

**TOWN OF NORTH HAVEN**  
**Board of Selectmen**  
**March 21, 2017**  
**4:00 p.m.**

**Minutes**

SELECTMEN PRESENT: Jonathan Demmons, Linda Darling (by teleconference), Stacy Beverage, Jerry White

TOWN ADMINISTRATOR: Joe Stone

SELECTMAN ABSENT: Alex Curtis

AVAILABLE: TAX COLLECTOR, Janice Hopkins

AVAILABLE: TREASURER, Joette Adams

1. Joe Stone called the Meeting to order at 4:00 PM
2. **Motion to postpone election of Chair and Vice-Chair until all members are physically present**  
**Made by Beverage, seconded by Demmons** **Approved 4-0-0**
3. **Motion to approve the Minutes of March 7, 2017**  
**Made by Demmons, seconded by Darling** **Approved 3-0-1**
4. **Public Comment** – None
5. **Treasurer’s Report**

a. Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Warrant # 11	in the amount of	\$7,021.19
Warrant # 11-A	in the amount of	\$1,134.94
Payroll Warrant # 10	in the amount of	\$1,447.45
Warrant # 12	in the amount of	\$181,279.73
Warrant # 12-A	in the amount of	\$21,032.32
Payroll Warrant # 11	in the amount of	\$21,297.19
Payroll Warrant # 11-A	in the amount of	\$3,414.05
Sewer Warrant # 6	in the amount of	\$2,932.40
Water Warrant # 6	in the amount of	\$2,121.84

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Darling, seconded by Beverage** **Approved 3-0-1**

6. **Correspondence:** None
7. **Reports:**
  - a. Administrator:
    - i. Clinic

1. Both repairs of floor and ceiling damage from the frozen pipe and planned renovation to the downstairs bathroom are underway
  2. Clinic personnel will re-run Lockbox temperature tests to try to simulate more accurately the actual conditions of sample transport. With the low-high thermometer left continuously in the cooler in the lockbox the week of the 13<sup>th</sup>, temperatures in the cooler were consistently outside usable limits. Instead of recording a continuous week of daily highs and lows, clinic personnel will load and retrieve the cooler on the midday runs to see whether the cooler can maintain acceptable temperatures during a shorter period of exposure.
- ii. Sewer Department:
    1. Pre-construction meeting scheduled for 3/29. The road crew is scheduled to clean out the medical bay this week to allow it to be used by the Sewer Dept. for storage during the upgrade project.
  - iii. Water Department:
    1. No update
  - iv. Bartlett's Harbor
    1. No update.
  - v. Ferry Service:
    1. Stone reported that Mert Howard had attended a meeting in his place on VH with MSFS Terminal Mgr. Anders and VH Town Manager Andy Dorr to discuss probable changes in the Tariff. Mert argued, as he has in the past, that across the board percentage increases have the appearance of equity but in fact unfairly penalize the islands with higher fares and longer routes.
  - vi. Transfer Station
    1. No update
  - vii. Floats & Docks
    1. See § 8 (a) below
  - viii. Roads & Bridges:
    1. PH Bridge: CPM now three weeks behind most recently submitted schedule. Not likely to make the April set date for steel. Demmons reported on a personal site visit: CPM is pouring concrete today and tomorrow. Stone reported reviewing the minutes of the 3/16 progress meeting which he had been unable to attend.
  - ix. Town Properties
    1. See *Clinic* above
    2. Stone reported that he was expecting that some minor renovations can be started shortly at the Town House when the Clinic work is completed.
  - x. Legal
    1. Wolfram/Nebo: no ruling expected for several months
  - xi. Mullins Head Park
    1. Stone reported that Maine Municipal Risk Mgmt. was expected to rule on the wood stove question in any rebuilt Burnt Island cabin. Board members remain concerned that an unsupervised cabin on the island could be an attractive nuisance.
  - xii. Sheriff's Dept:

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
3/10	911 Hang-up	Mitchell
3/10	Citizen assist	Potter

3/11	Property checks, missing person	Walker
3/19	Property checks	Walker

**8. Old Business:**

**a. Pulpit Harbor Ramp**

- i.** Jerry White had submitted his proposal to construct a new ramp at Pulpit Harbor for \$9,000. These minutes will reflect the fact that White was commissioned to build the ramp before he had consented to run for a Board seat. The only outstanding question, since settled by a conversation with Harbor Master Campbell, was the choice of decking. White abstained from the following motion:

**Motion to authorize Jerry M. White to construct the ramp he had designed for Pulpit Harbor for \$9,000**

**Made by Darling, seconded by Beverage** **Approved 3-0-1**

**9. New Business:**

**a. Municipal Appointments**

- i. Motion to appoint Joette Adams Treasurer**  
**Made by Beverage, seconded by White** **Approved 4-0-0**
- ii. Motion to Appoint Janice Hopkins Tax Collector**  
**Made by Darling, seconded by Beverage** **Approved 4-0-0**
- iii. Motion to appoint Kathy Macy Town Clerk**  
**Made by Beverage, seconded by White** **Approved 4-0-0**
- iv. Motion to Appoint Kathy Macy Registrar of Voters**  
**Made by Darling, seconded by Beverage** **Approved 4-0-0**
- v. Motion to appoint Kathy Macy Collector of Excise Taxes**  
**Made by Darling, seconded by White** **Approved 4-0-0**
- vi. Motion to Appoint Paul Quinn Code Enforcement Officer**  
**Made by Darling, seconded by Beverage** **Approved 4-0-0**
- vii. Motion to appoint Tammy Brown Associate CEO**  
**Made by Darling, seconded by Beverage** **Approved 4-0-0**
- viii. Motion to appoint Larry Terrio Plumbing Inspector**  
**Made by Beverage, seconded by Demmons** **Approved 4-0-0**
- ix. Motion to appoint Foy W. Brown Thorofare Harbor Master**  
**Made by Demmons, seconded by Beverage** **Approved 4-0-0**
- x. Motion to appoint Adam Campbell Pulpit Harbor Harbor Master**  
**Made by White, seconded by Beverage** **Approved 4-0-0**

**10. Other:**

- a.** Stone reported that NP Ferra had once again donated the stipend she receives from NHCS to the Clinic's medical equipment fund. He will write to her to acknowledge the Board's gratitude for her generosity.
- b.** Board members welcomed new member Jerry White to the Board of Selectmen

**Motion to adjourn at 4:48 PM**

**Made by Darling, seconded by White**

**Approved 4-0-0**