cannot elect town officials using a referendum process, so officials would “hold over” until the next available election under Maine law. Lattimer will present a formal motion for the Board to consider at its next meeting.
- e. *Future Meetings* — The Board discussed the possibility of holding future meetings via Zoom to enable people to view certain materials and in the hopes of making it easier to hear.

**9. Other**

- Curtis noted that Nantucket has a land trust in which the town itself obtains a certain amount of money for every conservation easement. He asked Lattimer to look into this to see if the idea might benefit North Haven.
- Curtis asked the Board to think about establishing additional reserve accounts so the Town is better prepared for the future. Such accounts might include Waterfront, Airstrip, Public Safety Building, Transportation, and Green Energy.

**10. Adjournment — Motion to adjourn at 4:46 pm made by Demmons, seconded by Darling  
Approved 5-0-0**