

TOWN OF NORTH HAVEN
SELECT BOARD
JANUARY 7, 2020
4:30 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Linda Darling (Vice Chair): Linda participated by telephone but under Maine law cannot vote unless she is present

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: None

1. Demmons called the Meeting to order at 4:33 pm
2. **Motion to approve the Minutes of December 10, 2019**
Made by Lannon, seconded by MacDonald
Approved 4-0-0

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #43	in the amount of	\$56,135.74
Payroll Journal #43-A	in the amount of	\$4,969.58
Payroll Journal #44	in the amount of	\$3,836.90
Payroll Journal #1	in the amount of	\$25,229.21
Payroll Journal #1-A	in the amount of	\$4,149.58
Warrant #48	in the amount of	\$14,374.75
Warrant #48-A	in the amount of	\$32,547.34
Warrant # 1	in the amount of	\$906.83
Warrant # 1-A	in the amount of	\$10,152.38
Sewer Department Warrant #25	in the amount of	\$1,908.62
Water Department Warrant #25	in the amount of	\$10,102.18

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald, seconded by Lannon **Approved 4-0-0**

5. **Correspondence:** None

6. **Reports**

a. Administrator:

- i. Clinic — None
- ii. Fire Department/EMS
 - EMS air ambulance regulations — EMS Chief Erin Cooper attended a meeting with the State Medical Services Board working group. She reports the working group is taking action to address our concerns. The proposed regulations will need to be reissued, but Chief Cooper is hopeful they will allow Penobscot Island Air to continue fly emergency medical patients off the island.
 - Fire Department — Public Safety Building (See Old Business below)
- iii. Floats and Docks
 - Y-Knot Boatyard has disconnected the ramp and floats at Pulpit Harbor
- iv. Legal – George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Tammy Brown continues to work with the Town’s attorney to determine the best way to proceed.
- v. Roads & Bridges
 - New Smith Street parking area is nearly done; awaiting permission to construct 5 new diagonal parking spaces above Calderwood Hall on Fred Emrich’s property
- vi. Sewer Department — None
- vii. Sheriff’s Department

Date	Incident	Deputy
12.10	Vehicle complaint	Elwell
12.16	Criminal mischief	Landers
12.22	Property check	Landers
12.25	Traffic stop	Landers
12.30	Pedestrian accident	Landers
1.3	Alarm	Taylor
1.6	Well-being check	Landers

- viii. Town Properties — Colin Bergeron, a tree surgeon, will prepare an estimate to assist the town in trimming back tree limbs and removing diseased or dead trees that impact the Town’s roads and properties.
- ix. Transfer Station — Lattimer and Transfer Station Manager, Peter Cooper, are working on a plan to address hazardous waste disposal and to obtain more containers
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio: \$120,000 for the interior, another \$56,000 if we wanted the exterior painted as well. Water Department Supervisor Glen Marquis had identified other possible vendors; we are awaiting their estimates. The Town water tank was installed in 1994.

7. Old Business:

- a. *Community Building Lights* — Achorn Electric submitted the lowest priced bid to replace the sodium lights and the fluorescent lights inside the building and to install an exterior light shining on the basketball court that would be activated by a timer: \$5,796.

**Motion to award a contract to Achorn Electric in the amount of \$5,796.
Made by MacDonald, seconded by Lannon Approved 4-0-0**

- b. *Public Safety Building* — Lattimer noted that he is continuing to draft a request for proposals and will share the draft with the Fire Chief, EMS Chief, and Road Commissioner to obtain their feedback and comments.

8. New Business:

- a. *Burnt Island Float* — J.O. Brown's notified the Town that the current float at Burnt Island will not survive another season; Brown's recommends replacement with a new float. The Board directed Lattimer to talk with both Brown's and Thayer's Y-Not Boatyard to see if both are interested. If so, Lattimer is to compete the work.

- b. *Executive Session* — The Board held an executive session under Maine Revised Statutes, Title 1, Chapter 13, subchapter 1, section 405.6.C. The purpose of the executive session was to discuss the possible acquisition of real property by the town.

**Motion to enter executive session at 5:12
Made by MacDonald, seconded by Lannon Approved 4-0-0**

Return to Open Session at 5:35

9. Other:

- MacDonald asked Lattimer to check on the status of the State's spring 2020 paving project
- MacDonald asked Lattimer to check into whether the Maine State Ferry Service could issue an annual pass at a cost that might lower the expense of traveling for a frequent rider while providing the Ferry Service with predictable yearly income
- Curtis asked Lattimer to talk with Vinalhaven Town Manager, Andrew Dorr, about improving the float on the Thorofare
- Curtis noted there is a company in Maine that recycles fiberglass boats; perhaps that company could take care of the three boats at the Transfer Station

10. Adjournment

**Motion to adjourn at 5:50 pm made by Darling, seconded by MacDonald
Approved 5-0-0**