

NORTH HAVEN SELECT BOARD
MAY 4, 2022
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Scot Baribeau, Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald
BOARD MEMBERS ABSENT: Alex Curtis
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: Mia Colloredo-Mansfeld, David Cooper

1. Call to Order 5:00

2. Approval of Minutes of April 20, 2022 – Motion made by Baribeau, seconded by Lannon
Approved 4-0-0

3. Public Comment: David Cooper asked the Board if he could use the Town’s Kubota tractor at Mullens Head Park to mow the roadsides as time permitted. The Board thanked Cooper for all he does to keep the roadsides clean and directed Lattimer to make sure allowing Cooper to operate the tractor as a volunteer did not pose insurance problems.

4. Treasurer’s Report

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #12	in the amount of	\$209,900.35
Warrant #12-A	in the amount of	\$38,921.36
Warrant #13	in the amount of	\$21,503.74
Warrant #13-A	in the amount of	\$2,137.83
Payroll Journal #15	in the amount of	\$31,568.19
Payroll Journal #15-A	in the amount of	\$5,863.84
Payroll Journal #16	in the amount of	\$402.30
Sewer Department Warrant #7	in the amount of	\$3,533.67
Water Department Warrant #6	in the amount of	\$30,419.54

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Gilman, seconded by Baribeau **Approved 4-0-0**

5. Correspondence – Penobscot Island Air sent a letter to the Board noting the company would sign an agreement with the Watson family that allows for eleven flights per week in the summer. The company noted that it will not fly passengers into Witherspoon’s airstrip, and as a result, “we fear we will be unable to adequately provide the services that will be requested through the summer. We will do the best we can with what resources we have.” Finally, PIA noted, “we respect the position of all the stakeholders involved and we will

continue to be willing to work with any party to find a solution to this issue to best serve the Town of North Haven.”

6. Reports

- i. Clinic: Working to schedule temporary providers to cover vacation periods
- ii. Fire Department/EMS – Harold Cooper obtained and installed a new generator; waiting for GRM Plumbing to hook up the propane
- iii. Floats & Docks: Working to obtain a new camera for the Town floats in the Thoroughfare
- iv. Legal
 - ARPA Funding – The Town should receive its second tranche of federal funds in May for a total of approximately \$38,000
 - Short-term rentals – Working to obtain legal advice; Baribeau emphasized the need to address third-party advertising for short-term rentals, including AirBnB and Vacasa.
- v. Public Safety Building Update – See below
- vi. Roads & Bridges:
 - DOT has repaired the railings on first bridge
 - Ditching – The Road Crew continues to work on improving ditches and trimming roadsides
 - MacDonald asked about street sweeping
- vii. Sewer Department: None
- viii. Sheriff’s Department

Date	Incident	Deputy
4.26.22	Agency assist	Lemoi

- ix. Town Properties:
 - Town House
 - Work continues; our insurer has issued the Town a check for \$140,484.41 to cover repairs at the Town House
 - Rough electrical work
 - Insulation
 - Moving forward with heat pump, plumbing, and drywall work
- x. Transfer Station:
 - Contemplating a fee increase. The Board directed Lattimer to prepare a recommend fee schedule by the June 1st meeting.
 - Peter Cooper asked that the Select Board and the island’s residents be aware of the need to frequently swap out containers to keep up with demand; this will add to the ferry traffic
- xi. Water Department:
 - The State awarded North Haven a Capacity Development Grant to study the availability of fresh water, both in Fresh Pond and the island’s underground aquifers
 - Need to consider obtaining funding for capital maintenance

- Contemplating a rate increase

7. Old Business

- a. *COVID-19 Update* – No new cases to report
- b. *Community Vision Statement & Objectives* – Two firms bid on the work to support Priority 2 by evaluating the island’s economy and workforce and making recommendations to address workforce development and economic diversification. Lattimer recommended Camoin Associates. The firm’s proposal was excellent, the company has considerable relevant experience, and its proposed price - \$32,340 – is roughly two-thirds less than the other proposal.

**Motion to award the Workforce Economic Diversification Assessment contract to Camoin Associates for \$32,340 made by MacDonald, seconded by Gilman
Approved 4-0-0**

- c. *Public Safety Building* — With the Select Board’s approval, the Town issued a request for prequalification for a construction manager to oversee the design and construction of the Public Safety Building. Responses are due April 29, 2022.

8. New Business

- a. *Penobscot Island Air* – Lattimer noted the letter mentioned under Correspondence, above, and said that he had talked with PIA’s President, Terry Waters, and Chief Pilot, Scott Story. They both expressed their thanks to the island community and said they look forward to continuing to work with us.
- b. *Liquor License Application – Calderwood Hall*: The Board considered Calderwood Hall’s application to renew its liquor license and agreed to recommend it continue. The Board signed the application to the State.
- c. *School Board – Interim Appointment*: The Board tabled this item until its next meeting so as to have a full Board present.

- d. *EMS Stipends:* Lattimer presented the Board with the following draft EMS Stipend Schedule. The schedule reflects discussions among the EMS crew. At the crew’s request, the schedule is based on 12-hour shifts. Using average call and transportation rates from the past several years, Lattimer believes this schedule will not require a change in this year’s EMS budget.

Position	Annual Stipend	12-Hour, On-Call Fee	Per Call Fee	Transport Fee
Administrative Chief	\$4,000			
Facilities/Equipment Chief	\$4,000			
EMT – Summer/Holiday	N/A	\$30	\$50	\$200
EMT – Regular Season	N/A	\$7	\$50	\$200
Driver	N/A	\$7	\$50	\$200

**Motion to adopt the above EMS Stipend Schedule made by MacDonald, seconded by Baribeau
Approved 4-0-0**

- e. *Sale of Town House Washer & Dryer:* As part of the rebuild, the Town is purchasing a new stackable set washer-dryer set that will be placed in the main floor bathroom. Lattimer recommended the Board allow the Town to sell the used washer and dryer for a minimum bid of \$100.

**Motion to authorize the sale of the used washer and dryer in the Town’s House for a minimum bid of \$100 made by MacDonald, seconded by Gilman,
Approved 4-0-0**

9. Other

- Gilman expressed his thanks to the Recreation Council, the School, and others who spend time cleaning up the roadsides. He then asked how the Town could best educate people about this problem and eliminate it. He recommended a letter from the Select Board to the community.
- MacDonald asked about disconnecting the holiday lights.

**10. Adjournment – Motion to adjourn at 6:36 made by Lannon, seconded by Baribeau
Approved 4-0-0**