

**TOWN OF NORTH HAVEN
SELECT BOARD
NOVEMBER 4, 2020
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), Alex Curtis, Patsy Lannon (joined late), and Jeremiah MacDonald (joined late)

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Jeanette Sanger (by telephone)
Margaret MacDonald (by telephone)

1. Demmons called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of October 28, 2020** (made after Lannon and MacDonald arrived)
Made by Darling, seconded by MacDonald **Approved 3-0-2** (Curtis & Lannon abstained)

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #41	in the amount of	\$1,692.50
Warrant #44	in the amount of	\$13,067.54
Warrant #44-A	in the amount of	\$1,975.46
Sewer Department Warrant #17	in the amount of	\$1,849.61
Water Department Warrant #21	in the amount of	\$6,172.42
Water Department Warrant #21-A	in the amount of	\$8,033.36

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Darling, seconded by Curtis **Approved 3-0-0**

5. **Correspondence:** None

6. **Reports**

a. Administrator:

- i. Clinic — The Clinic is testing a new answering service
- ii. Fire Department/EMS
 - Awaiting development of revised air ambulance regulations

- The Road Commissioner is working on a plan to store the small plow truck in his garage so that the new Fire Truck can be stored inside the Town garage
- iii. Floats and Docks
 - Getting an estimate to repair the Thoroughfare ramp
 - Working with the Harbormaster to make minor repairs to the Thoroughfare floats
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
 - Elliott Brown, the Road Commissioner, is working on getting ready for winter
- vi. Sewer Department — Working with Olver Associates to install heated lines for sodium bisulfite, which is added to neutralize chlorine in the sewage tanks. The Town is also going to install a heat pump in the chemical storage portion of the building to keep the sodium bisulfite from freezing.
- vii. Sheriff's Department

Date	Incident	Deputy
10.30.20	Public relations	Lemoi
10.31.20	Public relations (x2)	Lemoi
11.3.20	911 hang up	Lemoi

- viii. Town Properties
 - The State may conduct a courtesy safety inspection of the Town's departments next spring.
- ix. Transfer Station
 - Environmental Projects Inc. removed used oil from the Transfer Station on October 29th
 - Working to eliminate the pile of mattresses & bulky furniture
- x. Water Department
 - Lattimer will work with the CEO to obtain a permit for the new shed at the Pumping Station
 - The Town received five proposals to paint the interior and exterior of the Standpipe; the Town will evaluate them and award a contract by December 4th

7. Old Business:

- a. *COVID-19 Update* — Lorraine Reiser, one of our nurse practitioners, briefed the Board about the first confirmed case of the virus on the island. She has notified Maine CDC to work on contact tracing. She has 17 PCR test kits on hand. These require laboratory analysis. We have also received 400 BinaxNow rapid test kits. These are best used when the patient has been exposed to the virus for 5-7 days and is showing possible symptoms. The PCR tests are the preferred tests. She has ordered more PCR test kits from the State. Reiser noted the virus has probably been on the

island for one week. Reiser also confirmed that PenBay Medical Center's Acute Respiratory Care Clinic is available if a COVID-positive patient required that kind of support. Finally, Reiser noted that people should contact the Clinic with any questions about their possibly having been exposed to the virus. .

8. New Business

a. *Next meeting* — Considering Wednesday, November 11th is Veterans' Day, the Board opted not to schedule a meeting unless needed to address concerns about the virus. Lattimer said he would check with Demmons on Monday, November 9th.

b. *EMS - Evacuation Mattress, \$689.99* — One of the EMS Crew's evacuation mattresses is no longer working properly.

Motion to authorize the purchase of an evacuation mattress for \$689.99 made by Darling, seconded by Curtis **Approved 3-0-0**

c. *Sewer and Water Bill Abatement Request* — David Haskell had an undiscovered water leak outside his house that substantially increased his Water Department Usage Fee. He requested an abatement as permitted under Sewer and Water Department Policies.

Motion to approve David Haskell's Sewer Department Abatement Request in the amount of \$654.00 and his Water Department Abatement request in the amount of \$379.32 made by Darling, seconded by Curtis **Approved 3-0-0**

9. Other: Demmons noted that Lattimer is scheduled to talk with Will Gartley of the engineering firm Gartley & Dorsky on Thursday, November 5, 2020 concerning the Town's waterfront. Lattimer intends to ask about the possibility of improving the function of the waterfront in the village area and about compensating for sea level rise.

10. Adjournment — **Motion to adjourn at 4:48 pm made by Darling, seconded by MacDonald** **Approved 5-0-0**