

**TOWN OF NORTH HAVEN  
SELECT BOARD  
NOVEMBER 7, 2018  
5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jonathan Demmons (Chair), Jerry White (Vice Chair), Linda Darling, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Alex Curtis

TOWN ADMINISTRATOR: Rick Lattimer

1. Jonathan Demmons called the Meeting to order at 5:00 PM

2. **Motion to approve the Minutes of October 24<sup>th</sup>**

**Made by Darling, seconded by MacDonald      Approved 4-0-0**

3. **Public Comment** – None

4. **Treasurer's Report**

- Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #40	in the amount of	\$1,405.90
Warrant #43	in the amount of	\$10,852.75
Warrant #43-A	in the amount of	\$1,550.10
Sewer Department Warrant #20	in the amount of	\$1,600.41
Water Department Warrant #22	in the amount of	\$1,832.93

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**

**Made by White, seconded by MacDonald      Approved 4-0-0**

- Ratification of Bills and Warrants approved individually last week:

Warrant #42	in the amount of	\$7,307.48
Warrant #42-A	in the amount of	\$20,223.19

**Motion to approve Bills and Warrants approved individually last week**

**Made by Darling, seconded by White      Approved 4-0-0**

- Ratification of Certification and Commitment of Sewer User Rates approved individually last week:

Regular usage rates	in the amount of	\$46,176.76
Excess usage rates	in the amount of	\$6,648.00



- Lattimer met with Andy Dorr, Vinalhaven's Town Manager, Tim Carroll and Pat Polky of the Knox County Sheriff's Office, and Andy Hart, the Knox County Administrator, regarding police coverage on North Haven and Vinalhaven. The meeting date has yet to be determined. The Sheriff's Department has identified a possible candidate for the Vinalhaven position. This would reduce the hours Dan Landers spends policing on Vinalhaven.
- viii. Town Properties
  - The Town has re-advertised for this service ; copies are available online and at the Town Office
- ii. Transfer Station
  - Gordon Libby Forest Products has agreed to haul our containers
- iii. Water Department – The State is scheduled to inspect our treatment plant sometime next week

**7. Old Business:**

- a. *Airstrip:* The Town staff is continuing to develop options for the Board's preliminary review. Lattimer is continuing to contact owners of the properties involved.

**8. New Business:**

- a. *Transfer Station Hauling Contract:* Gordon Libby Forest Products has agreed to haul containers at the rate of \$700 per trip; this is less than the rate charged by Alholm. Lattimer requests authority to negotiate a contract.

**Motion to authorize the Town Administrator to negotiate a multi-year contract, subject to availability of funds, with Gordon Libby Forest Products for the hauling of the Town's Transfer Station containers**

**Made by Darling, seconded by MacDonald**

**Approved 4-0-0**

- b. *Emergency Management Director:* Discuss appointing Lattimer as the Town's Emergency Management Director to coordinate emergency response actions with county and state officials.

**Motion to appoint Rick Lattimer, Town Administrator, as the Town's Emergency Management Director**

**Made by White, seconded by MacDonald**

**Approved 4-0-0**

**9. Board Member Comments:**

- MacDonald noted the hours for the Transfer Station have changed with the reversion to Eastern Standard Time to 8:00 a.m. to 4:00 p.m. and asked Lattimer to revise the Town website. Lattimer agreed.

- White reminded Lattimer of the need to complete disconnecting the storm water drain from the Town Sewer at 179 Main Street before winter
- White asked about biochemical oxygen demand (BOD) levels in the Town's Sewer System. Lattimer reported they have decreased with less usage and more rain, though further inquiry in the sources of higher levels is needed
- White and Demmons discussed the need for both landowners and the Town to ensure the roads remain free of pooling water which turns to ice, particularly in the areas adjacent to the entrance of Turner Farm, Smith Street, and the Fire Station. Lattimer said he would contact Road Commissioner Brown to see what could be done. In his capacity as grounds keeper for Turner Farm, Demmons said he will work on the drainage in that area.

**10. Motion to adjourn at 5:33 made by Darling, seconded by MacDonald**

**Approved 4-0-0**