

TOWN OF NORTH HAVEN
SELECT BOARD
JANUARY 28, 2020
4:30 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Linda Darling (Vice Chair)(Linda participated by telephone but under Maine law cannot vote unless she is present)

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Joette DeBlois, Treasurer, and Janice Hopkins, Tax Collector

1. Demmons called the Meeting to order at 4:30 pm

2. **Motion to approve the Minutes of January 21, 2020**
Made by MacDonald, seconded by Lannon
Approved 4-0-0

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #4	in the amount of	\$3,120.19
Warrant #4	in the amount of	\$7,469.85
Warrant #4-A	in the amount of	\$3,024.11
Sewer Department Warrant #2	in the amount of	\$3,791.59
Water Department Warrant #2	in the amount of	\$4,268.91

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Lannon, seconded by MacDonald **Approved 4-0-0**

5. **Correspondence:** None

6. **Reports**

a. Administrator:

i. Clinic — None

ii. Fire Department/EMS

- EMS air ambulance regulations — Awaiting new proposed regulations from the State Medical Services Board, which we hope will contain provisions that allow Penobscot Island Air to continue to provide emergency transportation

- Fire Department — (See Budget Discussion under New Business, below)
- iii. Floats and Docks — Lattimer to talk with Foy about the Vinalhaven float and to arrange for Ryan Haskell to look at the Burnt Island float
- iv. Legal
 - George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Lattimer is working with Tammy Brown on a proposed change to the zoning ordinance that would allow the Town to accept gifts of land smaller than the minimum lot sizes in the relevant district
 - Paul Gibbons, who was representing the Town in the Cabot Trust abatement request, was in an automobile accident. The Town has engaged Joel Moser of BernsteinShur to represent the Town going forward.
- v. Roads & Bridges — Paving is still scheduled for May
- vi. Sewer Department — None
- vii. Sheriff's Department — Working with Knox County Sheriff's Office to find a replacement for Deputy Landers
- viii. Town Properties
 - Colin Bergeron, a tree surgeon, has prepared an estimate to assist the town in trimming back tree limbs and removing diseased or dead trees that impact the Town's roads and properties. Lattimer will review the estimate with Jamien Shields, the Town Property Manager.
 - SafetyWorks!, a part of the Maine Department of Labor, will conduct a courtesy safety inspection of the Town's facilities on May 20-21, 2020. The Town Property Manager, Jamien Shields, is helping to manage this effort for the Town.
- ix. Transfer Station — Lattimer and Transfer Station Manager, Peter Cooper, are working on a plan to address hazardous waste disposal and to obtain more containers. They are also discussing the possibility of raising fees. The Board recommended accelerating the removal of metal and other materials from the Transfer Station.
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio: \$120,000 for the interior, another \$56,000 if we wanted the exterior painted as well. Awaiting an estimate from Suez Utility Service Company out of Brentwood, NH.

7. **Old Business:** None

8. **New Business:**

a. *Sewer Department— Certificate of Commitment for 1st Quarter 2020*

Motion to approve the Sewer Department 1st Quarter Certificate of Commitment in the amount of \$35,758.23

Made by MacDonald, seconded by Lannon

Approved 4-0-0

- b. *Water Department — Certificate of Commitment for 1st Quarter 2020*

Motion to approve the Water Department 1st Quarter Certificate of Commitment in the amount of \$16,244.52

Made by MacDonald, seconded by Curtis

Approved 4-0-0

- c. *Budget Discussion* — Treasurer Joette DeBlois and Lattimer reviewed the 2020 budget they drafted, giving the Board a preview of what DeBlois and Lattimer will discuss with the Budget Committee next week. The overall goal remains to maintain the Town's infrastructure, to modernize facilities with a view toward safety and energy efficiency, and to build room in the budget for professional services needed to support the Town's initiatives: a town-controlled airstrip; a new Public Safety Building; improved traffic and parking; and accessible waterfront. Regarding the initiatives, Select Board Chair Demmons and Lattimer will update voters during Town Meeting on Saturday, March 14th. This update will include a rough schedule of special town meetings needed to discuss funds that the Town would need to borrow to move forward with the initiatives. The March 14th Town Meeting will not include warrant articles asking the Town's voters to approve borrowing for these initiatives.
- d. *Town House* — Lattimer notified the Board that the School Board is searching for a new principal and may ask to rent the Town's house starting in the summer of 2020

9. **Other:** None

10. **Adjournment**

Motion to adjourn at 5:48 pm made by MacDonald, seconded by Lannon

Approved 4-0-0