

TOWN OF NORTH HAVEN
SELECT BOARD
MAY 5, 2020
4:30 P.M.

MINUTES

BOARD MEMBERS PRESENT BY TELEPHONE: Jon Demmons (Chair), Linda Darling (Vice Chair), Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Alex Curtis

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Sue Ferra, FNP

1. Demmons called the Meeting to order at 4:36 pm

2. **Motion to approve the Minutes of April 28, 2020**
Made by MacDonald, seconded by Darling **Approved 4-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #18	in the amount of	\$1,512.50
Warrant #18	in the amount of	\$11,036.45
Warrant #18-A	in the amount of	\$903.90
Sewer Department Warrant #7	in the amount of	\$4,072.63
Water Department Warrant #9	in the amount of	\$2,798.64

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald, seconded by Darling **Approved 4-0-0**

5. **Correspondence:** None

6. **Reports**

a. Administrator:

i. Clinic — COVID-19 (See Old Business, below)

ii. Fire Department/EMS

- EMS air ambulance regulations — Awaiting new proposed regulations from the State Medical Services Board, which we hope will contain provisions that allow Penobscot Island Air to continue to provide emergency transportation
- Fire Department — Awaiting arrival of tanker truck

iii. Floats and Docks — None

- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
 - Paving this spring is now tentative
 - Street sweeping contract - Ellis Construction plans to sweep later this spring
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff's Department
 - Josh Lemoi will serve as our new Resident Deputy starting in mid-summer

Date	Incident	Deputy
4.29	911 hang-up	Landers
5.3	Deer-Car accident	Landers
5.4	Property check	Butler

- viii. Town Properties —SafetyWorks!, a part of the Maine Department of Labor, may hold our safety inspection in November 2020.
- ix. Transfer Station — The Transfer Station will operate normal winter hours, 8:00 to 4:00 on Wednesdays and Saturdays until further notice. Measures are in place to reduce human-to-human contact. Peter Cooper, Station Manager, will keep track of the types and amounts of trash disposed. The Town will bill customers. The recycle and redeemable areas remain open, but customers will be asked to drop their materials and go. Sarah Cooper and Tim Cooper will sort them.
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio. Suez Utility Service Company out of Brentwood, NH has provided another estimate. Lattimer will talk with Water Department Superintendent Glen Marquis about the estimates to determine the best way to proceed.

7. Old Business:

- a. *Town Meeting Follow-up* — On Wednesday, April 29th, Demmons, Darling, Kevin Waters from Penobscot Island Air, and Lattimer talked with Watson family about using their airstrip this coming summer. Negotiations continue.
- b. *COVID-19, Coronavirus Health Update* — Sue Ferra, one of our Family Nurse Practitioners (FNP) and Local Health Officers, briefed the Board on the virus and the efforts to contain and combat it. The Town continues update its website, participates in regular briefings with Maine CDC and Knox County Emergency Management Agency, holds weekly internal emergency management meetings, and will continue to monitor the situation. Work continues work on arrangements for alternate care sites at Nebo and the School Gym, should they be necessary. Governor Mills continues to update her plans for opening up the State's economy.

- c. *Summer Guiding Principles* — Lattimer talked with businesses and organizations about how they planned to operate this summer. Together, they drafted a letter to the community and a set of Guiding Principles for Summer 2020. The Board concurred in the both the letter and the principles.

8. New Business:

- a. *Contract for Knox County Sheriff's Office Services* — The Board reviewed the contract under which the county provides a deputy to the island.

**Motion to approve the contract for deputy services through December 31, 2020
Made by Lannon, seconded by MacDonald Approved 4-0-0**

9. Other:

- Lannon noted that with the onset of summer it would be far easier if the Board met later in the afternoon. The Board discussed the options and decided to begin meeting on Wednesdays at 5:00 pm, starting May 13, 2020
- Lannon noted that the Maine State Ferry Service is not certain whether additional changes will be made to the ferry schedule in the near future; this depends on ridership and the steps needed to guard against the spread of the virus. Additionally, Lannon noted that the Ferry Service will not accept reservations for June until after May 16th.

**10. Adjournment — Motion to adjourn at 5:26 pm made by Lannon, seconded by Darling
Approved 4-0-0**