

TOWN OF NORTH HAVEN
SELECT BOARD
MARCH 12, 2019
4:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling, and Jeremiah MacDonald
(Patsy Lannon joined the meeting in progress)

BOARD MEMBER(S) ABSENT: Alex Curtis

TOWN ADMINISTRATOR: Rick Lattimer

1. Demmons called the Meeting to order at 4:00 PM
2. **Motion to approve the Minutes of March 5, 2019**
Made by Darling, seconded by MacDonald **Approved 3-0-0**
3. **Public Comment** — None
4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #10	in the amount of	\$4,448.48
Sewer Department Warrant #6	in the amount of	\$974.77
Water Department Warrant #6	in the amount of	\$1,444.29
Journal Entries	in the amount of	\$10,104.35

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald, seconded by Darling **Approved 3-0-0**

5. **Correspondence:** Alicia Hopkins submitted her resignation letter as Medical Clinic Office Assistant effective April 19, 2019
6. **Reports:**
 - a. Administrator:
 - i. Clinic — The Town will post a vacancy announcement to recruit for a new Clinic Office Assistant
 - ii. Fire Department/EMS
 - The Fire Chief and Town Administrator will prepare a spending plan for the Fire Department
 - Knox County Communications Center may have a standby generator and switch for the North Haven Fire Station available at no cost; Lattimer has engaged a technician to inspect the generator

- Lattimer is going to obtain estimates for a storage container for the 1937 Dodge Fire Truck, so we can remove it from the Station pending a longer-term decision for the truck
- The Fire Department Officers are going to meet with their Vinalhaven counterparts on Saturday, March 16, 2019
- iii. Floats and Docks — None
- iv. Legal – Lattimer will meet with Paul Gibbons, the Town’s Attorney on March 14, 2019
- v. Roads & Bridges — Road Commissioner Brown is working on an estimate to raise the level of the South Shore Road roadbed in the vicinity of Turner Farm to reduce the runoff and ice; additionally Commissioner Brown will have his crews remove the brown-tailed moth nests along the roadways that they can safely reach
- vi. Sewer Department — None
- vii. Sheriff’s Department
Incident reports

Date	Incident	Deputy
3/5	Property check	Landers

- viii. Town Properties — The Town is working to engage a professional engineering firm to discuss
- ix. Transfer Station — None
- x. Water Department — None

7. Old Business:

- a. *Airstrip:* The Town staff is continuing to develop options for the Board’s preliminary review.
- b. *Ferry Terminal Line Procedures:* Demmons and Lattimer agreed to meet with Patsy Lannon at the Ferry Terminal on Monday, March 18th to discuss reducing congestion in the parking lot

8. New Business:

- a. *Select Board Chair*
Motion to approve Jonathon Demmons to continue as Select Board Chair
Made by Darling, seconded by MacDonald **Approved 3-0-0**
- b. *Select Board Vice Chair*
Motion to approve Linda Darling as Select Board Vice Chair
Made by Demmons, seconded by MacDonald **Approved 3-0-0**

- c. *General Assistance Appendices for Maximum Payments:* The Select Board agreed to consider adopting the State maximums for General Assistance payments. The Board will vote in two weeks, on March 26, 2019
- d. *New Meeting Schedule:* The Board discussed moving the meetings to 4:30 to accommodate Patsy Lannon's work schedule

Motion to start regular meetings at 4:30PM until further notice

Made by MacDonald, seconded by Darling

Approved 4-0-0

- 9. **Board Member Comments:** MacDonald asked Lattimer to contact Y-Knot Boatyard to reset the ramp and floats in Pulpit Harbor

- 10. **Motion to adjourn at 5:03 made by Darling, seconded by MacDonald**

Approved 4-0-0