

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**FEBRUARY 24, 2021**  
**4:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Linda Darling (Vice Chair)

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: David Almy (by phone), Joette DeBlois, Town Treasurer

1. Demmons called the Meeting to order at 4:03 pm
2. **Motion to approve the Minutes of February 10, 2021**  
**Made by Lannon, seconded by Curtis** **Approved 3-0-1** (MacDonald abstained)

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #6	in the amount of	\$27,353.02
Payroll Journal #6-A	in the amount of	\$4,882.40
Payroll Journal #7	in the amount of	\$1,192.50
Warrant #6	in the amount of	\$189,845.85
Warrant #6-A	in the amount of	\$11,443.23
Warrant #7	in the amount of	\$5,730.04
Warrant #7-A	in the amount of	\$14,401.73
Sewer Department Warrant #3	in the amount of	\$4,418.83
Water Department Warrant #3	in the amount of	\$4,378.33
Journal Entries	in the amount of	\$8,784.48

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by MacDonald, seconded by Curtis** **Approved 4-0-0**

5. **Correspondence:** None

6. **Reports**

- a. Administrator:
  - i. Clinic — See COVID-19 update, below
  - ii. Fire Department/EMS

- Working on getting a hot water sink into the building
- iii. Floats and Docks — No update
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges — No update
- vi. Sewer Department — No update
- vii. Sheriff’s Department

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
2.11.21	Radar detail	Lemoi
2.12.21	Agency assist	Lemoi
2.15.21	Radar detail	Lemoi
2.16.21	Property check	Lemoi
2.22.21	Radar detail	Lemoi
2.23.21	Radar detail	Lemoi
2.23.21	Fish & game	Lemoi

- viii. Town Properties
  - The State may conduct a courtesy safety inspection of the Town’s departments this fall
- ix. Transfer Station — None
- x. Water Department
  - Lattimer will work with the CEO to obtain a permit for the new shed at the Pumping Station
  - The Town continues to work toward awarding a contract to paint the interior and exterior of the Standpipe

**7. Old Business:**

- a. *COVID-19 Update* — No new cases have been reported on the island. The nurse practitioners urge everyone to continue to be vigilant, as the number of new cases across the State continues to climb. The Clinic has the ability to test people who show symptoms or may have been exposed, as well as part of the screening protocol for patients who have upcoming surgical procedures scheduled on the mainland.

EMS Chief Erin Cooper and the Clinic continue to coordinate with Maine CDC to bring vaccinations to the island. Consistent with the State’s priorities, first responders, healthcare workers, and residential care facilities are at the top of the list. Any extra doses are distributed to people aged 70 and above.

- b. *Fire Chief Search* — Chris Stone has agreed to serve as Fire Chief starting in April.

**8. New Business**

- a. *Sewer Department Employee.* To ensure the Town has sufficient people available to staff the Sewer Department, both for daily, routine sample collection and

reporting and for emergencies, Lattimer recommends hiring a third part-time employee. The person will be paid using Sewer Department funds, which are comprised of user fees, not tax dollars.

**Motion to authorize the Town to hire a part-time employee to assist in the Sewer Department and to negotiate salary arrangements and schedules with the Sewer Department employees made by Demmons, seconded by Lannon.  
Approved 4-0-0**

- b. *2021 Budget.* Treasurer Joette DeBlois and Lattimer presented the proposed 2021 Town budget to the Select Board for review.

**Motion to approve the proposed 2021 Town budget made by Demmons, seconded by MacDonald  
Approved 4-0-0**

- c. *Public Boat Ramp.* The Town has been studying the possibility of creating a public boat ramp at the end of Waterman Lane adjacent to the Town's house. The ramp would allow for the launching of skiffs and other small boats, not lobster boats or other large craft. The engineering firm Gartley & Dorsky has been developing plans. The approximate cost to create the ramp is \$100,000. The Budget Committee recognizes the need for a public boat ramp has concerns about the location and the inability to park vehicles and trailers there. The Board discussed both the possibility of adding \$100,000 to the budget for this purpose and, as an alternative, asking the Town's voters to expand the purpose of the Floats and Docks Reserve Account to allow for the construction of the ramp and to utilize a portion of the existing money in that account — \$50,959 — to fund the cost of the ramp.

**Motion to include articles in the 2021 Town Warrant asking voters to expand the purpose of the Floats and Docks Reserve Account to allow for the construction of a public boat ramp and to raise \$64,000 from taxes to that account, made by Demmons, seconded by MacDonald Approve 4-0-0**

- d. *Island Fellow* — Lattimer would like the Town to apply for an island fellow from the Island Institute for a two-year period beginning summer of 2021 and running through 2022. The fellow would assist the Town with developing a community vision, planning, and website development. The Conservation Partners and the Historical Society are interested in utilizing the fellow as well. Details about a sharing arrangement will be worked out in advance of bringing the person on board. This item is in the 2021 proposed Town budget and the Board supported asking for a fellow as part of the budget discussion set out above.
- e. *Community Building* — This agenda item was not discussed.

**9. Other - None**

- 10. Adjournment — Motion to adjourn at 5:49 pm made by Demmons, seconded by Lannon  
Approved 4-0-0**